

Who Do I Call?

Department of Public Works' Frequently asked Questions



Are there any construction projects or road closures in the Town?

Current and upcoming Construction & Project work is posted and updated regularly on the Public Works [Notices & Events](#) web page as well as Important Notices, such as roads and bridges posted and/or closed to through traffic

Submit a Work Request for issues such as:

- traffic or street sign is damaged, missing
- potholes, asphalt damage, ruts
- culvert is plugged, drainage problem
- sidewalk damage
- concern with bridge within Town Limits
- catch basins, storm water
- washouts, sinkholes
- limited visibility due to high grass, brush, vegetation
- roadside rubbish
- deceased animal in road, walkway

Contact the business office:

540-863-2517

Note: DPW does not respond to incidents outside the town limits

A new sign is needed (not a replacement)



Submit a request in writing to the attention of the Town Manager's office, 547 Main Street; please include your name, address, specific new sign request and why

A streetlight is out

Record the street location and pole # and report directly to Dominion Power 888-667-3000 ; Town-owned decorative street lights located on Main Street, Ridgeway and Commercial Avenue may be reported to Public Works at 540 863-2517



A traffic light isn't working properly

Report to Public Works 540-863-2517

Leaf Pickup



In the fall, the Public Works Department does a town-wide collection of leaves and grass rakings left curb-side starting the first week in November until second week in December.

The Town accepts leaves and grass rakings year-round on a call in basis in bags as part of the brush pickup. The request for this pickup must be called in by Wednesday for the Thursday pickup.

Assistance with cleanup of fallen limbs and debris resulting from a major storm

In severe storms, storm debris (branches) may be picked up by Public Works as part of the brush pickup. For pickup please call Public Works at 540-863-2517 by Wednesday for a Thursday pickup.



Do I need a Permit

Permits are required for the following activities:

- Driveway: new and reconstruction
- Highway and Right-of-Way Excavation
- Water and Sewer Connections
- Building Demolitions

Permit Application forms are available at the Community Development Office in Town Hall

Completed applications may be delivered in person or mailed to 547 Main Street, Clifton Forge VA 24422

Winter Operations:



Plowing begins when there is snow on the ground and it doesn't stop until all the roads are clear. Arterial roads where the most traffic is concentrated are priority, followed by residential neighborhoods. DPW maintains multiple plow routes.

My street isn't plowed

Contact Public Works 540-863-2517

The plow damaged my mailbox, my lawn, or other

Contact Public Works 540-863-2517. Unless the damage is urgent, all requests are compiled for Spring repair.

Questions regarding the Towns Cemeteries, rules and regulations, burial requests, Where are my ancestors buried

Contact Public Works 540-863-2517

Questions regarding Water and Sewer bills, fees.

Contact Finance Department at 540-863-2505

Questions regarding sewer backup issues, water quality issues, problems with your meter or water pressure.

Contact Public Works at 540-863-2517