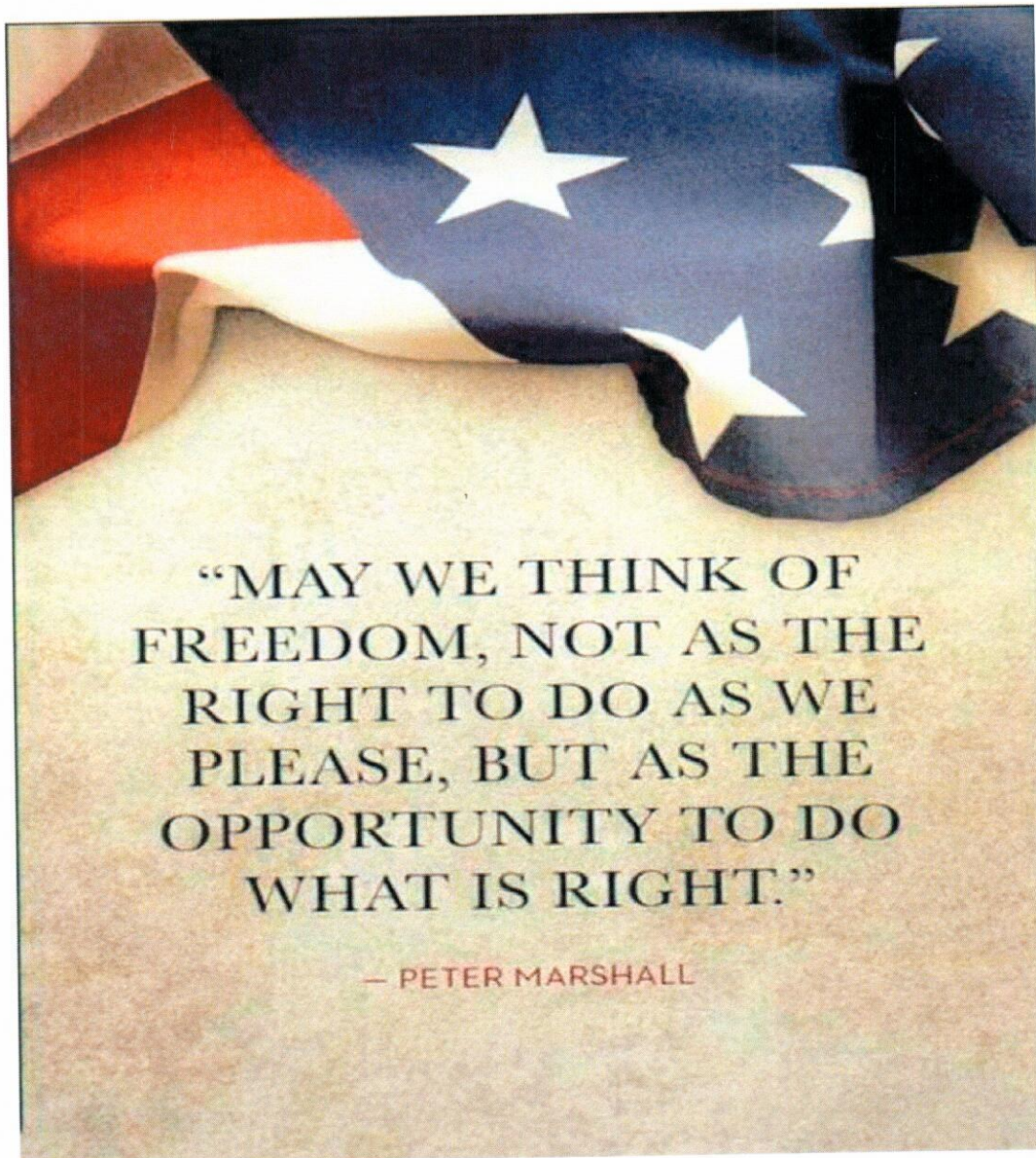


Town Council Agenda
Tuesday, August 13, 2019
7:00 PM
Clifton Forge Council Chambers
547 Main Street





TOWN OF CLIFTON FORGE

547 MAIN STREET · P. O. BOX 631
CLIFTON FORGE, VIRGINIA 24422
(540) 863-2500 / 2501 · FAX (540) 863-2534
www.cliftonforgeva.gov

**COUNCIL AGENDA
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. TUESDAY, AUGUST 13, 2019
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS:

**A) PUBLIC HEARING AND FIRST READING OF AN ORDINANCE TO
AMEND ZONING**

The Planning Commission recommends adoption of an ordinance to consider the amendment of the zoning classification and approval of a conditional use permit for a property located at 529 Jefferson Street.

RECOMMENDATION: Proceed to second reading

PRESENTATION:

Presentation of New Officer and Oath of Office—Debbie Byer, Alleghany Highlands Circuit Court Clerk

Special Recognition—Chad Wickline, Police Chief and Mayor Irvine

Clifton Forge Police Department Update—Chad Wickline, Police Chief

CONSENT AGENDA

1. MINUTES Council Meeting July 09, 2019

RECOMMENDATION: Approve minutes of July 09, 2019

ACTION ITEMS

2. Appropriation Resolution

The Town has received funds that must be appropriated into the current year operating budget.

RECOMMENDATION: Proceed to second reading

3. Request for Street Closure and Permission to Hold Event

The Loving Life Fellowship would like to request permission to close Rose Street and the parking lot in that area on October 31, 2019 from 2 PM until 10 PM to host a children's Halloween Party called "Holy Ween". The event will include games, a blow-up bouncy house, food and drinks, and music, which will be set up in the parking lot area.

RECOMMENDATION: Grant request

4. DEPARTMENT REPORTS

- Police Department
- Public Library
- Public Works Department
- Water Treatment Plant
- Community Development
- Fire Department

RECOMMENDATION: Accept reports as written

MANAGER'S COMMENTS

UPCOMING EVENTS

CLIFTON FORGE PUBLIC LIBRARY

TODDLER TIME—WEDNESDAY, SEPTEMBER 4, 2019—11–11:45 AM

PRE-SCHOOL STORY TIME—WEDNESDAY, SEPTEMBER 18, 2019, 11 AM
- NOON

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAY, AUGUST 16, 2019, 7 PM

MASONIC THEATRE

HISTORIC MASONIC THEATRE TOUR—SATURDAY, AUGUST 17, 2019, 11 AM

STAR WARS, EPISODE 1V SHOWING—SATURDAY, AUGUST 24, 2019, 6 PM

BEAUTY AND THE BEAST SHOWING—SUNDAY, AUGUST 25, 2019, 2 PM

SNOW WHITE AND THE SEVEN DWARFS SHOWING—SUNDAY,
SEPTEMBER 8, 2019, 2 PM

TRUE GRIT SHOWING—TUESDAY, SEPTEMBER 10, 2019, 7 PM

WHAT'S YOUR STORY POTLUCK—FRIDAY, SEPTEMBER 13, 2019, 6 PM

STARS FALL HARVEST JUBILEE—SUNDAY, SEPTEMBER 15, 2019, 7 PM

HISTORIC MASONIC THEATRE TOUR—SUNDAY, SEPTEMBER 22, 2019, 2 PM

PUBLIC COMMENTS

COUNCIL COMMENTS

**CLOSED SESSION: PURSUANT TO VIRGINIA CODE SECTION 2.2-3711, A:3
REAL ESTATE: POSSIBLE DISPOSITION OF TOWN OWNED PROPERTY**

STAFF REPORT

Name of Petitioner: Carl "Shorty" Wolfe, owner 529 Jefferson Ave
Date Request Filed: May 16, 2019
Public Hearing Date: July 11, 2019 (Planning Commission)
Staff Reviewer: Jennifer Morris, Director of Community Development

Summary of Request

The applicant is requesting a rezoning, to R-3 with a conditional use permit for a boarding house. The boarding house will be used for the purpose of housing the girls basketball team from Dabney S Lancaster Community College at 529 Jefferson Ave. The property is further identified on the Real Property Identification Maps as Tax Map # 12300-01-020-0020.

Land Use and Compatibility

<i>Present Use:</i>	Single Family Residence
<i>Proposed Use:</i>	Residential 3 with a conditional use permit for a Boarding House for the local girls' community college basketball team (6 girls total).
<i>Current Zoning:</i>	R-2
<i>Characteristic of Lot(s):</i>	The lot containing the dwelling is approximately .2 acres
<i>Surrounding Land Use and Zoning:</i>	The surrounding properties are zoned R2 and are used primarily for residential purposes.
<i>Ingress and Egress:</i>	Access to the property will be from Jefferson Ave
<i>Effects on Adjoining Properties:</i>	This property is located on the left side of Jefferson Ave just before Prospect Walk.
<i>Screening and Buffering:</i>	Screening and buffering is not required by the zoning ordinance and is not being proposed by the applicant.
<i>Setback Requirements:</i>	All structures are existing. No new construction is planned.

- Floodplain:* The property is not located in a flood hazard area as shown on the FEMA Flood Insurance Rate Map (FIRM). A copy of FIRM Panel 51005C0229D is attached.
- Utilities/Refuse Collection:* The existing home has public water and sewer. Other utilities such as electric, phone and cable are provided to the site. The residence would receive refuse collection from Alleghany County. There should be no detrimental effect or impact on the existing utilities or services that are currently being provided.
- Parking:* The parking at the property can be in the driveway area which is off of Prospect Walk and can be along Prospect Walk and Jefferson Ave.
- Town Code Definition:* **Boarding house:** A dwelling, or portion thereof, where up to, but not more than, six furnished bedrooms are provided for lodging for compensation on a weekly, monthly, or longer basis, where no more than a total of six persons reside, where the rental or leases are for definite periods of time, where such establishment is not open to the public or overnight guests, and where the owner or operator resides on the premises. No meals are provided to outside guests. Such establishments provide a common kitchen facility and shared bathroom facilities. Included in this use type are rooming houses and boarding houses.

Additional Notes/Comments

Currently the structure is a single family residence, which is being renovated by Mr. Wolfe. The current zoning is R-2; in order to change the occupancy to be a Boarding House, a change in zoning to R-3 along with a conditional use permit for the Boarding House will be required per the zoning district designation in the Town Code.

Mr. Wolfe's son is the head basketball coach for Dabney S Lancaster Community College, and wants to provide this house for the girls basketball team's housing for 6 students.



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**COUNCIL MINUTES
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. TUESDAY, JULY 9, 2019
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION- David Davis provided the invocation.

CALL TO ORDER- Mayor Irvine called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE- Mayor Irvine led the attendees and Council in the Pledge of Allegiance.

PRESENT: Mayor Jeff Irvine, Vice Mayor Pamela Marshall, Councilman Umstead, Councilman David Oeltjen, and Councilman Ronald Goings

Also, present but not on the roll: Darlene Burcham, Town Manager, David Davis, Town Attorney, and Angela Carper, Clerk

CONSENT AGENDA

1. MINUTES Council Meeting June 11, 2019

RECOMMENDATION: Approve minutes of June 11, 2019

Motion to approve minutes

Motion made by: Councilman Goings

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead Aye
Councilman Oeltjen Aye
Councilman Goings Aye
Vice Mayor Marshall Aye
Mayor Jeff Irvine Aye

Motion passed: 5-0

ACTION ITEMS

2. Ordinance to amend Section 4-20 (a) R-1 Residential of the Zoning Ordinance

The State Code was amended in 2015 to include group homes of no more than 8 individuals with disabilities in the definition of a residential property. The attached amendment will bring our code into compliance.

RECOMMENDATION: Waive second reading and adopt ordinance

Councilman Goings asked if there is anyone currently interested in opening a group home and Mrs. Burcham explained that Mrs. Betty Crane has one located behind the building previously occupied by the Dairy Bar, but that property is zoned business.

Motion to waive second reading

Motion made by: Councilman Oeltjen

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead Aye
Councilman Oeltjen Aye
Councilman Goings Aye
Vice Mayor Marshall Aye
Mayor Jeff Irvine Aye

Motion passed: 5-0

Motion to adopt ordinance

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

3. Appropriation Resolution

To allow the funds to be included into the FY '18/'19 budget, it is necessary to appropriate the funds as listed.

RECOMMENDATION: Waive second reading and adopt resolution

Motion to waive second reading

Motion made by: Councilman Oeltjen

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adopt resolution

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

4. Appropriation Resolution

The Town is facilitating the purchase parcel of land from CSX on behalf of Houff Corporation. The down payment of \$4,000 has been paid to the Town from Houff Corporation for a deposit on the parcel.

RECOMMENDATION: Waive second reading and adopt resolution

Motion to waive second reading

Motion made by: Councilman Oeltjen

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adopt resolution

Motion made by: Councilman Goings

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

5. DEPARTMENT REPORTS

- Police Department
- Public Library
- Public Works Department
- Water Treatment Plant
- Community Development
- Fire Department

RECOMMENDATION: Accept reports as written

Motion to accept reports as written

Motion made by: Councilman Oeltjen

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

MANAGER'S COMMENTS

Mrs. Burcham mentioned the generator purchase in order to house the Police Department in the building next to Town Hall at 601 Main Street which is included the capital budget and stated that the generator has now been ordered. Beginning work to prepare the building is being done by the Police Department and the move will not occur until after installation of the new radio system which was purchased by the County in order to improve service in our area. It is hoped the installation and move can be completed in October.

Mrs. Burcham mentioned that the 4th of July celebration was a very nice and positive program despite having no fireworks this year. She stated that moving the ceremony into the Masonic Theatre has received many compliments and that program held in the theatre honoring the veterans and first responders was very moving.

Mrs. Burcham mentioned that there will be a public meeting with the purpose of input on the Town's 5-year comprehensive plan update on July 18 at 6 PM at the Fire Station.

Mrs. Burcham mentioned a planned ceremony for 10 AM on Saturday, August 10 to honor Trudi Lacey, a Clifton Forge native who has had an outstanding basketball career. The day will be declared Trudi Lacey Day and a signed proclamation and a plaque with the key to the Town will be presented to Ms. Lacey followed by refreshments at the Library being provided by the Friends of the Library. Ms. Lacey has also agreed to give a brief speech as an inspiration to area youth to encourage them to dream big!

UPCOMING EVENTS

CLIFTON FORGE PUBLIC LIBRARY

**SUMMER READING PROGRAM--WEDNESDAY, JULY 10, 17, & 31 2019,
10:30-11:30 AM**

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAY, JULY 19, 2019, 7 PM

MASONIC THEATRE

**THE DEB CALLAGHAN BAND LIVE FROM THE UNDERGROUND—
THURSDAY, JULY 11, 2019, 6:30 PM**

**“TWELFTH NIGHT”—PRESENTED BY THE TRAVELING PLAYERS—
FRIDAY, AUGUST 2, 2019, 7 PM**

PUBLIC COMMENTS

John Moser of 706 Church Street asked Council what he needs to do to get permits or badges for a petition because he believes it is time to move to Alleghany County. He stated that he wants to change the charter and that the county does the trash, schools, and sewer already. Mr. Moser then engaged in a personal and derogatory attack on the Town Manager, Mrs. Burcham, making false accusations and statements. He commented on the alleyway behind his residence, stating that Columbia Gas stated that the problem is not with them and that he has pictures before and after the work they performed and that when it rains bad it is continually flooding his backyard. He stated that he knows he is the only one complaining because there are only vacant homes beside him. He then complained about a police officer “playing” with an assault rifle at the Fire Department and referring to a video he had on his cell phone, stating that he had no knowledge whether the weapon was loaded but if one of his children were injured there would be hell to pay. Mr. Moser then went on to make statements regarding a house fire stating that Selma had put out the fire and not the Clifton Forge Fire Department. He stated he is tired of nothing being done when he wants it to and that he had the privilege of attending a County Board of Supervisor’s meeting and has spoken to Mrs. Vanderbuilt and was corrected by Council members to advise him of her correct name of Vannorsdall. He said if 5 people here can’t do anything, maybe the 9 there can. He stated that he wants to become Alleghany County because the Mayor isn’t elected or chosen by the people here, they don’t get to decide what the Town Manager is paid, and no one wants to do anything to bring anything here such as installing a zip line or bouncy house. He stated that all he hears is that it takes time and money and he’s tired of it and wants it to change and wants to go door to door with a petition. He stated that the Town is losing people and that if the management in Town really wanted to do something they should address transportation such as Uber and Lyft because they only have platforms in Roanoke and we need to establish platforms here because the town is missing out.

Mayor Irvine advised Mr. Moser that he would need to go to the Voter Registrar for Alleghany County and that he would also like to see him talk to Jon Lanford, the County Administrator about all he’s said because he has and there is a lot to lose by reverting to the County. He then advised Mr. Moser that he will listen to anything that anyone has to say, but he will not allow bad mouthing of the Town Manager or any others and that if it happened again, he will be removed. Mr. Moser stated that he didn’t call any names and again repeated the personal attack on Mrs. Burcham. Mayor

Irvine stated that he will not allow any more personal attacks and that he should have stopped him when he said what he did, but he didn't want to interrupt him.

Mr. Moser continued to speak after his time limit had expired and stated that they told him he had to come to Council. Mrs. Vannorsdall echoed from the audience that she had provided him with the very extensive Code of Virginia that he would need to abide by and follow and Mayor Irvine again told him he needed to speak to the Registrar and Board of Elections.

Vice Mayor Marshall mentioned Mr. Moser's comments about the Town losing people and stated that it has been shown that Clifton Forge is the only locality within the area that is growing. She also advised him that the statements he makes are false and that he should check before making them because he does not know that the Town has not checked into Uber or Lyft because it has been checked into and is not currently available to our area.

Mr. Moser continued asking how the Town was going to fix "his" alley. Councilman Goings stated that he had looked at the alleyway while out walking and saw no problems with it, but that if would like, the next time he had an issue he would be glad to come take a look again. Mr. Moser stated that he had his personal number and that he wanted to document that he stated he would come look. Councilman Goings advised that he would, providing that it wasn't after midnight. Mr. Moser then commented that he didn't want to hear that he was in the middle of a family dinner, birthday party, baby shower, or any other thing when he called. Finally, Mayor Irvine advised that that issue has been addressed several times now and that the conversation needed to end, and the meeting needed to move on.

Joan Vannorsdall, the area representative for the Alleghany County Board of Supervisors greeted Council on behalf of the board. Mrs. Vannorsdall stated that she wished to share a story that involved her recent travel through seven states in the Appalachian region and a stop in Landrum, SC two months ago. She stated that they had taken four towns in different counties and two states to join together to create a tourist destination you wouldn't believe. She stated that in seeing that, the possibilities for our area are endless, even with including White Sulphur Springs or other neighboring localities across state borders.

Jenny Oeltjen of 808 Acacia, owner of Livy's Closet, addressed Council regarding the increased issue of the lack of parking in the downtown area. She stated that people are spending an excessive amount of time looking for a spot to park and suggested additional signage to point out the public parking areas within the Town. She mentioned other areas where angled parking is used instead of parallel since it takes

people sometimes a couple of times to get into a space which holds up things for everyone. She also mentioned that people who live at the Alleghany Building are using the spaces instead of parking in the rear and one resident who has a handicapped placard, but instead of parking in the handicapped space is using a regular parking space which takes away from those who do not have the option of parking in the handicapped areas. Mrs. Oeltjen stated that it's a great problem to have and shows that we're gaining people and business but wants to make sure that the issue doesn't drive people away so that the area continues to move forward.

William Vickery of Rose Avenue took time before speaking to personally apologize to Mrs. Burcham, stating that he has now witnessed the attitude and disrespectful outbursts in the meetings several times and that there is no excuse for that behavior or for anyone to allowed to be disrespectful to her or other Town staff. Mr. Vickery then addressed Council regarding an issue he feels with parking throughout the Town with parking spaces being blocked off as no parking areas and the limited parking on some streets. He mentioned a couple of incidents that he has personally dealt with and stated that he feels it childish and that the Police Department are overly enforcing the issue and that something else needs to be done. Lastly, he stated that he would gladly help in any way he could if something can be done.

COUNCIL COMMENTS

Councilman Umstead thanked everyone for attending and invited everyone to come back often but gave a warning to be respectful when attending with their comments, stating that he has no issue with walking out if the level of disrespect continues. Councilman Umstead thanked Mott Atherholt for a wonderful 4th of July program and that he enjoyed having it inside the Masonic Theatre and hopes that it can continue to be held there. He stated that the Roxbury project is now complete except for the final installation of the swings at the playground and again thanked everyone for attending.

Councilman Oeltjen wished everyone a good evening and stated that he feels part of the issue with operational costs of the Town is that people are confused. He stated that reverting to the County would not eliminate any debt and would cause the Town and residents to lose a lot of services and that he does not see it beneficial, but if that is what is wanted by some he urges them to gather the information regarding the issue. He thanked Joan Vannorsdall and stated that the parking issue is indeed a great problem to have and that maybe with further research a better solution can be found to aide in the matter. He thanked Mr. Vickery and suggested that he might speak to the Town Manager and the Chief of Police further regarding his concerns. Councilman Oeltjen stated that he had the recent pleasure of working with the Men of Mission and found it a very rewarding opportunity even in the hot miserable temperatures we have

had lately. He stated that he is glad to hear that the Roxbury project is now complete. Lastly, he thanked Mott Atherholt and stated that the 4th of July program was great!

Councilman Goings stated that the parking issue is a good problem to have and that maybe it could be addressed, and he agreed that additional signage may be needed. He asked Mrs. Burcham about the side markings or painting along the curbside being in new areas. Mrs. Burcham explained that if the Police Department deems the area as having a sight distance issue, then it is sometimes an area is marked in the best interest of safety, but that most of the areas recently painted are areas that were previously painted but had faded. Councilman Goings stated that in his opinion he doesn't see a benefit to using angled parking as it may be easier pulling into a space, but harder and more timely backing out, just as it take a little longer to park in a parallel spot, but is normally faster pulling out to leave.

Vice Mayor Marshall thanked everyone for attending and stated that everyone is not going to be happy, but that Council is trying and that she wishes people would stay to hear the comments at the end of the meeting because a lot of the questions could be addressed. She congratulated the Police Department and thanked Mott Atherholt, stating that she was out of town over the 4th of July, but heard the event was great. She mentioned Trudi Lacey Day and encouraged people to attend and stated that she was 2 classes ahead of her in school but has gone on to be inducted into the NC Hall of Fame and is proud to be a part of beginning the practice of honoring our hometown heroes. She thanked Mrs. Oeltjen and stated that she agrees the parking issue is a good issue to have but is still an issue and that she appreciates her bringing it to their attention. She stated she is glad that the Roxbury project is now complete and hopes that the Town can obtain more grants for other neighborhood improvement projects in the future. Lastly, she mentioned respect at the meetings and stated that she does not like personal comments or attacks and that they should not be happening.

Mayor Irvine stated he wished to give a "shout out" to Brandon and Lee in the Public Works Department for their outstanding job on the tree trimming in Town and that he had watched them and learned a lot. He thanked Mr. & Mrs. Atherholt for their work on the 4th of July program and stated that it had turned out wonderful. Lastly, he thanked Mrs. Oeltjen and stated that the Town will try to find a solution to the parking issue and thanked everyone for attending.

Motion to adjourn

Time: 7:58 PM

Motion made by: Vice Mayor Marshall

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

**ORDINANCE TO RE-ZONE AND
RESOLUTION TO APPROVE A CONDITIONAL USE PERMIT**

BE IT ORDAINED by Clifton Forge Town Council that the north 601/2 feet of Lot (2) Section No. (18) and a strip of land 14' in width adjacent to the said north 601/2 feet of Lot (2) as shown on the map of the Old Town of Clifton Forge, VA and being known as 529 Jefferson Street Clifton Forge, VA and designated by Tax Id. No. C0230-01-020-0020 is hereby rezoned from a zoning classification of R-2 to a zoning classification of R-3.

BE IT FURTHER RESOLVED that Clifton Forge Town Council does further issue a Conditional Use Permit to allow a boarding house at 529 Jefferson Street for the purpose of housing no more than 6 (six) individuals under the conditions specified in the definition of a Boarding House in the Town Code.

First Reading: August 13, 2019

Second Reading: September 10, 2019



TOWN OF CLIFTON FORGE

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**COUNCIL MINUTES
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. TUESDAY, JULY 9, 2019
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION- David Davis provided the invocation.

CALL TO ORDER- Mayor Irvine called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE- Mayor Irvine led the attendees and Council in the Pledge of Allegiance.

PRESENT: Mayor Jeff Irvine, Vice Mayor Pamela Marshall, Councilman Umstead, Councilman David Oeltjen, and Councilman Ronald Goings

Also, present but not on the roll: Darlene Burcham, Town Manager, David Davis, Town Attorney, and Angela Carper, Clerk

CONSENT AGENDA

1. MINUTES Council Meeting June 11, 2019

RECOMMENDATION: Approve minutes of June 11, 2019

Motion to approve minutes

Motion made by: Councilman Goings

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead Aye
Councilman Oeltjen Aye
Councilman Goings Aye
Vice Mayor Marshall Aye
Mayor Jeff Irvine Aye

Motion passed: 5-0

ACTION ITEMS

2. Ordinance to amend Section 4-20 (a) R-1 Residential of the Zoning Ordinance

The State Code was amended in 2015 to include group homes of no more than 8 individuals with disabilities in the definition of a residential property. The attached amendment will bring our code into compliance.

RECOMMENDATION: Waive second reading and adopt ordinance

Councilman Goings asked if there is anyone currently interested in opening a group home and Mrs. Burcham explained that Mrs. Betty Crane has one located behind the building previously occupied by the Dairy Bar, but that property is zoned business.

Motion to waive second reading

Motion made by: Councilman Oeltjen

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead Aye
Councilman Oeltjen Aye
Councilman Goings Aye
Vice Mayor Marshall Aye
Mayor Jeff Irvine Aye

Motion passed: 5-0

Motion to adopt ordinance

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

3. Appropriation Resolution

To allow the funds to be included into the FY '18/'19 budget, it is necessary to appropriate the funds as listed.

RECOMMENDATION: Waive second reading and adopt resolution

Motion to waive second reading

Motion made by: Councilman Oeltjen

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adopt resolution

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

4. Appropriation Resolution

The Town is facilitating the purchase parcel of land from CSX on behalf of Houff Corporation. The down payment of \$4,000 has been paid to the Town from Houff Corporation for a deposit on the parcel.

RECOMMENDATION: Waive second reading and adopt resolution

Motion to waive second reading

Motion made by: Councilman Oeltjen

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adopt resolution

Motion made by: Councilman Goings

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

5. DEPARTMENT REPORTS

- Police Department
- Public Library
- Public Works Department
- Water Treatment Plant
- Community Development
- Fire Department

RECOMMENDATION: Accept reports as written

Motion to accept reports as written

Motion made by: Councilman Oeltjen

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

MANAGER'S COMMENTS

Mrs. Burcham mentioned the generator purchase in order to house the Police Department in the building next to Town Hall at 601 Main Street which is included the capital budget and stated that the generator has now been ordered. Beginning work to prepare the building is being done by the Police Department and the move will not occur until after installation of the new radio system which was purchased by the County in order to improve service in our area. It is hoped the installation and move can be completed in October.

Mrs. Burcham mentioned that the 4th of July celebration was a very nice and positive program despite having no fireworks this year. She stated that moving the ceremony into the Masonic Theatre has received many compliments and that program held in the theatre honoring the veterans and first responders was very moving.

Mrs. Burcham mentioned that there will be a public meeting with the purpose of input on the Town's 5-year comprehensive plan update on July 18 at 6 PM at the Fire Station.

Mrs. Burcham mentioned a planned ceremony for 10 AM on Saturday, August 10 to honor Trudi Lacey, a Clifton Forge native who has had an outstanding basketball career. The day will be declared Trudi Lacey Day and a signed proclamation and a plaque with the key to the Town will be presented to Ms. Lacey followed by refreshments at the Library being provided by the Friends of the Library. Ms. Lacey has also agreed to give a brief speech as an inspiration to area youth to encourage them to dream big!

UPCOMING EVENTS

CLIFTON FORGE PUBLIC LIBRARY

**SUMMER READING PROGRAM--WEDNESDAY, JULY 10, 17, & 31 2019,
10:30-11:30 AM**

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAY, JULY 19, 2019, 7 PM

MASONIC THEATRE

**THE DEB CALLAGHAN BAND LIVE FROM THE UNDERGROUND—
THURSDAY, JULY 11, 2019, 6:30 PM**

**“TWELFTH NIGHT”—PRESENTED BY THE TRAVELING PLAYERS—
FRIDAY, AUGUST 2, 2019, 7 PM**

PUBLIC COMMENTS

John Moser of 706 Church Street asked Council what he needs to do to get permits or badges for a petition because he believes it is time to move to Alleghany County. He stated that he wants to change the charter and that the county does the trash, schools, and sewer already. Mr. Moser then engaged in a personal and derogatory attack on the Town Manager, Mrs. Burcham, making false accusations and statements. He commented on the alleyway behind his residence, stating that Columbia Gas stated that the problem is not with them and that he has pictures before and after the work they performed and that when it rains bad it is continually flooding his backyard. He stated that he knows he is the only one complaining because there are only vacant homes beside him. He then complained about a police officer “playing” with an assault rifle at the Fire Department and referring to a video he had on his cell phone, stating that he had no knowledge whether the weapon was loaded but if one of his children were injured there would be hell to pay. Mr. Moser then went on to make statements regarding a house fire stating that Selma had put out the fire and not the Clifton Forge Fire Department. He stated he is tired of nothing being done when he wants it to and that he had the privilege of attending a County Board of Supervisor’s meeting and has spoken to Mrs. Vanderbuilt and was corrected by Council members to advise him of her correct name of VanNorsdall. He said if 5 people here can’t do anything, maybe the 9 there can. He stated that he wants to become Alleghany County because the Mayor isn’t elected or chosen by the people here, they don’t get to decide what the Town Manager is paid, and no one wants to do anything to bring anything here such as installing a zip line or bouncy house. He stated that all he hears is that it takes time and money and he’s tired of it and wants it to change and wants to go door to door with a petition. He stated that the Town is losing people and that if the management in Town really wanted to do something they should address transportation such as Uber and Lyft because they only have platforms in Roanoke and we need to establish platforms here because the town is missing out.

Mayor Irvine advised Mr. Moser that he would need to go to the Voter Registrar for Alleghany County and that he would also like to see him talk to Jon Lanford, the County Administrator about all he’s said because he has and there is a lot to lose by reverting to the County. He then advised Mr. Moser that he will listen to anything that anyone has to say, but he will not allow bad mouthing of the Town Manager or any others and that if it happened again, he will be removed. Mr. Moser stated that he didn’t call any names and again repeated the personal attack on Mrs. Burcham. Mayor

Irvine stated that he will not allow any more personal attacks and that he should have stopped him when he said what he did, but he didn't want to interrupt him.

Mr. Moser continued to speak after his time limit had expired and stated that they told him he had to come to Council. Mrs. VanNorsdall echoed from the audience that she had provided him with the very extensive Code of Virginia that he would need to abide by and follow and Mayor Irvine again told him he needed to speak to the Registrar and Board of Elections.

Vice Mayor Marshall mentioned Mr. Moser's comments about the Town losing people and stated that it has been shown that Clifton Forge is the only locality within the area that is growing. She also advised him that the statements he makes are false and that he should check before making them because he does not know that the Town has not checked into Uber or Lyft because it has been checked into and is not currently available to our area.

Mr. Moser continued asking how the Town was going to fix "his" alley. Councilman Goings stated that he had looked at the alleyway while out walking and saw no problems with it, but that if would like, the next time he had an issue he would be glad to come take a look again. Mr. Moser stated that he had his personal number and that he wanted to document that he stated he would come look. Councilman Goings advised that he would, providing that it wasn't after midnight. Mr. Moser then commented that he didn't want to hear that he was in the middle of a family dinner, birthday party, baby shower, or any other thing when he called. Finally, Mayor Irvine advised that that issue has been addressed several times now and that the conversation needed to end, and the meeting needed to move on.

Joan VanNorsdall, the area representative for the Alleghany County Board of Supervisors greeted Council on behalf of the board. Mrs. VanNorsdall stated that she wished to share a story that involved her recent travel through seven states in the Appalachian region and a stop in Landrum, SC two months ago. She stated that they had taken four towns in different counties and two states to join together to create a tourist destination you wouldn't believe. She stated that in seeing that, the possibilities for our area are endless, even with including White Sulphur Springs or other neighboring localities across state borders.

Jenny Oeltjen of 808 Acacia, owner of Livy's Closet, addressed Council regarding the increased issue of the lack of parking in the downtown area. She stated that people are spending an excessive amount of time looking for a spot to park and suggested additional signage to point out the public parking areas within the Town. She mentioned other areas where angled parking is used instead of parallel since it takes

people sometimes a couple of times to get into a space which holds up things for everyone. She also mentioned that people who live at the Alleghany Building are using the spaces instead of parking in the rear and one resident who has a handicapped placard, but instead of parking in the handicapped space is using a regular parking space which takes away from those who do not have the option of parking in the handicapped areas. Mrs. Oeltjen stated that it's a great problem to have and shows that we're gaining people and business but wants to make sure that the issue doesn't drive people away so that the area continues to move forward.

William Vickery of Rose Avenue took time before speaking to personally apologize to Mrs. Burcham, stating that he has now witnessed the attitude and disrespectful outbursts in the meetings several times and that there is no excuse for that behavior or for anyone to be allowed to be disrespectful to her or other Town staff. Mr. Vickery then addressed Council regarding an issue he feels with parking throughout the Town with parking spaces being blocked off as no parking areas and the limited parking on some streets. He mentioned a couple of incidents that he has personally dealt with and stated that he feels it childish and that the Police Department are overly enforcing the issue and that something else needs to be done. Lastly, he stated that he would gladly help in any way he could if something can be done.

COUNCIL COMMENTS

Councilman Umstead thanked everyone for attending and invited everyone to come back often but gave a warning to be respectful when attending with their comments, stating that he has no issue with walking out if the level of disrespect continues. Councilman Umstead thanked Mott Atherholt for a wonderful 4th of July program and that he enjoyed having it inside the Masonic Theatre and hopes that it can continue to be held there. He stated that the Roxbury project is now complete except for the final installation of the swings at the playground and again thanked everyone for attending.

Councilman Oeltjen wished everyone a good evening and stated that he feels part of the issue with operational costs of the Town is that people are confused. He stated that reverting to the County would not eliminate any debt and would cause the Town and residents to lose a lot of services and that he does not see it beneficial, but if that is what is wanted by some he urges them to gather the information regarding the issue. He thanked Joan VanNorsdall and stated that the parking issue is indeed a great problem to have and that maybe with further research a better solution can be found to aide in the matter. He thanked Mr. Vickery and suggested that he might speak to the Town Manager and the Chief of Police further regarding his concerns. Councilman Oeltjen stated that he had the recent pleasure of working with the Men of Mission and found it a very rewarding opportunity even in the hot miserable temperatures we have

had lately. He stated that he is glad to hear that the Roxbury project is now complete. Lastly, he thanked Mott Atherholt and stated that the 4th of July program was great!

Councilman Goings stated that the parking issue is a good problem to have and that maybe it could be addressed, and he agreed that additional signage may be needed. He asked Mrs. Burcham about the side markings or painting along the curbside being in new areas. Mrs. Burcham explained that if the Police Department deems the area as having a sight distance issue, then it is sometimes an area is marked in the best interest of safety, but that most of the areas recently painted are areas that were previously painted but had faded. Councilman Goings stated that in his opinion he doesn't see a benefit to using angled parking as it may be easier pulling into a space, but harder and more timely backing out, just as it take a little longer to park in a parallel spot, but is normally faster pulling out to leave.

Vice Mayor Marshall thanked everyone for attending and stated that everyone is not going to be happy, but that Council is trying and that she wishes people would stay to hear the comments at the end of the meeting because a lot of the questions could be addressed. She congratulated the Police Department and thanked Mott Atherholt, stating that she was out of town over the 4th of July, but heard the event was great. She mentioned Trudi Lacey Day and encouraged people to attend and stated that she was 2 classes ahead of her in school but has gone on to be inducted into the NC Hall of Fame and is proud to be a part of beginning the practice of honoring our hometown heroes. She thanked Mrs. Oeltjen and stated that she agrees the parking issue is a good issue to have but is still an issue and that she appreciates her bringing it to their attention. She stated she is glad that the Roxbury project is now complete and hopes that the Town can obtain more grants for other neighborhood improvement projects in the future. Lastly, she mentioned respect at the meetings and stated that she does not like personal comments or attacks and that they should not be happening.

Mayor Irvine stated he wished to give a "shout out" to Brandon and Lee in the Public Works Department for their outstanding job on the tree trimming in Town and that he had watched them and learned a lot. He thanked Mr. & Mrs. Atherholt for their work on the 4th of July program and stated that it had turned out wonderful. Lastly, he thanked Mrs. Oeltjen and stated that the Town will try to find a solution to the parking issue and thanked everyone for attending.

Motion to adjourn

Time: 7:58 PM

Motion made by: Vice Mayor Marshall

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0



TOWN OF CLIFTON FORGE

547 MAIN STREET · P. O. BOX 631
CLIFTON FORGE, VIRGINIA 24422
(540) 863-2500 / 2501 · FAX (540) 863-2534
www.cliftonforgeva.gov

**COUNCIL MINUTES
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. TUESDAY, JULY 9, 2019
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION- David Davis provided the invocation.

CALL TO ORDER- Mayor Irvine called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE- Mayor Irvine led the attendees and Council in the Pledge of Allegiance.

PRESENT: Mayor Jeff Irvine, Vice Mayor Pamela Marshall, Councilman Umstead, Councilman David Oeltjen, and Councilman Ronald Goings

Also, present but not on the roll: Darlene Burcham, Town Manager, David Davis, Town Attorney, and Angela Carper, Clerk

CONSENT AGENDA

1. MINUTES Council Meeting June 11, 2019

RECOMMENDATION: Approve minutes of June 11, 2019

Motion to approve minutes

Motion made by: Councilman Goings

Seconded by: Councilman Oeltjen

Motion to adopt ordinance

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

3. Appropriation Resolution

To allow the funds to be included into the FY '18/'19 budget, it is necessary to appropriate the funds as listed.

RECOMMENDATION: Waive second reading and adopt resolution

Motion to waive second reading

Motion made by: Councilman Oeltjen

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adopt resolution

Motion made by: Councilman Goings

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

5. DEPARTMENT REPORTS

- Police Department
- Public Library
- Public Works Department
- Water Treatment Plant
- Community Development
- Fire Department

RECOMMENDATION: Accept reports as written

Motion to accept reports as written

Motion made by: Councilman Oeltjen

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

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ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed:	5-0
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Resolution

A Resolution to Appropriate Funds

BE IT RESOLVED by the Council of the Town of Clifton Forge, Virginia as follows:

1. That the sum of \$30,615 be and the same hereby is, appropriated into the Town's operating budget.
2. Said appropriation shall be reflected in the budget as the sum of \$ 30,615 appropriated to the following revenue and expenditure line items.

Signage

Revenue	3 100 19020 0099	Recovered Cost	\$20,000
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Expenditure	4 100 41200 6014	Street Signs	\$ 20,000
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Fire Department

Revenue	3 100 16040 001	County Fire	\$ 3,000
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	3 100 16040 002	Co 1st Responder	\$ 3,000
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Expenditure	4 100 32100 8205	Fire Vehicles	\$ 6,000
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VML Insurance Proceeds

Revenue	3 100 19020 0099	Recovered Cost	\$ 4,615
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Expenditure	4 100 31100 3310	Vehicle Repair	\$ 4,615
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This resolution shall be in effect on and after its adoption.

First Reading: August 13, 2019

Second Reading: September 10, 2019

NO SUPPORT
DOCUMENTATION
FOR THIS ITEM

**CLIFTON FORGE
POLICE DEPARTMENT**

**** MONTHLY REPORT ****

JUNE 2019

	JUNE '18	18 YTD	JUNE '19	19 YTD
ADULT CRIMINAL ARRESTS	*****	*****	*****	*****
FELONY	8	20	8	28
MISDEMEANOR	24	128	29	155
JUVENILE CRIMINAL ARRESTS	*****	*****	*****	*****
FELONY	0	0	0	0
MISDEMEANOR	4	4	3	11
TRAFFIC SUMMONS ISSUED	19	199	51	395
PARKING VIOLATIONS	50	294	12	61
COMPLAINTS RESPONDED TO	338	2,030	413	2,456
PUBLIC WORKS COMPLAINTS	6	48	0	38
CITIZENS/BUSINES REQUEST-CHECKLIST	592	3,176	542	2774
BURGULAR ALARMS PROCESSED	13	48	5	49
ACCIDENT INVESTIGATED	5	21	5	25
REQUEST TO UNLOCKED MOTOR VEHICLES	15	81	5	78
REQUEST TO UNLOCK HOMES/BUSINESSES	0	2	0	1
ESCORTS PROVIDED	12	67	5	43
COURT DOCUMENTS PROCESSED	45	272	42	247
UNSECURED PROPERTY	9	48	6	49
MILES TRAVELED BY DEPARTMENT	5,662	33,424	5,917	37,381
TRANSPORTS	*****	*****	*****	*****
TO REGIONAL JAIL	*****	*****	*****	*****
NUMBER OF TRANSPORTS	4	24	4	39
TOTAL MILEAGE	42	1,899	95	883
MAN-HOURS	5 HRS 41 MIN	23 HRS 15 MIN	2HRS 31 MIN	33 HRS 4 MIN
TO MENTAL FACILITY	*****	*****	*****	*****
NUMBER OF TRANSPORTS	4	34	2	32
TOTAL MILEAGE	42	1,899	18	3220
MAN-HOURS	5 HRS 31 MINS	76 HRS 17 MIN	9 HR 42 MINS	100 HRS 58 MIN
ANIMAL CONTROL	*****	*****	*****	*****
COMPLAINTS RESPONDED TO	48	236	52	199
ANIMALS PLACED IN SHELTER	12	41	3	20
DOGS	1	18	3	9
CATS	11	23	0	11
SUMMONS ISSUED	2	30	6	20
ANIMAL BITES INVESTIGATED	0	8	2	10
ANIMALS RETURNED TO OWNER	0	0	0	0
DOGS	0	0	6	0
CATS	0	0	0	0
OTHER	0	0	1	1
ANIMALS RETURNED TO THE WILD	7	12	3	8

ADULT ARRESTS

CRIMINAL ARRESTS- FELONY

1 ABDUCTION
3 ASSAULT & BATTER P. O.
1 CAPIAS SERVED
1 CHILD ABUSE/NEGLECT
1 CREDIT CARD LARCENY
1 POSS. SCHEDULE I OR II NAR.

CRIMINAL ARRESTS- MISDEMEANOR

1	ASSAULT & BATTERY	1	ATTEMPT TO ELUDE
2	CONTRIBUTE TO A MINOR	1	CREDIT CARD FRAUD
1	DIP	1	DISREGARD L. E. COMMANDS
2	DOMESTIC ASSAULT & BATTERY	1	DRINKING IN PUBLIC
1	DUI	3	EPO
2	FAIL TO PAY PARKING TICKET	1	INDECENT EXPOSURE
2	INTERFERE W/ PROPERTY RIGHTS	4	POSSESSION OF MARIJUANA
1	RECKLESS DRIVING	1	TDO

TRAFFIC ENFORCEMENT

1	DEFECTIVE EQUIPMENT	1	EXPIRED STATE INSPECTIO
4	DRIVE SUSPENDED	1	DUI
4	EXPIRED INSPECTION	1	FAIL- NOTIFY DMV OF ADDRESS CHANGE
1	FAIL OTO WEAR SEATBELT	1	FAIL TO STOP AT STOP SIGN
1	FAIL TO YIELD RIGHT OF WAY	1	FAIL TO MAINTAIN CONTROL
1	FAIL TO STOP AT RED LIGHT	1	FAIL TO OBEY HIGHWAY SIGNS
2	IMPROPER DISPLAY OF PLATES	2	IMPROPER REGISTRATIO
2	NO STATE INSPECTION	1	NO TOWN DECAL
1	NO O.L.	21	SPEEDING
1	VIOLATE DRIVING RESTRICTIONS	2	TEXT WHILE DRIVING

JUVENILE ARRESTS

CRIMINAL ARRESTS – FELONY

CRIMINAL ARRESTS - MISDEMEANOR

1	ECO	1	TDO
1	VIOLATE CURFEW		

Investigation Report

This report represents criminal investigations conducted by the Clifton Forge Police Department. To date for the month of June the Police department has initiated thirty-three (33) criminal investigations. Zero (0) cases were carried over from the previous month. This brings it to a total of thirty-three (33) criminal investigations that have been active between June 1, 2019 and June 30, 2019.

Criminal cases initiated in June:

Destruction of property-7	DUI-1
Domestic assault & battery-12	Grand larceny-1
Possession of controlled substance-2	Public intoxication-1
Possession of marijuana-3	Traffic accident investigation-2
Assault & battery-1	Unlawful entry-1
Contributing to delinquency of minor-1	Fraud-1

Criminal cases cleared in May:

Contributing to delinquency of minor-1	DUI-1
Domestic assault & battery- 12	Grand larceny-1
Destruction of property-4	Unlawful entry-1
Traffic accident investigation-2	Public intoxication-1

Possession of marijuana-3

Possession of controlled substance-1

Assault & Battery-1

Fraud-1

These numbers represent the investigations opened. Some investigations may generate multiple charges against multiple defendants. Other cases may not result in any arrest due to the prosecution being declined by the Commonwealth Attorney and/or the victim. For an accurate count of arrests, please see page 2 of the monthly report.

The clearance rate for criminal investigations during the month of June was 87.8%. Some of these cases, while being cleared, have not generated an arrest yet due to the Commonwealth Attorney holding the charges for Grand Jury Indictment.

Cases of interest:

On June 15, 2019 Officer S.B. Sayers was conducting speed enforcement on the 1000 block of Main St. when he noticed a silver Chevy Malibu travelling east at a high rate of speed. After noticing the attempt of Officer Sayers to pursue, the driver of the vehicle gained speed and attempted to flee. The vehicle was located at a residence on the 1300 block of Main St. when making contact with the operator of the vehicle Officer Sayers noticed an odor of alcoholic beverage emitting from their person. Officer Sayers then took the subject into custody for reckless driving and driving under the influence of alcohol and transported them to CFPD for further processing without incident.

On June 20, 2019 Officer Sayers conducted a traffic stop on a vehicle for an equipment violation. During the course of the stop he was assisted by an Alleghany County Sheriff's Department K-9 unit. The K-9 was then utilized for an open-air search of the vehicle which resulted in a detection of the presence of narcotics within the vehicle. The vehicle was subsequently searched and schedule I narcotics were found. The driver of the vehicle was taken into custody and transported for processing without incident.

On June 27, 2019 Officer S.D. Urban conducted a traffic stop on a vehicle for an equipment violation. While speaking with the operator of

the vehicle he noticed fresh scratches on the neck of the driver. When asked, the driver stated that the scratches came from his girlfriend earlier that morning. A well-being check was then conducted on the female party at a residence on the 400 block of Keswick St by Investigator Ledford. During the course of the well-being check, an odor of marijuana was detected emitting from an open window on at the residence. A search warrant was then obtained and executed on the residence. During the course of the search multiple articles of controlled substances and marijuana were seized. The scene was cleared without incident and charges are pending grand jury indictment.

Clifton Forge Public Library

Director's Report

June 2019

The month of June was a busy time as the Library was once again a main part of the Heritage Day event. The Armstrong Community Meeting room had 340 people attending various meetings and special programs. The Library Quilters and Threadbenders met on their regular schedule. The Stars and Stripes Committee held a single meeting. The Clifton Forge Main Street Board held a single regular meeting. The Library Board of Trustees met before taking a summer break. The Friends of the Library did not meet as they began their summer break. Appalfolks held their monthly board meeting. The Writers Workshop led by Ray Allen met twice. The Brown Bag Book Club met and discussed the book "Hippie" by Paulo Coelho. The Foreign Films Club met twice. Congressman Morgan Griffith's representative came on regular schedule. Joan Vannorsdall (Clifton Forge Representative) from the Alleghany County Board of Supervisors met with constituents. In addition, Pam Marshall (the vice mayor) of the Clifton Forge Town Council met with constituents. GED classes did not meet as they began a summer break. The Summer Reading program (Space: A Universe of Stories) began with three program in June. Cori Layman presented the first program of the summer. Ms. Layman presented a program called "Moonfinder." Ms. Layman's program was on the phases of the Moon and included a moon related craft. The second program was presented by Debbie Umstead. Ms. Umstead's program was titled "Blasting off into Space" and included the making of rockets by participants. The third program was presented by "Mr. Bond's Science Guys" and engaged participants with space related science experiments. Staff member Iris Gilbert with

assistance of volunteers Travis Hart and Lisa Deeds checked out 220 books to patrons at Scott Hill.

FY 2019	Jul-18	August	September	October	November	December	January	February	March	April	May	June	Cum FY 19
Donations	\$0.00	\$0.00	\$525.00	\$0.00	\$200.00	\$1,400.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$2,425.00
Book Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fax Charges	\$142.50	\$150.00	\$140.00	\$145.00	\$140.00	\$135.00	\$140.50	\$148.00	\$145.00	\$141.50	\$146.00	\$138.50	\$1,712.00
Fines	\$201.05	\$206.10	\$202.10	\$175.50	\$175.72	\$116.45	\$183.50	\$201.20	\$185.50	\$187.00	\$177.00	\$157.50	\$2,168.62
Replace book	\$47.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17.00	\$64.91
Replace cart	\$26.00	\$14.00	\$16.00	\$12.00	\$12.00	\$6.00	\$12.00	\$16.00	\$12.00	\$8.00	\$10.00	\$14.00	\$158.00
Non-Reside	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Print-outs	\$91.00	\$105.00	\$90.00	\$92.50	\$96.00	\$85.00	\$97.25	\$101.25	\$98.50	\$96.50	\$92.00	\$95.00	\$1,140.00
Total	\$508.46	\$475.10	\$973.10	\$425.00	\$623.72	\$1,742.45	\$533.25	\$466.45	\$541.00	\$433.00	\$525.00	\$422.00	\$7,668.53
FY 2018	Jul-17	August	September	October	November	December	January	February	March	April	May	June	Cum FY 18
Donations	\$0.00	\$0.00	\$150.00	\$300.00	\$0.00	\$1,900.00	\$1,050.00	\$100.00	\$300.00	\$0.00	\$0.00	\$0.00	\$3,800.00
Book Sales	\$0.00	\$0.00	\$0.00	\$5.00	\$6.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16.00
Fax Charges	\$155.00	\$160.00	\$145.00	\$140.00	\$165.00	\$142.50	\$150.00	\$135.00	\$152.50	\$148.00	\$150.00	\$145.00	\$1,788.00
Fines	\$208.55	\$214.80	\$213.50	\$197.00	\$185.90	\$187.45	\$190.50	\$218.60	\$186.10	\$192.50	\$185.00	\$162.90	\$2,342.80
Replace Cart	\$16.00	\$14.00	\$12.00	\$6.00	\$12.00	\$10.00	\$8.00	\$16.00	\$10.00	\$12.00	\$8.00	\$10.00	\$134.00
Lost Books	\$32.00	\$12.00	\$32.50	\$0.00	\$10.00	\$27.00	\$0.00	\$32.94	\$16.00	\$15.50	\$12.00	\$0.00	\$189.94
Non-Reside	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Print-outs	\$92.45	\$91.75	\$94.00	\$90.50	\$104.00	\$90.05	\$105.00	\$93.50	\$92.40	\$102.25	\$101.50	\$105.00	\$1,162.40
Total	\$504.00	\$492.55	\$647.00	\$738.50	\$482.90	\$2,357.00	\$1,503.50	\$601.02	\$757.00	\$470.25	\$456.50	\$422.90	\$9,433.14

Library ITEMS checked out & categorized by Patron Code (Geographic area & patron type)

	July	August	Sept.	October	November	December	January	February	March	April	May	June	Cum FY 19
FY 2019													
CF Adult	1464	1426	1418	1554	1357	1302	1349	1318	1333	1340	1363	1362	16586
CF Juvenile	398	323	270	273	206	242	275	233	236	267	221	388	3332
Allegh. Adu	877	890	1249	818	702	876	834	955	1018	865	884	917	10885
Allegh. Juv.	65	69	49	103	164	47	75	75	80	54	67	87	935
NR Adult	149	188	138	221	148	174	143	138	140	98	109	86	1732
NR Juvenile	17	13	20	46	47	11	55	37	28	36	13	22	345
# ITEMS O	2970	2909	3144	3015	2624	2652	2731	2756	2801	2660	2657	2862	33815
FY 2018	July	August	Sept.	October	November	December	January	February	March	April	May	June	Cum FY 18
CF Adult	1509	1463	1297	1225	1279	1263	1338	1334	1416	1268	1269	1321	15982
CF Child	276	383	347	220	206	314	275	204	253	319	369	488	3654
Allegh. Adu	910	852	989	1076	988	1032	1006	1162	1105	955	915	993	11983
Allegh. Juv.	40	78	120	44	25	28	27	45	67	46	86	84	690
NR Adult	99	129	118	115	129	234	132	153	131	304	142	109	1795
NR Juv.	11	19	22	11	21	10	21	6	10	4	10	2	178
# Items Out	2858	2924	2893	2691	2648	2881	2799	2904	2982	2896	2778	2997	34282

Number of PATRONS checking out library materials; categorized by geographic area & patron type

	July	August	Sept.	October	November	December	January	February	March	April	May	June	Cum FY 19
FY 2019													
CF Adult	181	201	183	175	161	172	173	169	178	181	185	182	2141
CF Juvenit	40	40	35	30	31	46	33	37	37	27	25	38	419
Allegh. Adu	101	117	100	108	96	110	110	107	102	93	91	110	1245
Allegh. Juv	6	6	9	11	12	11	14	9	12	9	14	18	131
NR Adult	20	23	19	25	17	24	22	21	16	18	20	17	242
NR Juvenit	4	3	4	4	7	6	5	5	4	3	3	5	53
Total Patro	352	389	350	350	324	369	356	348	338	330	338	369	4213
FY 2018	July	August	September	October	November	December	January	February	March	April	May	June	Cum FY 18
CF Adult	173	207	183	174	166	181	184	183	167	177	168	191	2154
CF Juvenit	36	40	35	29	27	30	32	29	35	37	40	45	415
Allegh. Adu	120	121	118	107	131	136	127	106	108	116	116	106	1412
Allegh. Juv	10	16	14	10	6	10	6	6	10	2	17	20	127
NR Adult	20	23	19	22	23	30	17	24	20	28	20	21	267
NR Juv.	3	3	3	1	4	4	5	2	3	1	3	1	33
Total Patro	361	407	370	342	346	391	371	349	343	361	362	384	4408

Borrower counts, circulation trans.

FY 2019	July	August	September	October	November	December	January	February	March	April	May	June	Cum FY 19
Borrowers	352	389	350	350	324	369	356	348	338	330	338	369	4213
New Regist	33	29	20	35	27	26	21	9	22	22	32	18	294
Transaction	5921	5893	5470	6065	5166	5231	5146	4855	4862	4627	4532	4854	62622
Wifi	56	54	51	61	45	53	55	61	60	57	59	72	684
W/drawn b	3	277	19	63	112	87	216	179	6	6	2	13	983
PAC Login	25	41	20	51	44	33	56	74	51	48	43	60	546
W/D Patron	6	2	5	2	4	2	6	6	9	5	13	7	67
Computer	531	560	534	505	502	487	523	450	464	403	394	385	5738
E-book Cir	148	141	142	183	165	151	171	148	178	190	129	163	1909
FY 2018	July	August	September	October	November	December	January	February	March	April	May	June	Cum FY 18
Borrowers	361	407	370	342	346	391	371	349	343	361	362	384	4408
New Regist	25	39	45	25	27	14	25	25	30	17	27	32	747
Transaction	5826	5890	5809	5232	4948	5370	5214	5533	5675	5425	5373	5607	65902
Wifi	51	53	61	57	63	51	47	41	55	60	59	65	885
Withdrawn	49	186	124	10	3	24	5	1	3	3	4	9	421
PAC Login	34	42	39	59	46	39	44	29	23	26	7	37	425
W/D Patron	2	2	5	14	0	6	2	1	20	1	4	8	65
Computer	565	521	542	533	511	530	517	491	523	574	539	578	6424
E-book Cir	151	144	146	134	138	137	132	141	143	142	138	143	1689

NEW TITLES ADDED

FY 2019	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Cum 18/19
FY 2019	205	164	213	188	172	126	168	120	196	126	180	163	2021
FY 2018	231	238	172	179	176	108	130	203	129	128	124	149	1967

MICHAEL ARMSTRONG COMMUNITY MEETING ROOM ATTENDANCE

FY 2019	Jul. 2016	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Cum FY 19
FY 2019	232	190	157	233	219	204	136	176	296	335	222	340	2740
FY 2018	252	102	225	260	152	141	105	279	158	366	171	258	2396

July Monthly Report

2019

Public Works Depart

4th of July did not feel the same without the fireworks display! Hopefully next year Main Street will find another vendor to take care of this! The parade was well attended and we entered our UTV with Mark Dobbs driving it for us.

July has been a very busy month:

We continue to change out registers and antennas on the water meter to ensure a good meter read.

2 water line breaks.

We had a water valve insertion which left some residents on Commercial Ave without for a few hours.

The gas company broke one of our sewer laterals and we repaired it.

Roxbury Street Playground is completed.

Painting continues throughout town on curbing, the plan is to get to parking spaces within the next month.

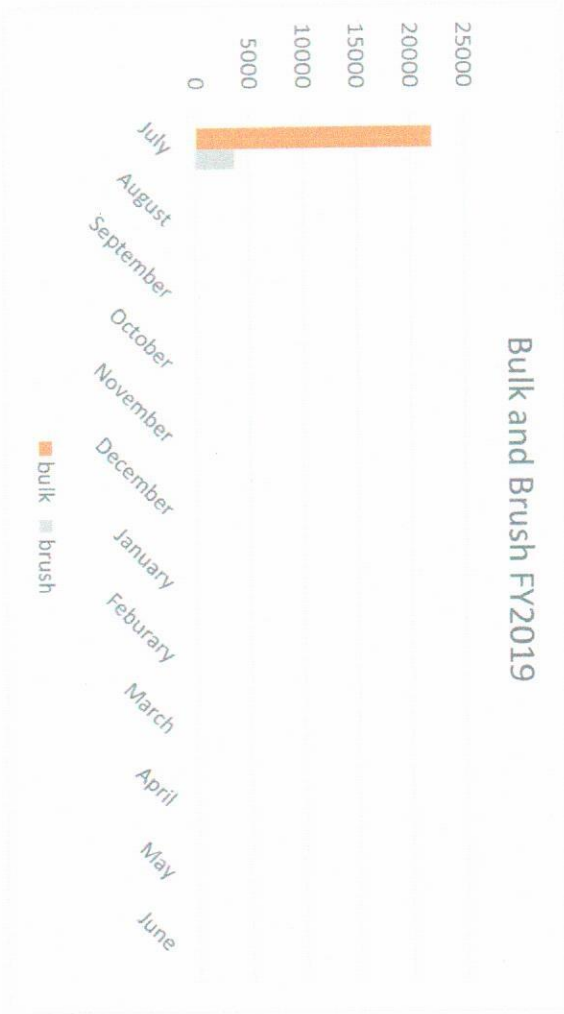
Tree trimming around town continues.

The flowers downtown are being watered every day and they are still beautiful!

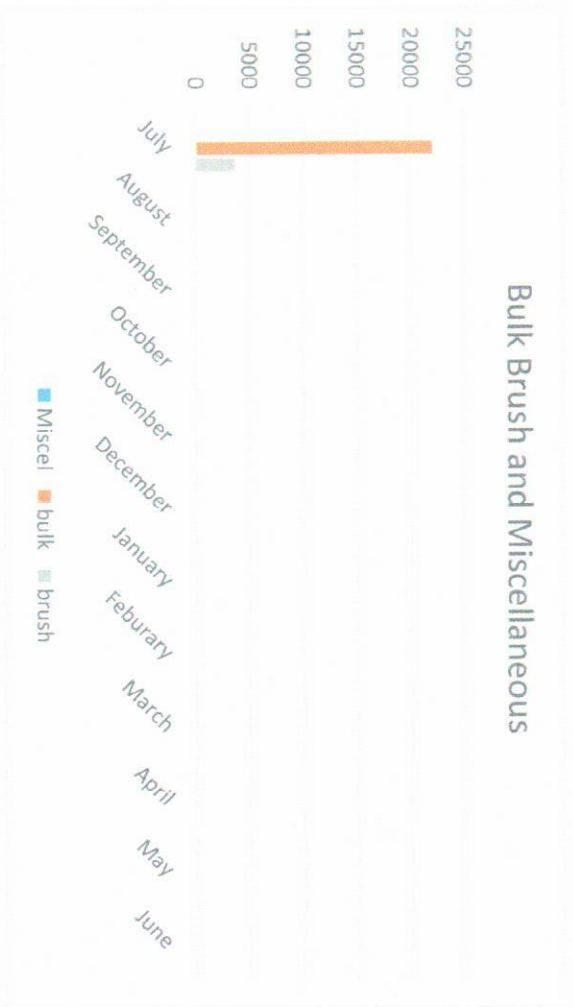
2 burials for the month of July.

Jul-19	Date	Trip	Weight	Type	Comments
				Misc	
				Misc	
Subtotal		0	0		
	2-Jul	3	10720	bulk	
	9-Jul	1	1220	bulk	
	16-Jul	3	3720	bulk	
	23-Jul	2	3185	bulk	
	30-Jul	3	3140	bulk	
Subtotal		12	21985		
	11-Jul	2	1960	brush	
	18-Jul	1	660	brush	
	25-Jul	1	1100	brush	
				brush	
Subtotal		4	3720		

Bulk and Brush FY2019



	July	August	September	October	November	December	January	February	March	April	May	June
Miscel	0											
bulk	21985											
brush	3720											



MONTHLY REPORT

Jul-19

DEPARTMENT	WEEK	OT HOURS	MEN	COMMENTS
CEMETERY	7/1/2019	0	0	close grave mvc (2men@4hrs)
	7/8/2019	0	0	close grave mvc (1man@1hr)
	7/15/2019	0	0	
	7/22/2019	4	2	
	7/29/2019	1	1	
	Total	12	7	
	SEWER I & I			
	7/1/2019	0	0	Sewer line break (gas co) on Brussels(3men@1.5hrs)
	7/8/2019	1.5	3	Sewer backup 901 Acacia (2men@1hr)
	7/15/2019	1	2	
	7/22/2019	0	0	
	7/29/2019			
Total	2.5	5		
WATER				
	7/1/2019	0	0	valve insertion Commercial ave(4 men@3.5 hrs)
	7/8/2019	3.5	4	water leak 204 Roxbury(1man @ 2hrs)
	7/15/2019	3.5	4	work thur lunch water leak roxbury st(3men@.5hrs)
	7/22/2019	0.5	4	water leak high st (4men@.5)
	7/29/2019			
Total	7.5	12		
BLDGS/GRDS				
	7/1/2019	0	0	
	7/8/2019	0	0	
	7/15/2019	0	0	
	7/22/2019	0	0	
	7/29/2019			
Total	0	0		
STREETS				
	7/1/2019	7	4	Finished up repairs on Police Car(1man@.5hrs) Work thur lunch
	7/8/2019	4	4	helping case weld backhoe (1man@.5)
	7/15/2019	4	4	Week 1 flowers(2men@6hrs)
	7/22/2019	4	4	Week 2 flowers(2men@4hrs)
	7/29/2019	2	2	Week 3 flowers (2men@4hrs)
Total	21	0		Tree Down Vulcan/Lowell (2men@ 2hrs)
Grand Total	43	24		

Total of OT hours for the month

7/16/19

Monthly Operations Report

Bobby Irvine, Plant Manager

In my last report I mentioned Betty Green, who currently is the EPA Training Specialist for the Virginia Rural Water Association. Although her office is in Buena Vista, Betty Travels about the entire State offering assistance to water and wastewater plants alike. Her expertise in addressing complex regulations is only exceeded by her boundless good humor and eagerness to help in any way possible.

The road to a discharge permit renewal through DEQ is extremely complex. It is even more difficult for potable water plants such as ours in that they are geared towards wastewater plants and industrial facilities, which discharge wastewater into rivers and streams. Although I currently hold a wastewater license which I obtained in the early 70's while Assistant Superintendent of the Town's wastewater plant the technology has moved on just as it has in water. We needed help to comply and Betty Green answered our call. So I would like to take this opportunity to thank her and VRWA for their invaluable assistance in this and other matters as well. They are truly a great asset to our State's water facilities.

Earlier today Kenny Lowry of H&M Electric and technicians from WACO performed preliminary work on our Venus Way pump station. This was a preparatory setup to install new motors on our 2 high service pumps which provide water to our Jefferson Street water tank.

The new motors are replacing the original motors which were installed 35 years ago. The Town did not want to undertake the project with the existing motors which have been troublesome at best over the last several years. Once the motors are installed and field tested the project can begin in earnest. Everyone is a bit nervous because of the difficult logistics this particular tank possesses. It will be a team effort with Public Works, Water Plant personnel and consulting engineers working in concert to get this tank painted and back online. Complicating our efforts will be the extremely high water pressure on existing water lines and the fact that all of our blueprints and schematics disappeared over 50 years ago.

Hats off to the guys at public works for repairing a significant water leak on Commercial Ave. As I mentioned earlier blueprints and schematics for our water distribution system are virtually nonexistent. So when Billy Campbell and his crew undertake repairs on our water lines it is all too often a hit and miss process. Somehow though they always get the job done regardless of weather conditions and logistical difficulty. We at the water plant greatly appreciate these guys and their efforts, they are a great asset to our Town.

Finally, all regulatory testing yielded satisfactory results and no consumer complaints were logged over the last 30 days.

**Department of Community Development Monthly
Report
June 2019**

This month there were 80 grass letters sent. There were 7 inoperable vehicle violations sent. There was 1 open storage letter sent. Summonses were served for 2 properties notified in May of being in violation for Open Storage.

The following meetings were attended:

Two (2) properties had court cases scheduled: 1 case was dismissed prior to the court date and the other was Fine \$500 for not cleaning up open storage on a property.

The Address project is moving along. Language has been sent to Attorney Dave Davis to review and prepare an update to our ordinance for review by Council. A meeting was held with Ace Hardware to make sure an affordable solution was available for residents once the ordinance is officially adopted. The project involves specific guidelines on the posting of residential addresses to increase visibility for all emergency services (police/fire/rescue) with input received from all departments to update the ordinance.

The “Business Packet” has been completed and given to a recent new business owner to review. It contains relevant and vital information for new and existing business owners in Clifton Forge and includes a consolidated page with incentives offered by the town.

A meeting was held with The Woodlands (long-term care facility) Director, Public Works, Darlene and Jennifer. A solution was being sought to stop the sewer back-up caused by Woodlands patients. Solution was proposed and is in process.

Jennifer attended the Main Street meeting held at the Library. Final preparations were under way for the 4th of July celebration. The news the Fireworks supplier had closed its business without notice was announced, and an alternative plan with Covington was announced.

Jennifer is possibly seeking to have a community outreach event in conjunction with the Fire Department open house. The event will focus on bringing companies and services out and set up to provide information for our residents; specifically in the case of emergencies. More to come.

Clifton Forge Fire Department
701 Church Street
Clifton Forge Virginia
24422

The Clifton Forge Fire Department answered a total of 90 calls in the month of June. Of these 90 calls 13 were fire calls and 77 were ems calls. 84 were in the town limits and 6 were in the county. The department averaged 7.6 firefighters per fire call. The department logged 335.1 miles on our apparatus this includes all service vehicles. Fire Calls are listed in order received.

1. 06/05/2019 – Karns Rd. cave rescue responded with 10 firefighters and 1 apparatus
County Call
2. 06/07/2019 – 115 First St. gas leak responded with 12 firefighters and 2 apparatus
Town Call
3. 06/08/2019 – 1200 Main St. power lines down responded with 6 firefighters and 2 apparatus
Town Call
4. 06/13/2019 – Dollar General Store smell of gas responded with 10 firefighters and 1 apparatus
Town Call
5. 06/18/2019 – 1710 Main St. lift assist for large person responded with 5 firefighters and 1 apparatus
Town Call
6. 06/18/2019 – 3501 Longdale Furnace Rd. alarm activation responded with 4 firefighters and 1 apparatus
County Call
7. 06/22/2019 – 1710 Main St. lift assist for large person responded with 6 firefighters and 1 apparatus
Town Call
8. 06/22/2019 – 924 Commercial St. lift assist for large person responded with 4 firefighters and 1 apparatus
Town Call
9. 06/22/2019 – 74 Ridgeway St. motor vehicle accident responded with 10 firefighters and 3 apparatus
Town Call
10. 06/24/2019 – Dabney Dr. alarm activation responded with 8 firefighters and 1 apparatus
County Call
11. 06/28/2019 – 400 Piney Ridge Rd. alarm activation responded with 11 firefighters and 1 apparatus
County Call
12. 06/28/2019 – Dabney Dr. alarm activation responded with 8 firefighters and 1 apparatus
County Call
13. 06/28/2019 – 100 Nicholas Dr. lift assist for large person responded with 5 firefighters and 1 apparatus
County Call