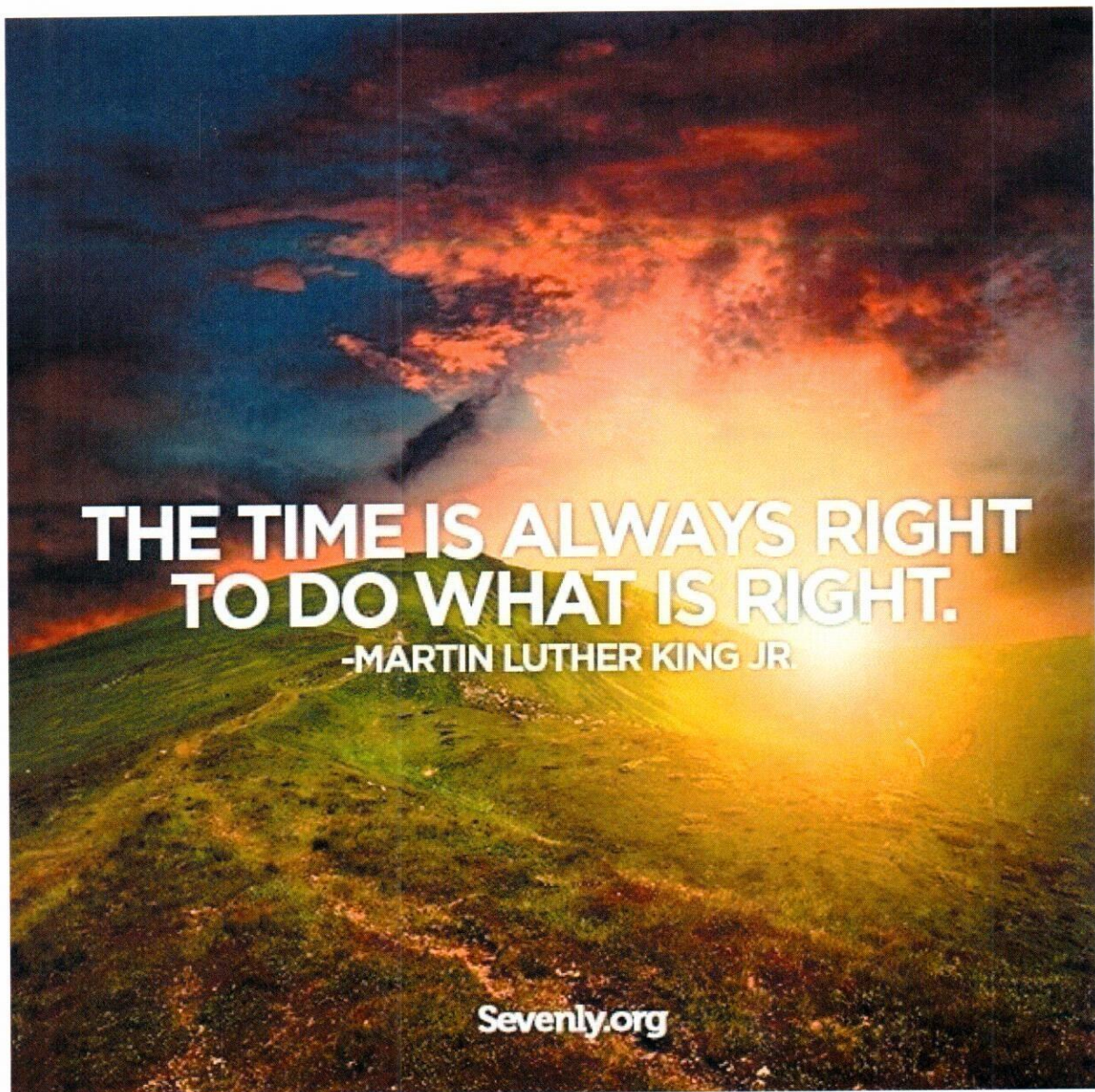


Town Council Agenda
Tuesday, October 9, 2019
7:00 PM
Clifton Forge Council Chambers
547 Main Street





TOWN OF CLIFTON FORGE

547 MAIN STREET · P. O. BOX 631
CLIFTON FORGE, VIRGINIA 24422
(540) 863-2500 / 2501 · FAX (540) 863-2534
www.cliftonforgeva.gov

COUNCIL AGENDA
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. WEDNESDAY, OCTOBER 9, 2019
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET

INVOCATION

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC HEARING:

**PUBLIC HEARING AND FIRST READING OF A RESOLUTION FOR
APPROVAL OF A CONDITIONAL USE PERMIT**

This hearing is to consider the approval of a conditional use permit for 1426 Main Street in order for the applicant to open an automobile dealership at that location. The Planning Commission held their public hearing on September 5, 2019 and have voted 3-2 to recommend approval with some stipulations in place.

RECOMMENDATION: Proceed to second reading

PRESENTATIONS:

Lewis Gale Alleghany Regional Hospital Update—Will Windham, CEO

Community Heart and Soul Project—Teresa Hammond, Director of the Alleghany Highlands Chamber of Commerce

CONSENT AGENDA

1. MINUTES

Council Meeting September 10, 2019
Work Sessions September 17 and September 24, 2019

RECOMMENDATION: Approve minutes of Sept. 10, 17, & 24, 2019

ACTION ITEMS

2. ORDINANCE TO AMEND SECTION 2-49

The Town Council has decided to amend Section 2-49 to have one meeting per month on the 2nd Tuesday of each month with more work sessions or special called meetings when necessary.

RECOMMENDATION: Waive second reading and adopt ordinance

3. ORDINANCE TO DELETE EXISTING SECTION 74-41 AND ENACT AND ADOPT SECTION 74-41

In an effort to make property numbers more consistent within the Town and to make it easier for First Responders to locate properties during emergency situations, the Town should enact a new Section 74-41 requiring building numbers.

RECOMMENDATION: Waive second reading and adopt ordinance

4. DEPARTMENT REPORTS

Police Department
Public Library
Public Works Department
Water Treatment Plant
Fire Department

RECOMMENDATION: Accept reports as written

5. REGIONAL HAZARD MITIGATION PLAN

The Disaster Mitigation Act of 2000 requires that local governments, as a condition of receiving federal disaster mitigation funds, have a mitigation plan that describes the process for identifying hazards, risks and vulnerabilities, identifies and prioritizes mitigation actions, encourages the development of local mitigation and provide technical support for these efforts.

In accordance with Federal and State requirements, the governing bodies of each participating jurisdiction should review and approve that portion of the overall plan that affects their jurisdiction. Each locality should adopt those sections relevant to their locality, as well as any regional sections, which is attached to the plan.

RECOMMENDATION: Adopt resolution

INFORMATION

Town offices will be closed on Monday, November 11, 2019 in honor of Veteran's Day and again on Thursday and Friday, November 28 & 29, 2019 for the Thanksgiving holiday.

MANAGER'S COMMENTS

UPCOMING EVENTS

CLIFTON FORGE PUBLIC LIBRARY

CHILDREN'S HARVEST HALLOWEEN PARTY—MONDAY, OCTOBER 14, 2019, 4-5:30 PM

“VERY GOOD FOR A RAILROAD TOWN: CLIFTON FORGE BASEBALL AND THE NEW SOUTH” BY JOSH HOWARD—THURSDAY, OCTOBER 17, 2019, 6 PM

MISS SPIDER'S TEA PARTY—SATURDAY, NOVEMBER 2, 2019, 11 AM - NOON

TODDLER TIME—WEDNESDAY, NOVEMBER 6, 2019, 11 – 11:45 AM

LEGO CLUB—TUESDAY, NOVEMBER 12, 2019, 4:30 – 5 PM

PRE-SCHOOL STORY TIME—WEDNESDAY, NOVEMBER 20, 2019 11 AM – NOON

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAY, OCTOBER 18, 2019, 7 PM

CLIFTON FORGE SHRINER'S CLUB

FALL FESTIVAL—FRIDAY, OCTOBER 18 – SUNDAY, OCTOBER 20, 2019

MASONIC THEATRE

TONY COLEMAN BAND AND FRIENDS—FRIDAY, OCTOBER 18, 2019, 7:30 PM

FALL FESTIVAL GOSPEL CONCERT—SATURDAY, OCTOBER 19, 2019, 7 PM

ALEXA ROSE BAND—MEDICINE FOR A LIVING—FRIDAY, OCTOBER 25, 2019, 7:30 PM

COMMUNITY DINNER AND DANCE WITH WOODY AND MARCIA MCKENZIE—SATURDAY, NOVEMBER 2, 2019, 6 PM

“NANNIE MCPHEE” FILM—SUNDAY, NOVEMBER 3, 2019, 2 PM

THE SUPREME PARTY IN THE UNDERGROUND—FRIDAY, NOVEMBER 8, 2019, 6 PM

MASTERS OF SOUL—FRIDAY, NOVEMBER 8, 2019, 7:30 PM

RICHMOND SYMPHANY PRESENTED BY THE ARTS COUNCIL—SATURDAY, NOVEMBER 9, 2019, 3 PM

**JOHN HILLERT'S SOUP-ER SUNDAY—SUNDAY, NOVEMBER 10, 2019,
12:30 PM**

“SENSE AND SENSIBILITY” FILM—TUESDAY, NOVEMBER 12, 2019, 7 PM

“BOHEMIAN RHAPSODY” FILM—SUNDAY, NOVEMBER 17, 2019, 7 PM

**BARTER THEATRE—“FROSTY THE SNOWMAN”—SATURDAY,
NOVEMBER 30, 2019, 4 PM**

PUBLIC COMMENTS

COUNCIL COMMENTS

STAFF REPORT

Name of Petitioner: Tamala P Glover dba B&D Trucking, owner 1426 Main Street
Date Request Filed: July 24, 2019
Public Hearing Date: September 5, 2019 (Planning Commission)
Staff Reviewer: Jennifer Morris, Director of Community Development

Summary of Request

The applicant is requesting a conditional use permit for the current zoning of BG for the property located at 1426 Main Street, Clifton Forge, VA 24422. The conditional use permit requested is for an automobile dealership. Applicant states there would be 10 vehicles for sale at the property. The property is further identified on the Real Property Identification Maps as Tax Map # 12500-06-001-0090.

Land Use and Compatibility

<i>Present Use:</i>	Vacant. Previous use was a cluttered junkyard.
<i>Proposed Use:</i>	<i>Automobile dealership, applicant said no more than 10 vehicles for sale.</i>
<i>Current Zoning:</i>	BG
<i>Characteristic of Lot(s):</i>	The lot containing the dwelling is approximately .115 acres
<i>Surrounding Land Use and Zoning:</i>	The surrounding properties are zoned BG and are used for residential and business purposes.
<i>Ingress and Egress:</i>	Access to the property will be from Main Street (Rte 60)
<i>Effects on Adjoining Properties:</i>	This property is located on the main roadway through Clifton Forge and the corner of Main Street and Camden Street.
<i>Screening and Buffering:</i>	Screening and buffering is not required by the zoning ordinance and is not being proposed by the applicant.
<i>Setback Requirements:</i>	All structures are existing. No new construction is planned.

Floodplain:

The property is not located in a flood hazard area as shown on the FEMA Flood Insurance Rate Map (FIRM). A copy of FIRM Panel 51005C0229D is attached.

Utilities/Refuse Collection:

The existing home has public water and sewer. Other utilities such as electric, phone and cable are provided to the site. The residence would receive refuse collection from Allegheny County. There should be no detrimental effect or impact on the existing utilities or services that are currently being provided.

Parking:

The parking at the property is limited.

Town Code Definition:

Automobile dealership: An establishment which displays for sale or lease, from the premises, new and/or used automobiles, sport utility vehicles, pick-up trucks, vans, or motorcycles for sale or lease, and which establishment may engage in the performance of warranty repair work and other major and minor repair and maintenance service conducted as an accessory use. Such use may include the incidental towing of vehicles to the lot expressly for the purposes of scheduled repair by the automobile dealership establishment. This use type does not include the storage of wrecked or abandoned vehicles. The exterior display of motor vehicle inventory for sale or lease shall be considered an outdoor showroom for customers to examine and compare products and shall not be considered "outdoor storage" for purposes of this appendix, provided such exterior display is limited to such motor vehicle inventory, is accessible to the general public, and does not include materials, parts, or similar products. Excluded from this use type is "Equipment sales/rental."

Additional Notes/Comments

Currently the structure is a vacant single family residence, which was once used for a business on the bottom and living quarters on top. The current zoning is BG and in order to use the property as an automobile dealership a conditional permit must be obtained. The applicant states he will have no more than 10 vehicles for sale. Owner has been requested to submit a layout of how vehicles will be positioned and designate the parking area.

Not to scale

Current
Building

(Parking)

(Gravel
Lot)

Vehicle
Display

Vehicle
Display

main st

Side Street

Alleghany County

Search Locality

VamaNet

Virginia Mass Appraisal Network

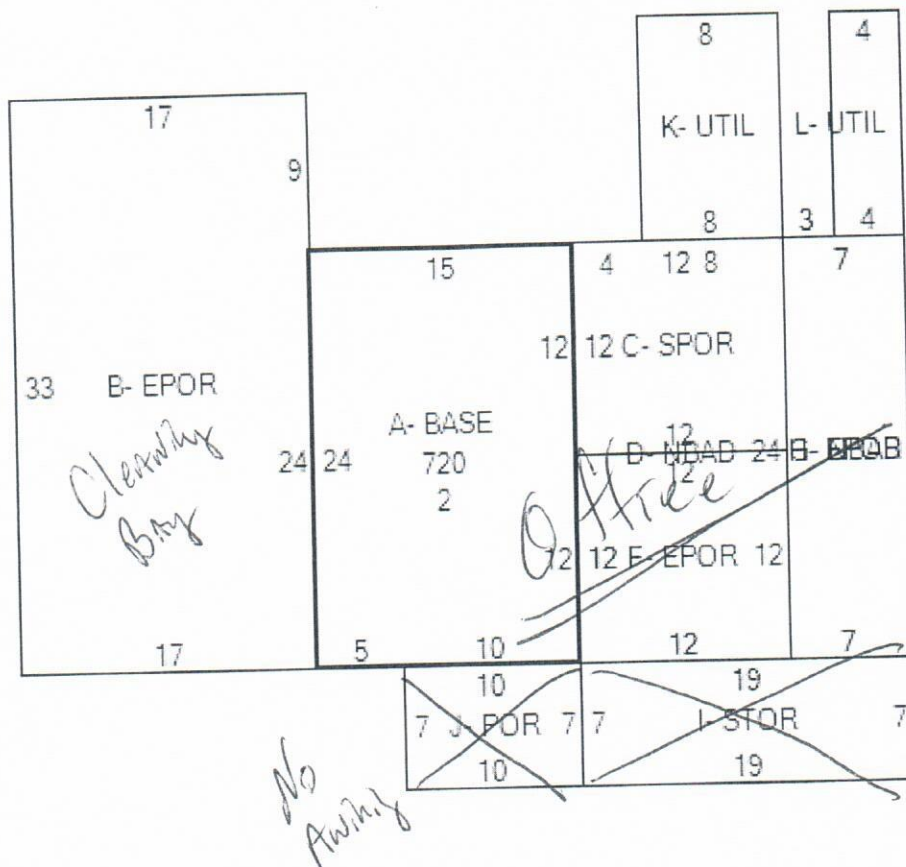
[-Home-](#) [-Legal-](#) [-Contact VamaNet-](#) [-Commissioners-](#) [-Localities-](#) [-FAQs-](#) [-About this Site-](#)

This Sketch only represents the Exterior of the Structure and does not contain any Internal structural details.

Click the image for actual size view.

Sketch Index
Map No. 12500-06-001-0090
Building 1

Sect	Type	Stories	SqFt
A	Base Section	2.00	720
B	Enclosed Porch	1.00	561
C	Screen Porch	1.00	144
D	No Basement Addition	1.00	288
E	Enclosed Porch	1.00	144
G	No Basement Addition	1.00	168
H	Enclosed Porch	1.00	168
I	Storage	1.00	133
J	Porch	1.00	70
K	Utility Room	1.00	104
L	Utility Room	1.00	52



[-Property Information-](#) [-Sales Information-](#)

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**PLANNING COMMISSION
MINUTES
Town Hall Council Chambers**

September 5, 2019

Diana Kling Smith, Vice Chair, called the meeting to order at 6:01 PM.

Present: Ione Callender, Susan Goings, Diana Kling Smith, and joining by phone was Pamela Irvine. Bruce Crawford arrived late.

Also present: Darlene Burcham, Town Manager

Vice Chairperson, Diana Kling Smith, opened the public hearing. Jonathan Batten spoke on the request for the conditional zoning indicating he intended to operate the used car dealership 20 hours per week from 10 AM – 3 PM, Monday – Friday. Commissioners had a number of questions regarding the sketch of the property and location of cars, his plans for the building, whether detailing would be done, and the sign already on the building for 24-hour towing and wrecker service, which was not a part of the application and activities not permitted on the subject property. Mr. Batten indicated he was issued a business license for his company. This statement was surprising and Commission members again asked the purpose of the conditional zoning which indicated was for car sales. Mr. Batten did agree to remove the sign and at one point in the Commission's questioning said he would withdraw the request and go elsewhere and that he needed an eastern county address for his business. Commissioners kept asking about the building on property and how it would be renovated as Mr. Batten indicated he did not intend to tear it down. Two members expressed reservations regarding the request based on the limited amount of detail Mr. Batton provided.

From the audience, Dr. Goings indicated that he had walked around the property and the building was in disrepair.

The Town Manager shared with the Commissioners the latitude they could exercise with a conditional zoning, citing time limitations, number of vehicles, more extensive site plan, etc.

Mr. Batten indicated he would not spend a lot of money on a plan for the property.

Mrs. Callender asked about Mr. Batten's experience in construction and he shared a list of properties he had improved.

The public hearing closed. The Town Manager advised the applicant that he should provide more detailed plans and pictures of previous locations before he appeared before Council.

A motion to recommend approval of the application to Council was made by Mr. Crawford, seconded by Pamela Irvine. Ione Callender raised the issue of placing a time limit for the applicant to open his business of one year, which he said was no problem and Ione made a motion to amend the motion to increase the one-year time limit, which was seconded by Pamela Irvine and passed 3-2. The original motion with the amendment passed 3-2.

A motion to approve the August minutes was made by Ione Callender, seconded by Susan Goings and passed unanimously.

Bryan Hill, of RVARC, then led the discussion of the draft comprehensive plan, with several compliments for its appearance and improved readability. The Town Manager provided a number of pages from the plan with corrections and/or edits. Mrs. Smith asked for maps to be made larger and that Commonwealth Life Span be added to the list of business since it has 30 employees. Bryan agreed to quickly make changes and send the final document for public review to the Town. The Planning Commission agreed to hold its public hearing on the document at its regular meeting on October 3. Mrs. Goings offered suggestions about where to locate copies for public review and the Town Manager indicated it would be placed at the Library, Town Hall, and on our Facebook page.

There being no further business, a motion to adjourn was offered by Susan Goings, seconded by Bruce Crawford and passed unanimously at 7:30 PM.

**RESOLUTION TO APPROVE A
CONDITIONAL USE PERMIT**

BE IT RESOLVED by Clifton Forge Town Council that a conditional use permit to allow an Automobile Dealership use for the property located at 1426 Main St. Clifton Forge, VA and being described by Tax Map No. C0250-06-001-0090 is hereby approved subject to the limitation that no more than 10 vehicles shall be offered for sale at any time.

First Reading: October 9, 2019

Second Reading: November 12, 2019



TOWN OF CLIFTON FORGE

547 MAIN STREET · P. O. BOX 631
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***PUBLIC INFORMATION SESSION
REGARDING THE SWINGING BRIDGE
6:00 P.M. TUESDAY, SEPTEMBER 10, 2019
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET***

Prior to the regular Town Council Meeting, Clifton Forge Town Council held a public comment period to provide information on the ownership and cost of repairing the swinging bridge and seeking public input on whether the Town should take the necessary steps and incur the costs to reopen the bridge.

Mayor Irvine called the public information session to order at 6:02 PM and opened the floor to comments.

Mrs. Burcham provided some background information on the swinging bridge to allow those in attendance to have some detail regarding the issues with the bridge and its ownership. The bridge is owned by CSX. In 2013 a resident slipped and was injured when his leg went through a board on the bridge and the Town's insurance paid the claim with the understanding that the Town would then post the bridge as closed due to danger so that citizens were aware. An inspection report was done at the Town's expense at that time and it was determined by an engineer to be estimated at \$150,000 to repair the bridge, which did not include a load capacity analysis that would have to be done before final costs could be estimated. In 2014, negotiations with CSX over some other land parcels involved talks requesting that they make the needed repairs that would allow the structure to be reopened as part of the exchange for Town property and CSX stated their estimated cost to make the needed repairs would be \$130,000 and they declined to make repairs. The bridge has remained closed. Council has had citizens ask and the basis for the meeting is to gather input from the public and make it clear that there are many things to consider in reference to the bridge. The first being ownership; there has been no discussion with CSX about purchasing the bridge or what they may request as a purchase price if they were willing to sell the property. Secondly, a current inspection and evaluation is needed to determine a firm cost estimate because the previous quote that was provided was \$130K-\$150K and that was over 5 years ago, so it is anticipated to have increased. Lastly, it is possible if the Town could acquire the bridge that there may be some grant funding available through the VDOT Transportation Alternatives program which offers program

monies every two years, but even if the Town could receive the grant, there would be a 20% matching amount required of the Town. Based on the previous cost estimate of \$150,000 that would be \$30,000 the Town would have to supply which is not currently available in the current budget, so there is a lot to consider.

Vice Mayor Marshall stated that she had learned that the bridge was originally constructed by the C & O Railroad to allow workers better access to their properties and asked to clarify that the property belongs to CSX. Mrs. Burcham explained that it has been owned by CSX at least back to the 50's in all documentation the Town has found.

Councilman Goings reiterated that the costs mentioned do not include the cost to purchase the property from CSX. Mrs. Burcham advised that was correct and stated that there would also be the cost of the engineering analysis which has been estimated at \$11,000 for the study alone and that the assumption for a purchase price would be a large sum based upon previous real estate transactions with CSX. She stated as an example, the one-acre parcel where the Houff Corporation recently purchased, which is land-locked and of no use to the railroad, they charged \$40,000.

Mayor Irvine asked when the bridge was closed, if the boards were just broken or if there were other issues. Mrs. Burcham stated that it was closed at the advice of the Town's insurance company for the safety of all.

Vice Mayor Marshall again stated that it was built for the railroad employees to use and not for the Town's use and Councilman Goings added that CSX also owns the land on both sides of the bridge. Mrs. Burcham stated that is correct and that the Town currently only has a recreational lease for the boat ramp property.

Councilman Oeltjen asked what would occur if an individual is hurt now, if the liability would fall on the Town or CSX? Mrs. Burcham advised that the bridge belongs to CSX and any liability would fall on them.

Councilman Umstead asked how much land would be included and if CSX owns it all. Mrs. Burcham advised that they do own it in its entirety and if the Town purchased the bridge it would only include the parcels containing the pillars that support the bridge, which she estimated to be only ½ acre or less.

Vice Mayor Marshall asked if bringing the bridge back would even be worth it as a tourist attraction and stated that she does not have an answer.

Cornelius Ray of Verge Street stated that the Town is looking at over \$200,000 just to have the bridge open and that wouldn't include the insurance liability and stated that it isn't worth it. He stated that there is too much liability and questioned why the Town would want to shift the liability from CSX to the Town because it makes it really easy for someone to fake an injury which would cause the Town's insurance rates to possibly increase. He stated that he sees no reason to reopen the bridge.

Councilman Goings stated that it was the intention of Council to hold the meeting to allow the public to comment and that he agrees with Mr. Ray.

Shawna Donavon stated that the bridge is unique and special and a part of the town that people come to see. She stated that part of the excitement about a swinging bridge is that it is scary and an adventure to cross and an exhilarating experience and that when they first arrived in town and the bridge was open they would walk across it.

Jenny Oeltjen stated that the bridge has aged with time and is continuing to weather and deteriorate.

Mrs. Burcham advised that the bridge is not historic in nature and does not meet the requirements to be considered historic to aid in gathering funds for a repair because this is not the original structure as the bridge was replaced after the flood of 1985.

Vice Mayor Marshall stated that there are no rails or handles, only ropes and that the bridge has never been safe in her opinion. She stated that she would personally never cross the bridge as she has always been afraid of it, but that there are some people who love it as part of their history growing up in Town.

Mayor Irvine stated that he thinks it is historic to people and Mrs. Burcham stated that she agrees, but that in order for the structure to actually be considered historic and qualify for funding it has to be at least 50 years old which it is not.

Diana Smith stated that there is a lot of sentimental value to many in the Town including herself because her Dad used to carry the mail and used the bridge as a shortcut at that time. She stated that it isn't the same bridge as the one that stood in her childhood and that the only justification she can see would be if it were possible to include the bridge in the Parks and Trails initiative, but that would be something in the future and not at this time.

Vice Mayor Marshall mentioned that the Firemen's Festival used to be held in that area many years ago but are no longer being held.

Susan Goings stated that it is unfortunate that the Town does not have the money, She stated if there were funding available she personally would wish it could be purchased, repaired, and reopened, as it would give one more stop for tourists visiting the area, but it is more realistic not to proceed due to the costs.

Councilman Oeltjen stated that sadly once neglected for so long, it will reach the point where it is beyond repair and since CSX has no interest in repairing or replacing the bridge, it will be gone forever.

Matt with Alleghany Outdoors stated that it is a great experience to cross a swinging bridge and this one is in a great location across from the existing boat launch the Town installed. He stated that there aren't many of these type bridges left in the area and that it is worth at least looking into saving the structure.

Cornelius Ray stated that if the bridge were replaced now, it would more than likely be replaced with a bridge that meets the building and structural requirements of today and would not necessarily be a swinging bridge as it is now. He stated that it would have to meet today's safety standards and current codes and then brought up the responsibility of maintenance and the costs of that maintenance if that were to happen. He stated that the two estimates received previously were based on prices 5 years ago and he is sure they would be much different now and more expensive.

Mayor Irvine stated that he has concerns over people ignoring the blockades and continuing to cross the bridge. Mrs. Burcham stated that she is sure there are people who ignore those, but that the Town has no liability.

Gayle Hillert stated that the bridge has been talked about for years now and that history is probably going to continue to repeat itself. She stated that she agrees that the bridge is or could be an attraction and that maybe it is worth exploring if for no other reason that to obtain current costs.

Cornelius Ray mentioned the maintenance of the bridge again if repaired and reopened and questioned if the Public Works crew would be able to do the maintenance even if authorized since the Town does not have the equipment that would be necessary to work under the bridge, and also the liability that the maintenance work could involve for the employees safety.

Jenny Oeltjen stated that convincing CSX to sell the bridge would be the Town's first hurdle. Mrs. Burcham stated that if she were to go to CSX to request the purchase, she is certain that they would require the Town to commit to the entire process that follows and that the Town would have to have the funding to do that.

Diana Smith stated that if the Town were to purchase the bridge and not have the funding immediately, the Town would then have full liability for any injuries, or damages caused by the bridge and that would potentially add additional costs.

Matt with Alleghany Outdoors asked if putting the pressure on CSX by asking that they either make the needed repairs to the bridge or tear it down would possibly be enough to make them want to donate the property. Mrs. Burcham advised that there is nothing the Town can do to force them to do that so technically there is no leverage in that option.

Matt then stated that if anyone has been under the bridge, floating the river, they will see that there is a lot of trash, graffiti—not “nice” graffiti, and evidence of “partying” in that area. Vice Mayor Marshall asked Chief Wickline who was in attendance if he was aware of an issue to which he stated that thus far they have received no reports.

Cornelius Ray stated that if the Town has already approached CSX as was stated and they aren't willing to make the repairs and refused to exchange the bridge then he thinks it should be avoided.

The public meeting closed at 6:55 PM.

**COUNCIL AGENDA
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. TUESDAY, SEPTEMBER 10, 2019
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION- David Davis provided the invocation.

CALL TO ORDER- Mayor Irvine called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE- Mayor Irvine led the attendees and Council in the Pledge of Allegiance.

PRESENT: Mayor Jeff Irvine, Vice Mayor Pamela Marshall, Councilman Umstead, Councilman David Oeltjen, and Councilman Ronald Goings

Also, present but not on the roll: Darlene Burcham, Town Manager, David Davis, Town Attorney, and Angela Carper, Clerk

PRESENTATIONS:

Resolution Honoring Sergeant David L. Carter—Mayor Irvine

Mayor Irvine presented Sergeant Carter with the resolution honoring his retirement. Sergeant Carter thanked everyone. A copy of the resolution follows:



RESOLUTION OF RECOGNITION

WHEREAS, David Carter was hired on January 5, 1993 as a police officer for the City of Clifton Forge and then spent the next 26 years serving the citizens of both the City and the Town of Clifton Forge, VA and his fellow officers to the best of his ability, without ever expecting to gain notoriety or personal gain; and

WHEREAS, after completion of basic training, David exhibited an extremely keen eye for detail and an eagerness to be involved with the community. As his confidence in his abilities grew, he quickly became someone who had gained the trust and respect of the community as well as his fellow officers who often sought his advice on pending cases, therefore making him a natural leader, leading to his promotion to Sergeant in 2008 ; and

WHEREAS, David has always maintained a high degree of professionalism, whether dealing with the general public, a victim of a crime, or a person suspected of a crime; and

WHEREAS, he has truly established himself as a valuable asset to the Clifton Forge Police Department and a respected team leader who will be sorely missed on the occasion of his retirement; and

NOW, THEREFORE BE IT RESOLVED, that we, the Town Council, do hereby extend to David Carter our sincere and grateful appreciation for his dedicated service to the Citizens and the Town of Clifton Forge, our congratulations on his well-earned retirement, and our best wishes for his continued success, happiness, and good health in the years to come.

Adopted in Clifton Forge, the tenth day of September, 2019 by the Clifton Forge Town Council.

Virginia Department of Health Update—Stephanie Harper, Regional Director

Dr. Stephanie Harper provided a PowerPoint presentation to give an update on the programs and a recent survey that was conducted to help better serve the area. A copy of the presentation follows:

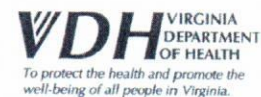
Live Well Alleghany Highlands

STEPHANIE L. HARPER, M.D. , M.P.P.

HEALTH DIRECTOR

SEPTEMBER 10, 2019

CLIFTON FORGE TOWN COUNCIL MEETING



Community Partners



The collage features logos for the following organizations:

- Seal of the Commonwealth of Virginia
- VDH VIRGINIA DEPARTMENT OF HEALTH - To protect the health and promote the well-being of all people in Virginia.
- CITY OF COVINGTON VIRGINIA
- Rockbridge Area Health Center
- Roanoke Valley-Alleghany REGIONAL commission
- BATH COMMUNITY HOSPITAL
- VIRGINIA DEPARTMENT OF SOCIAL SERVICES
- COUNCIL OF COMMUNITY SERVICES
- the Y
- CIVILIAN CITY PUBLIC SCHOOLS
- VT
- LOVING LIFE Fellowship
- DAWNEY S. LANCASTER COMMUNITY COLLEGE
- THE ALLEGHANY FOUNDATION
- LOA LOCAL OFFICE ON AGING
- AP 220 Our Road to Success
- Allegheny Highlands Economic Development Corporation
- Everyday Choices
- Allegheny Highlands COMMUNITY SERVICES
- ROANOKE CITY and ALLEGHANY HEALTH DISTRICTS - Your Partner in Community Wellness
- ALLEGHANY HEALTH DISTRICTS
- LewisGale Hospital Alleghany - A Virginia Health System
- Allegheny Highlands CHAIRMAN OF COMMUNITY & ECONOMIC DEVELOPMENT
- Boys Home of Virginia
- CARLSON CLINIC
- Virginia Employment Commission
- Pine Street Baptist Church - Working Together As A Family To See God
- Safehome YOU ARE NOT ALONE

–Tom Vilsack



4

Timeline



5

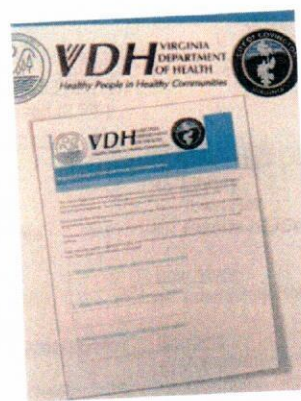
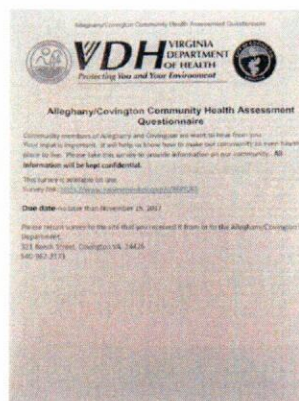
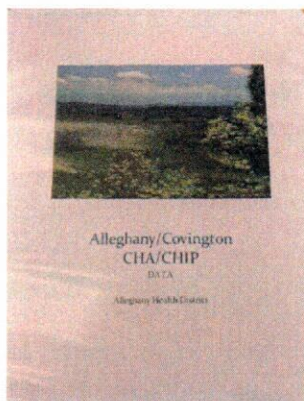
Community Input: Data

- Data Binder
- Initial Survey: 908 completed surveys
- Community Health Survey: 768 completed surveys
- Focus Groups: 6 community groups



6

Data Collection



7

Survey and Focus Group Locations

- 657 Paperwork Union
- AA/NA
- Allegheny County
- Allegheny County Public Schools
- Allegheny County Sheriff's Office
- Allegheny/Covington Department of Social Services
- Allegheny/Covington Health Department
- Allegheny Foundation
- Allegheny Health and Rehab
- Allegheny Highlands Art Center
- Allegheny Highlands Chamber of Commerce
- Allegheny Highlands Community Services Board
- Allegheny Highlands Economic Development Corporation
- Allegheny Highlands YMCA
- Allegheny Highlands Regional Library
- Allegheny Humane Society
- Alliance Urgent Care
- American Red Cross
- Americare Plus
- Bath Co. Physicians
- Bath Community Hospital
- BB&T Bank
- Bocava
- Boys Home of Virginia
- Brian Center Nursing Home
- Canlion Clinic
- Christmas Mother Shop
- City of Covington
- City of Covington Police
- City of Covington Public Schools
- Clifton Forge Elks Club
- Clifton Forge Moose Club
- Clifton Forge Public Library
- Clifton Forge School of the Arts
- Clifton Forge Shrine Club
- Cliftonwoods Apartments
- Club Car
- Council of Community Services
- Covington C&O Depot
- Dabney S. Lancaster Community College
- Department of Motor Vehicles
- Dolly Ann Apartments
- Edgemont Nursery School & Edgemont Presbyterian Church
- Everyday Elegance
- Family Dentistry, David L. Wheeler
- Family Preservation Services
- First Citizen's Bank
- First Presbyterian Church Preschool
- Gospel Tabernacle Church of God in Christ
- Granberry Church
- Harrah's Hair Salon
- Highland House
- Highlands Community Bank
- Jackson River Pediatrics
- Jackson River Rapid Care
- Lewis Gale Hospital Allegheny
- Local Office On Aging
- McAllister Memorial Church & Food Pantry
- Ministerial Association - Eastern Allegheny
- Mountain Regional Hospice
- Pine Street Baptist Church
- Post Offices
- Regional Home Care
- Roanoke Valley-Allegheny Regional Commission
- Rockbridge Area Health Center
- SafeHomes
- Salvation Army
- Scott Hill Apartments
- Sentara Home Health
- Sona Bank
- South Covington United Methodist Church & Food Pantry
- The Allegheny Foundation
- Total Action for Progress
- Town of Clifton Forge
- Virginia Employment Commission
- Virginia Department of Health
- Virginia Tech
- Volunteer Fire Departments
- Westrock & Converting Plant
- Woodlands Nursing Home

Community Health Survey Responses

- The Steering Committee was committed to ensuring that the survey responses were representative of the population who lives in Allegheny County and Covington City.
- The following demographics were carefully tracked: income, education, race, ethnicity, gender, age, and zip code.
- The results were closely aligned to the census data for income, ethnicity, age, and zip code.
- The survey data were weighted on education and race in order to better reflect the population of Allegheny and Covington.

Community Input: Data

1. Academic attainment and high school graduation
2. Children not accessing mental health care
3. Children not accessing oral health care
4. Children not accessing primary care
5. Domestic violence
6. High cost of healthy food
7. High lead levels in homes
8. High rates of youth involvement in juvenile justice system
9. High rates of obesity/being overweight
10. Households not having an emergency plan
11. Inability to afford food
12. Inability to afford healthcare
13. Inability to afford insurance
14. Inability to afford physical activity
15. Inability to afford medicine
16. Insufficient affordable housing
17. Insufficient knowledge of community resources
18. Insufficient knowledge of health resources
19. Insufficient knowledge of insurance
20. Kindergarten readiness for children 0-5
21. Lack of evening and weekend hours for healthcare services
22. Limited family-sustaining employment/jobs
23. Limited health literacy (understanding health information to make health decisions)
24. Limited access to and consumption of healthy foods
25. Limited economic opportunities
26. Limited prenatal care
27. Limited teen activities
28. Low rate of grade level reading
29. Low rates of physical activity due to access, cost, and time
30. Long waits for healthcare appointments
31. Low infant birth weight
32. Low rabies vaccination rates for pets
33. Low participation in routine screenings (pap smear, mammogram, colonoscopy)
34. Medical health concerns: asthma, cancer, diabetes, heart disease
35. Mental health concerns: depression, anxiety, suicide, stigma
36. Need for additional providers and specialists
37. Need for increased services and activities for older adults
38. Need for increased services for older adults to age in place
39. Neighborhood safety concerns
40. Not accessing oral health care
41. Not eating meals together as a family
42. Overuse of the emergency room
43. Quality of healthcare
44. Quality and freshness of healthy food
45. Quality elder care
46. Sexual assault
47. Substance use: alcohol, illicit drugs, prescription drug abuse, tobacco, opioids
48. Transitional housing
49. Transportation
50. Veterans – limited knowledge of benefits

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Priority Categories

- Early Childhood (0-5)
- Child (6-10)
- Youth (11-17)
- Adult (18-64)
- Older adult (65+)
- Family
- Community

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Prioritization Topics

- **Early Childhood (0-5)**
 - Kindergarten readiness for children 0-5
 - Low rate of grade level reading
 - Children not accessing primary care
- **Child (6-10)**
 - High rates of overweight/obesity
 - Academic attainment and high school graduation
- **Youth (11-17)**
 - Limited teen activities
 - High rates of youth involvement in juvenile justice system
- **Adult (18-64)**
 - Limited economic opportunities
 - Limited health literacy (understanding health information to make health decisions)
- **Older Adults (65+)**
 - Need for increased services for older adults to age in place
 - Quality elder care, inability to afford medicine
- **Family**
 - Inability to afford food
 - Mental health concerns: depression, anxiety, suicide, stigma
- **Community**
 - Insufficient knowledge of community and health resources
 - Substance abuse: alcohol, illicit drugs, prescription drug abuse, tobacco, opioids

ALLEGHANY/COVINGTON COMMUNITY HEALTH LAUNCH

WHO: YOU and your family!
Everyone who lives, works, and plays in Alleghany/Covington

WHAT: Come together to strengthen our community.
Help set priorities and direct our future.
Food will be provided!

WHEN: February 5, 2019 5:00-7:00 pm
Covington Fire Dept.
435 W Hawthorne St,
Covington, VA 24426

OR

February 6, 2019 11:30 am - 1:30 pm
Clifton Forge Fire Dept.
701 Church St,
Clifton Forge, VA 24422

Please RSVP by 1/31: call 540-962-2173 or 540-962-0465
or email Samara.Lott@vdh.virginia.gov

Prioritization and Voting

Which are the most important to your family?

Which will drive our community to be healthier?

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Focus Areas

- Knowledge of Resources (Target: Community)
- Substance Use (Target: Community)
- Kindergarten Readiness and Early Literacy (Target: Early Childhood, 0-5)

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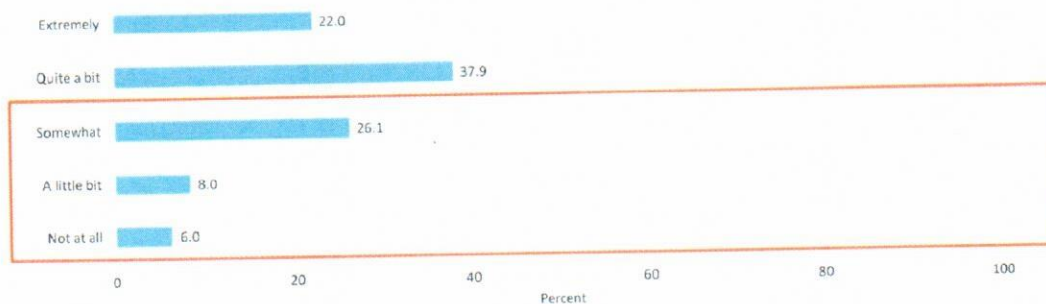
Knowledge of Resources

TARGET: COMMUNITY

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Knowledge of Resources (Target: Community)

CHA Questionnaire: I feel confident I have all the information I need to manage my health and make good health decisions



Knowledge of Resources (Target: Community)

Focus Groups: When somebody needs specific healthcare services, what types of resources exist in your community?

- Lack of specialized doctors / caregivers
- Lack of mental health services
- High Emergency Room / Urgent Care usage because of high appointment wait time
- No free or sliding scale fee clinic

Action Plan Development

Goal: Increase knowledge of and access to community resources

Objective I: By 2022, increase knowledge of resources as measured by an increased usage of information and referral systems (i.e. 2-1-1 and Virginia Navigator)

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Knowledge of Resources (Target: Community)

Progress to date:

- The committee is evaluating the strategies of promoting existing information and referral systems (e.g. – 2-1-1) and creating a printed resource guide.

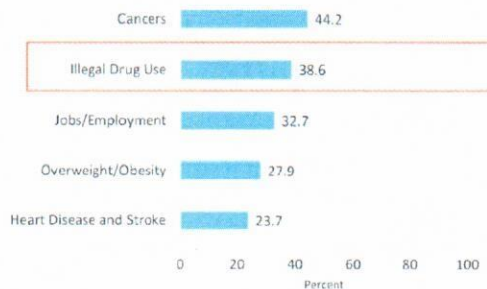
Substance Use

TARGET: COMMUNITY

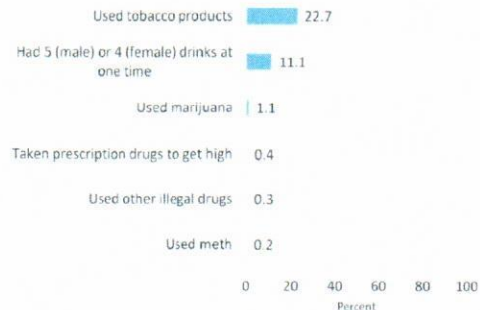
21

Substance Use (Target: Community)

CHA Questionnaire: What are the top 5 most important issues that affect health in your community?



CHA Questionnaire: During the past 30 days did you...



Action Plan Development

Goal: Reduce substance use in youth and adults (part 1)

Objective I: By 2022, reduce youth tobacco/nicotine use by 5% as measured by the Youth Risk Behavior Survey (Baseline: 30 day use of an electronic vapor product, Covington Middle School 2019 - TBD, Allegheny County Middle School 2018 - 11%, Covington High School 2019 - TBD, Allegheny County High School 2018 - 34%)

Objective II: By 2022, decrease the stigma and fear associated with addiction (Increase the number of people who attend trainings by 5%, Increase knowledge of substance use and stigma through trainings, add a question to measure stigma to the Community Health Assessment survey, reduce stigma experienced by clients seeking treatment)

Action Plan Development

Goal: Reduce substance use in youth and adults (part 2)

Objective III: By 2022, increase access to treatment (Increase the number of people accessing treatment by 5%)

Objective IV: By 2022, reduce the availability of opioid medications that could be diverted for misuse in the community (Increase the amount of drug disposal kits distributed by 10% and medications returned through drop boxes and take back events by 5%)

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Substance Use (Target: Community)

Progress to date:

- An Opioid Awareness Event is planned for September 28th at 6:30pm at the Jackson River Sports Complex. The event will feature a keynote speaker, a concert, and community resources. The event is hosted by the Alleghany Highlands Healthy Youth Coalition.
- Covington Health Department has drug disposal kits available to community members and organizations to promote safe disposal of medication.

Kindergarten Readiness and Early Literacy

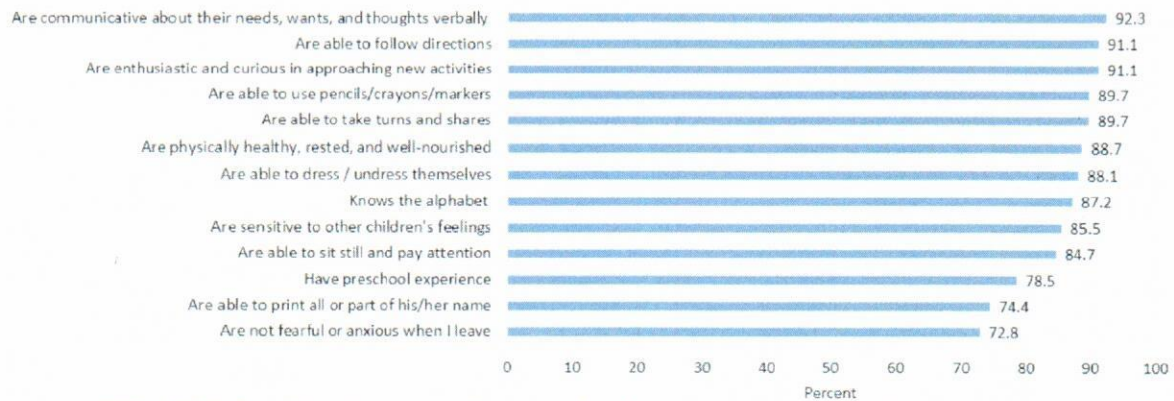
TARGET: EARLY CHILDHOOD, 0-5

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Kindergarten Readiness and Early Literacy

(Target: Early Childhood, 0-5)

CHA Questionnaire: If you have a child, or children between the ages of 4 and 6, do you feel that they:



56% of CHA Questionnaire respondents said they know where to go if they're concerned about their child learning to speak

Kindergarten Readiness and Early Literacy

(Target: Early Childhood, 0-5)

Passage rate for third grade Reading Subject Standards of Learning (SOL)

	2015	2016	2017
Alleghany	70%	70%	66%
Virginia	76%	75%	72%
Covington	60%	60%	62%

(Voices for Virginia's Children)

Action Plan Development

Goal: Increase kindergarten readiness and early literacy

Objective I: By 2022, Increase the number of students who are ready for kindergarten to 90% as measured by the PALS-K assessment and Virginia Kindergarten Readiness Assessment (Baseline: PALS-K: 85% in Alleghany County and 67% in Covington)

Objective II: By 2022, 75% of students in the Alleghany County and Covington City Public Schools will be reading at grade level by the end of third grade as evidenced by results from the 3rd grade SOLs (Baseline: 66% in Alleghany and 62% in Covington) and PALS-3 assessments (Determine baseline).

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Kindergarten Readiness and Early Literacy

(Target: Early Childhood, 0-5)

Progress to date:

- An Early Childhood Launch event was held on August 12, 2019 to launch the plan at Edgemont Primary School.
- Alleghany Foundation has awarded funding to support 19 local preschool classrooms to expand the Streamin³ curriculum.
- All classrooms are well underway with the implementation of Streamin³.



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Summary

- Live Well Alleghany Highlands has been working hard in partnership with the community
- The focus areas for work are:
 1. Knowledge of Resources (Target: Community)
 2. Substance Use (Target: Community)
 3. Kindergarten Readiness and Early Literacy (Target: Early Childhood, 0-5)
- We invite you to participate or follow along with us as we work to enhance the well-being of all who live, work or play in the Alleghany Highlands

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Thank You

Questions or Comments
Contact:

Stephanie L. Harper, M.D., M.P.P.
Health Director
Alleghany/Covington Health Department
Roanoke City and Alleghany Health Districts

(540) 204-9441

Remarks by Jon Lanford, County Administrator

Mr. Lanford commented that he had no formal speech or comments prepared for the meeting and that he wanted to attend as he had not attended a Town Council meeting in the past. He stated that corporation among local government agencies is at an all-time high and not as it has been in the past. He stated that it is important for those efforts to continue and grow and that he feels some restructure of economic development is good and probably would not have happened years ago. He thanked everyone on Council and Mrs. Burcham and stated that he appreciates them allowing him to attend and working together as they do and then asked if anyone had any questions for him.

Councilman Goings asked how the negotiations were going with the Covington/Alleghany County school systems. Mr. Lanford stated that he has not participated in any talks as of this point, but feels they are positive from all he has heard and believes that is the key to their success. He stated that he does not feel that the Commonwealth would give \$400,000 for the negotiations not to be successful.

CONSENT AGENDA

- | | |
|-------------------|--|
| 1. MINUTES | Council Meeting August 13, 2019 |
| | Work Session August 20, 2019 |

RECOMMENDATION: Approve minutes of August 13 & 20, 2019

Motion to approve minutes

Motion made by: Councilman Oeltjen

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

ACTION ITEMS

2. ORDINANCE AND RESOLUTION TO AMEND ZONING AND APPROVE CONDITIONAL USE PERMIT

The Planning Commission recommends adoption of an ordinance to consider the amendment of the zoning classification and approval of a conditional use permit for a property located at 529 Jefferson Street.

RECOMMENDATION: Waive second reading and adopt

Motion to waive second reading

Motion made by: Councilman Goings

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adopt resolution and ordinance

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead Aye

Councilman Oeltjen Aye

Councilman Goings Aye

Vice Mayor Marshall Aye

Mayor Jeff Irvine Aye

Motion passed: 5-0

3. APPROPRIATION RESOLUTION

The Town has received funds that must be appropriated into the current year operating budget.

RECOMMENDATION: Waive second reading and adopt

Councilman Goings asked where the money was coming from and Mrs. Burcham explained that there are several items listed on the resolution and stated that the Fire Department monies have come from the County, the signage was money actually recovered, and money for the Police Department came from VML Insurance claim proceeds.

Motion to waive second reading

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adopt resolution

Motion made by: Councilman Oeltjen

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

4. REQUEST TO HOLD ANNUAL FALL FESTIVAL

The Clifton Forge Shriner's Club appreciates the support and cooperation of the Town in the past and requests continued support by granting permission to conduct the 49th Annual Fall Foliage Festival October 18-20, 2019 with the same arrangements as previous years and assistance with the trash pick-up.

RECOMMENDATION: Grant request

Motion to grant request

Motion made by: Councilman Umstead

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

5. ORDINANCE TO AMEND SECTION 2-49

The Town Council has decided to amend Section 2-49 to have one meeting per month on the 2nd Tuesday of each month with more work sessions or special called meetings when necessary.

RECOMMENDATION: Proceed to second reading

Angela Carper, Clerk read the ordinance for first reading.

Diana Kling Smith of 224 Highland first thanked Mayor Irvine and then asked the Council to consider two things. She stated by reducing the number of meetings, it restricts the public access to the Council and even though conversations with Council members separately may occur, they would not be recorded and in turn not disseminated. Secondly, she stated that most, if not all, Town employees were not given a raise this year. She stated that this was the first time in many years that this occurred. She stated that the Mayor is paid \$275 per month or \$3,300 per year, the Vice Mayor \$225 per month or \$2,700 per year, and each Councilman \$200 per month or \$2,400 per year, totaling \$13,200 which does not include their cell phone or \$4,000 in training and travel pay they are allowed per year. She asked that since they were cutting the number of meetings in half that Council consider cutting their pay in half also and using that amount of their pay to provide a bonus to each employee, equivalent to approximately \$150 per employee. In summary, she stated that by cutting the number of meetings and limiting public access if they would take the cut in pay it would equal a savings to the Town of \$6,600 and that money would be a well-earned bonus for employees of the Town. In closing, she thanked Council for their consideration of her suggestion.

Vice Mayor Marshall stated that this Council is one of the lowest paid in the region, excluding Iron Gate who does not receive pay, and that all the others only meet once per month.

Mayor Irvine stated that when this subject was brought up in a Council Work Session, he was against the idea but agreed to go along since all other members were in favor.

Councilman Goings stated that Council performs other duties aside the regular Council meetings, such as being members of other boards and attending those meetings as well. He stated that when he ran for his seat he was not expecting to receive a salary and it came as a surprise and that he would not be opposed to giving up that amount in order to give the employees a bonus, he would be in favor of that.

Councilman Umstead stated that the plan for this was discussed among the members and it was decided to have one regular Council meeting per month on the 2nd Tuesday, a regular work session on the 3rd Wednesday, and the option to be able to call another meeting or have a 2nd meeting per month on the 4th Tuesday if needed. He stated that by only having one meeting per month it would not be a loss since there is that option.

With no further questions or comments, the item will appear on the October 9 agenda for second reading and adoption.

6. ORDINANCE TO DELETE EXISTING SECTION 74-41 AND ENACT AND ADOPT SECTION 74-41

In an effort to make property numbers more consistent within the Town and to make it easier for First Responders to locate properties during emergency situations, the Town should enact a new Section 74-41 requiring building numbers.

RECOMMENDATION: Proceed to second reading

Angela Carper, Clerk read the new ordinance for first reading.

Vice Mayor Marshall stated that when first discussed she was in agreement but has since seen people having numbers that are visible, that may not be in complete compliance with the new ordinance and feels it unfair to force everyone to change. She asked Mrs. Burcham if this was really a problem and if she could tell her how many times this has caused an issue. Mrs. Burcham advised that she could not give her an exact number, but that it has happened which creates a slower response time for emergency services. She stated that the home is eventually found, but the delay could mean a matter of life or death.

Councilman Umstead stated that this had been brought up before and asked if it was known what percentage of homes do not have their numbers visible. Mrs. Burcham advised that she did not know the percentage, but there are many who are not in compliance and do not have visible numbers because the numbers are just not readable at night which creates a burden for public safety employees. She stated if there is a uniform requirement, it becomes easier to request and enforce compliance in a fair and equal manner. She stated that the ordinance states a contrasting background and it is recommended that the numbers be reflective, but not a requirement. She stated that in areas such as on Ingalls where the homes are not located directly next to the street, the numbers should be placed at the road on the mailbox, or a pole so as easily identified. She stated that she understands the concern, but that as a measure of safety does not understand why residents would not want to comply.

Vice Mayor Marshall stated that it seems knit-picky to her and that she understands those who do not have numbers currently or that you can't see their number being made to comply, but does not see it necessary for the entire town to change their numbers to be in compliance.

Councilman Goings stated that the entire reason Council had the discussion regarding the house numbers was due to the First Responders asking them and explaining the difficulty they were having. He said that the state code requires 4-inch numbers already and it wasn't anything new.

Mayor Irvine asked if the 4" standard is a requirement or just a suggestion and it was explained to him that it is a requirement of the Virginia statewide building code and has been for some time. Mrs. Burcham explained that if there are residents who are unable to install the numbers themselves, the Fire Department has will install them.

Councilman Oeltjen added that the ordinance is designed for safety and the 4" size has been required by the State for some time, it isn't anything new. Mrs. Burcham advised that to be correct and that in creating the ordinance there had been comparisons to other communities as well as the state code to ensure consistency.

Mayor Irvine asked if this meant that if someone had 3inch numbers they would have to replace them. Mrs. Burcham advised that technically yes, but if the existing numbers are clearly visible and there is not a complaint by the First Responders the issue isn't going to be forced. The ordinance and requirement to have visible house numbers is to benefit the resident.

With no further questions or comments, the ordinance will appear for second reading and adoption on the October 9, 2019 agenda.

7. DEPARTMENT REPORTS

Police Department
Public Library
Public Works Department
Water Treatment Plant
Community Development
Fire Department
Finance Department

RECOMMENDATION: Accept reports as written

Councilman Umstead stated that the reports the Council receives are very detailed and he is appreciative and wanted the public to know that Council is well informed.

Motion to accept reports as written

Motion made by: Vice Mayor Marshall

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

MANAGER'S COMMENTS

Mrs. Burcham advised that the bids for the dam repair project have been extended by two weeks and are now due on the 25th.

Mrs. Burcham mentioned the alleyway closure behind Northwest Ace Hardware and advised that the store had to perform a major repair to one of their buildings that required the closure for safety.

Mrs. Burcham advised that Columbia Gas has some new ideas and arrangements to better fit the Town and to hopefully prevent newly paved streets from being damaged during their work.

Mrs. Burcham mentioned that there will be new striping being done on the newly paved streets as well as some that have become faded.

Lastly, Mrs. Burcham advised that the Town has made it through the first two rounds of this year's Blue Ridge Outdoor Magazine's contest to name the Top Small Adventure Town and encouraged everyone to vote as often as they can. The Town is in competition with Abingdon again this year.

UPCOMING EVENTS

CLIFTON FORGE PUBLIC LIBRARY

**PRE-SCHOOL STORY TIME—WEDNESDAYS, SEPTEMBER 18, &
OCTOBER 16, 2019, 11 AM – NOON**

TODDLER TIME—WEDNESDAY, OCTOBER 2, 2019—11–11:45 AM

**FRIENDS OF THE LIBRARY BOOK SALE—FRIDAY, OCTOBER 4, 2019,
10 AM – 5 PM & SATURDAY, OCTOBER 5, 2019, 10 AM – 1 PM**

**CHILDREN'S HARVEST HALLOWEEN PARTY—MONDAY, OCTOBER
14, 2019, 4-5:30 PM**

**“VERY GOOD FOR A RAILROAD TOWN: CLIFTON FORGE
BASEBALL AND THE NEW SOUTH” BY JOSH HOWARD—THURSDAY,
OCTOBER 17, 2019, 6 PM**

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAY, SEPTEMBER 20, 2019, 7 PM

MASONIC THEATRE

TRUE GRIT SHOWING—TUESDAY, SEPTEMBER 10, 2019, 7 PM

WHAT'S YOUR STORY POTLUCK—FRIDAY, SEPTEMBER 13, 2019, 6 PM

STARS FALL HARVEST JUBILEE—SUNDAY, SEPTEMBER 15, 2019, 7 PM

HISTORIC MASONIC THEATRE TOUR—SUNDAY, SEPTEMBER 22, 2019, 2 PM

“THE GREAT MUPPET CAPER”—SUNDAY, OCTOBER 6, 2019, 2 PM

“MURDER ON THE ORIENT EXPRESS”—TUESDAY, OCTOBER 8, 2019, 7 PM

PUBLIC COMMENTS

Gayle Hillert of 856 Palace Blvd. asked Council questions regarding the transition plans for the Town. She advised Council that she did not expect answers at this time but would like for them to possibly provide answers and have Angela, Clerk to coordinate and forward them to her, at their convenience.

Mrs. Hillert's comments follow:

Gayle Hillert

856 Palace Blvd

Good evening Angela, Ms Burcham, Council, Mr. Davis

Questions on Transition Plans for the Town of Clifton Forge

What are council's plans for a smooth transition...lots of changes are occurring, the Town Attorney is retiring, the Town Manager's contract ends on June 30, 2020, several critical positions in the town are held by supervisors who are near retirement.

-Clifton Forge is at a tipping point—from the new businesses on Ridgeway and Main—everything from a new pizza restaurant to a Mercantile Market & Pawn Shop; that join the established businesses and eateries -- an upscale consignment shop, florists, antique stores, an active 114-year old restored Theatre/Community Center, a quilt and sewing machine store --all attracting out-of-towners who visit and spend money in our town; to an attractive parks and trails system, an active Corridor Curb Appeal committee of volunteers that are introducing street art to the Town; to a revitalized Roxbury neighborhood, newly paved streets and gorgeous hanging baskets that with the help of town employees have thrived in this hot summer... projects that have in some way, positively affected every person in this town--

-These favorable changes did not happen by chance...a plan was in place that was encouraged by a seasoned, experienced Town Manager, supported by an engaged council, scores of active volunteers and key citizens with vision.

-This progress must continue. There is danger and red flags galore of losing our "governmental memory" with the possibility of Town leaders and employees leaving at one time. What are the plans to keep the consistency and the constancy?

-I was a member of the previous council, as were three of you, that discussed with our Town Manager the possibility of being actively involved in the search for a successor and participating in a six-month training program for that new person. The Town attorney is retiring at the end of the year. Will the Town Manager be involved in the search and interview process for the new attorney.

Has discussion been revisited with the Town Manager about staying on in a part time role until important on-going Town projects are completed or at least well on their way to completion? Has this Town Manager been asked about being available as a consultant as we move ahead? No one can secure low-interest loans or grants like our Town Manager. We have been very fortunate--the amount of grants since Ms. Burcham has been in the manager's seat totals over nine million dollars. We can talk about salary but best save that discussion for another day. Suffice it to say that in a conversation with an elected official from a nearby community, the statement was made , "It is almost impossible to get a manager of any local governmental experience and knowledge for less than \$100,000.

-I'm sure we all agree that it would be extremely unfair to any replacement for Ms. Burcham to not have the benefit of her experience, contacts and knowledge. She has always been open to sharing her knowledge.

-I am aware that we are working on updating the Town's five-year plan, but that plan basically provides activities and goals and charts a course toward the future--it doesn't cover the cast of characters, nor does it provide for new hires that might not have the experience to implement the plan.

-It would be unfair to Town residents, your bosses, to ignore the fragile health of the Town and the people who reside in it who have experienced its resurgence, to continue a course without a well-developed plan in place and the utilization of the knowledge of those who helped us get to this point.

-I understand how difficult it is to sit in your seat...you hear a lot of negative and are always being second-guessed. We all want what is best for Clifton Forge's future—it should be our over-arching goal and at the top of each council member's priority list.

-I look forward to being updated on the plans as we all move forward together.

During her comments, Mrs. Hillert also mentioned a salary comparison of the Administrators at other area localities that she had and asked that Angela provide a copy to the members of Council.

Laura Richardson of Roxbury Street mentioned a house on Roxbury that has a planned demolition. She stated that neighbors of the property are already having issues and asked that before the Town has the home torn down if they would consider exterminating to help eliminate the pests that are present. She stated that there is a rat infestation, as well as opossums and since the home is next to a live stream, the area is prone to bugs and rodents as well, which are taking over.

Mayor Irvine asked Mrs. Burcham what the Town could possibly do, and Mrs. Burcham advised that it would have to be a separate item from the bids for demolition which are due on Thursday. She stated that she would look into the situation to see if it could fit into the budget and explained that the demolition is being funded by revenue from the Roxbury Rehabilitation project which allows the Town to continue to do other rehabilitation efforts. Mrs. Burcham advised that she would try to secure an estimate and see what could be done.

COUNCIL COMMENTS

Councilman Umstead mentioned the reason behind Council not using the microphones that had been used by previous Councils and explained that the microphones are on a frequency that interferes with the Town's first responders and are unable to be used. It is the hope that once the new radio system is installed by the County that problem will be eliminated, and they will once again be able to be used. He thanked Mr. Lanford and Dr. Harper for coming and their presentations and congratulated Sergeant Carter on his recent retirement, stating he is a wonderful human being and he hopes he enjoys retirement as much as he does. Lastly, Mr. Umstead mentioned the Roxbury project and stated that the project is complete, but he hopes to be able to do other areas in the future. He thanked everyone for attending the meeting and wished everyone a good evening.

Councilman Oeltjen congratulated Sergeant Carter and thanked Dr. Harper for her presentation. He stated that studies such as this one is very beneficial to the longevity of the area. He thanked Mr. Lanford for attending and stated that he appreciates him working tirelessly with the Town. He thanked Diana Smith for her comments. Mr. Oeltjen mentioned the swinging bridge and stated that it would be a community wide commitment. He thanked Mrs. Hillert and stated that the Council does indeed have a lot to be thinking about and that at this point is not prepared to make the transition. Mr. Oeltjen asked that facts be checked before comments are made and stated that there is no place for innuendos or erratic comments.

Councilman Goings thanked everyone for coming to the meeting and stated that he was glad to see so many attending and hopes they will attend many more. He thanked Sergeant Carter for his service and stated he hopes he enjoys his retirement as much as he does. He mentioned the annual Fall Festival and encouraged people to attend. Lastly, Councilman Goings stated that there are a number of issues that are affecting this Council and that they will need to be worked through.

Vice Mayor Marshall stated that she was happy to see everyone there and that she appreciates everyone. She thanked Dr. Harper, mentioning that she had previously worked with her. She congratulated Sergeant Carter and stated that he will be missed. She mentioned the swinging bridge and stated that Matt with Alleghany Outdoor has agreed to form a committee to try to find alternatives and ways to deal with the bridge. Lastly, she thanked everyone for attending.

Mayor Irvine thanked everyone for attending and thanked Sergeant Carter for his service. He thanked Mr. Lanford for attending. Mayor Irvine mentioned the fund

drive to restore the fountain located in Sona Bank's plaza, stating that it is estimated that it will cost \$2,000 to restore the fountain.

Jenny Oeltjen added that the fountain was actually inherited by the bank from the previous bank, but that they have agreed to take over all maintenance on the fountain is restored.

CLOSED SESSION: PURSUANT TO VIRGINIA CODE SECTION 2.2-3711, A-1 PERSONNEL

Motion made by: Vice Mayor Marshall

Time: 8:25 PM

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to return to open session

Time: 9:32 PM

Motion made by: Councilman Oeltjen

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to certify only indicated items were discussed during closed session

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adjourn

TIME: 9:32 PM

Motion made by: Vice Mayor Marshall

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

TOWN COUNCIL WORKSESSION
Tuesday, September 17, 2019
Clifton Forge Council Chambers, Town Hall
547 Main Street

Mayor Jeff Irvine called the meeting to order at 7:00 PM.

Present: Mayor Jeff Irvine, Councilman Robert Umstead, Councilman David Oeltjen, Vice Mayor Pamela Marshall, and Councilman Ronald Goings

Also present: Darlene Burcham, Town Manager, and David Davis, Town Attorney,

First two items were offered by the Mayor who talked about the new traffic pattern at Oak Hill and Chestnut. He had met at the site with the Chief of Police, thought it was a good idea, but expressed concern that he had not been told about the change. The Town Manager explained her involvement and requirement that we purchase signage to announce the change before installing the new signs and that the first she knew that they had been posted was a picture on the Police Department's Facebook page, but that she would see that future changes were shared with Council in advance.

The next item involved tractor trailer parking on Ridgeway Street beyond areas currently marked for them. Mayor Irvine said residents complained to him that trucks start up as early as 3 AM which disturbs them, he asked for a larger area on Ridgeway to be posted "no trucks" and indicated he had spoken with the Chief. The Town Manager shared current locations and restrictions and said she would talk with the Chief.

The Vice Mayor questioned why the noise from CSX didn't affect the residents and questioned where trucks could park if the suggested change was made. The Town Manager mentioned several parking locations on the east end of town.

Mr. Umstead mentioned cars failing to stop at the 4-way stop sign at Church and Rose in the early mornings.

The Mayor also mentioned Butch Reid's interest in overflow parking on Railroad Avenue. The Town Manager reminded Council that the street was not wide enough to meet VDOT standards and therefore not wide enough for parking on the side closest to CSX property, but that she would speak with Mr. Reid again about available on street parking for his business.

The Vice Mayor brought up the recent seating arrangement for appointees and the media and wanted Council to know it was not her idea as she had wanted the Council, Town Manager, and Town Attorney to sit in one row which was not possible. She asked if the members were okay with the new arrangement and several spoke positively about the ability to see individuals better so the arrangement will remain.

**CLOSED SESSION PURSUANT TO SECTION 2.2-3711 A1 PERSONNEL:
APPOINTMENT TO BOARDS AND COMMISSIONS**

Motion made by: Councilman Oeltjen **Time:** 7:25

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Irvine	Aye

Motion Passed: 5-0

Motion to return to open session

Time: 8:55 PM

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to certify only indicated items were discussed during closed session

Motion made by: Councilman Oeltjen

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to appoint Councilman Umstead as the Town's representative to the RVARC

Motion made by: Councilman Goings

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adjourn

TIME: 8:56 PM

Motion made by: Councilman Oeltjen

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed:

5-0

TOWN COUNCIL WORKSESSION
Tuesday, September 24, 2019
Clifton Forge Council Chambers, Town Hall
547 Main Street

Mayor Jeff Irvine called the meeting to order at 5:03 PM.

Present: Mayor Jeff Irvine, Councilman Robert Umstead, Councilman David Oeltjen, Vice Mayor Pamela Marshall, and Councilman Ronald Goings

Also present: Darlene Burcham, Town Manager

**CLOSED SESSION PURSUANT TO SECTION 2.2-3711 A1 PERSONNEL:
APPOINTMENT TO BOARDS AND COMMISSIONS**

Motion made by: Councilman Umstead **Time:** 5:04

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Irvine	Aye

Motion Passed: 5-0

Motion to return to open session

Time: 6:41 PM

Motion made by: Councilman Umstead

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to certify only indicated items were discussed during closed session

Motion made by: Councilman Umstead

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to reappoint Ione Callender to the Planning Commission

Motion made by: Councilman Umstead

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adjourn

TIME: 6:43 PM

Motion made by: Councilman Oeltjen

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed:	5-0
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**ORDINANCE TO AMEND SECTION 2-49
OF THE CODE OF ORDINANCES FOR THE TOWN
OF CLIFTON FORGE, VIRGINIA**

**BE IT ORDAINED BY THE TOWN COUNCIL FOR THE TOWN OF
CLIFTON FORGE, VIRGINIA** that Sec. 2-49 of the Code of Ordinances shall
be amended and adopted as follows:

Sec. 2-49. Time, Place of regular meetings.

The town council shall meet in regular session in council chambers at town
hall on the second Tuesday in each month at 7:00 p.m. and shall meet at any other
time or place to which it may adjourn or be called.

First Reading: September 10, 2019

**ORDINANCE TO DELETE EXISTING
SECTION 74-41 OF THE CODE OF ORDINANCES
FOR THE TOWN OF CLIFTON FORGE, VA AND TO
ENACT AND ADOPT THE FOLLOWING SEC. 74-41.**

**BE IT ORDAINED BY THE TOWN COUNCIL FOR THE TOWN OF
CLIFTON FORGE, VIRGINIA** that Sec. 74-41 of the Code of Ordinances is
hereby adopted and enacted as follows:

Sec. 74-41 Street Numbering System; Regulations, Penalty.

- (a) The intent of this section is to assist the police, fire and rescue departments in quickly finding the correct location at which to provide emergency services by requiring a uniform code for house and building numbers.
- (b) All buildings, whether residential or business, which front or any street in the town shall be numbered in accordance with the current official town map showing the correct numbers for property in the town.
- (c) It shall be the duty of the owners of all addressable buildings in the town to display address numbers in a manner that is easily readable from the public or private street. The display shall be in accordance with the rules and procedures of this section.
- (d) Every commercial, industrial, institutional, and residential property shall have one primary address per addressable structure.

- (e) When possible, an assigned address number shall be affixed to the addressable building at the front entrance or other entrance so as to be clearly visible from the public right-of-way. If the address number cannot be displayed at an entrance so as to be clearly visible from the public right-of-way, then the address number shall be displayed at the end of the driveway nearest the street and shall be such that clear identification can be made as to the location of the building to which the address is assigned.
- (f) The numerals of an addressable building shall be displayed in accordance with the following standards.
- (1) Numerals a minimum of four inches in height and .5 inches in width shall be displayed.
 - (2) Numerals shall be displayed with a contrasting background and shall be visible during day and night. (Reflective numerals are recommended.)
 - (3) Numerals must be displayed so they are visible from the street, and must be posted no lower than 5 feet high on the exterior of the building.
- (g) The property owner is responsible for maintaining the visibility and upkeep of the address numbers display.
- (h) No person shall be found in violation of any provision of this section unless such person has first received notice of violation from the

town and after 30 days from the receipt of said notice remains in violation. Any person who fails to comply with the provisions of this section shall be guilty of a class 4 misdemeanor and assessed a minimum fine of twenty dollars. In addition to the criminal penalties for misdemeanor violations, the Town Manager or person appointed by the Town Manager, may invoke any other lawful procedure available to correct such violation, including an action for injunctive relief.

- (i) Address number displays shall be placed within a reasonable period of time, but not later than 180 days from the effective date of this section.

FIRST READING: September 10, 2019

**CLIFTON FORGE
POLICE DEPARTMENT**

**** MONTHLY REPORT ****

AUGUST 2019

	Aug. '18	18 YTD	Aug. '19	19 YTD
ADULT CRIMINAL ARRESTS	*****	*****	*****	*****
FELONY	0	35	5	39
MISDEMEANOR	12	168	26	242
JUVENILE CRIMINAL ARRESTS	*****	*****	*****	*****
FELONY	0	0	0	0
MISDEMEANOR	0	6	0	11
TRAFFIC SUMMONS ISSUED	25	261	39	491
PARKING VIOLATIONS	7	312	14	104
COMPLAINTS RESPONDED TO	385	2,866	375	3,239
PUBLIC WORKS COMPLAINTS	11	68	1	47
CITIZENS/BUSINES REQUEST-CHECKLIST	343	3,970	1,412	4,974
BURGULAR ALARMS PROCESSED	10	61	8	62
ACCIDENT INVESTIGATED	5	29	1	31
REQUEST TO UNLOCKED MOTOR VEHICLES	12	103	14	98
REQUEST TO UNLOCK HOMES/BUSINESSES	1	3	0	1
ESCORTS PROVIDED	13	92	2	53
COURT DOCUMENTS PROCESSED	23	368	42	335
UNSECURED PROPERTY	8	71	14	72
MILES TRAVELED BY DEPARTMENT	7,316	47,616	6,700	51,078
TRANSPORTS	*****	*****	*****	*****
TO REGIONAL JAIL	*****	*****	*****	*****
NUMBER OF TRANSPORTS	0	37	7	50
TOTAL MILEAGE	0	853	159	1,107
MAN-HOURS	0	35 HRS 8 MIN	6 hrs 4 min	42 hrs 5 mins
TO MENTAL FACILITY	*****	*****	*****	*****
NUMBER OF TRANSPORTS	8	47	1	40
TOTAL MILEAGE	572	2,765	429	5,237
MAN-HOURS	13 Hrs 31 Mins	104 Hrs 27 mins	6 hrs 30 mins	151 hrs 25 mins
ANIMAL CONTROL	*****	*****	*****	*****
COMPLAINTS RESPONDED TO	55	353	57	283
ANIMALS PLACED IN SHELTER	14	63	7	33
DOGS	5	26	3	16
CATS	9	37	4	17
SUMMONS ISSUED	0	31	2	23
ANIMAL BITES INVESTIGATED	0	9	2	13
ANIMALS RETURNED TO OWNER	0	1	6	8
DOGS	0	1	5	6
CATS	0	0	1	2
OTHER	0	0	0	1
ANIMALS RETURNED TO THE WILD	9	36	1	13

ADULT ARRESTS**CRIMINAL ARRESTS- FELONY**

1	B&E W/ INTENT TO ASSAULT
3	CAPIAS SERVED
1	WARRANT OF ARREST FOR EXTRADITION

CRIMINAL ARRESTS- MISDEMEANOR

4	ASSAULT & BATTERY	1	DESTRUCTION OF PROPERTY
3	DIP	1	ECO
4	EPO	6	FAIL TO PAY PARKING TICKET
1	DWI- 1ST OFFENSE W/ CHILD	1	PK. ON HWY W/O STATE TAG
1	TDO	1	VIOLATE PROTECTIVE ORDER
1	OBSTRUCT COMMUNICATIONS SENT THROUGH WIRELESS	1	PPO
		1	FAIL TO PAY MEAL TAX

TRAFFIC ENFORCEMENT

1	DEFECTIVE EQUIPMENT	1	DRIVE ON REVOKED O.L.
6	EXPIRED INSPECTION	3	EXPIRED REGISTRATION
1	EXPIRED TOWN STICKER	3	FAIL TO STOP AT STOP SIGN
1	FAIL TO WEAR SEATBELT	2	FOLLOW TOO CLOSE
1	IMPROPER TURN	1	NO O.L.
1	NO O.L. IN POSSESSION	2	NO TOWN DECAL
2	NO REG IN POSSESSION	10	SPEEDING
2	VIOLATE RESTRICTED OL	2	WINDOW TINT

CRIMINAL ARRESTS – FELONY**CRIMINAL ARRESTS - MISDEMEANOR**

Investigation Report

This report represents criminal investigations conducted by the Clifton Forge Police Department. To date for the month of August the Police department has initiated thirty-two (32) criminal investigations. One (1) case was carried over from the previous month. This brings it to a total of thirty-three (33) criminal investigations that have been active between August 1, 2019 and August 31, 2019.

Criminal cases initiated in August:

Destruction of property-2	Violate protective order-1
Domestic assault & battery-7	Grand larceny-2
Breaking & entering-1	Public intoxication-3
Sexual assault-1	Traffic accident investigation-3
Fraud-1	Grand larceny-1
Possession of controlled substance-3	Petit larceny-2
Possession of marijuana-5	Possession of firearm-2

Criminal cases cleared in August:

Sexual assault-1	Breaking & entering-1
Domestic assault & battery- 7	Violate protective order-1

Destruction of property-2	Petit larceny-2
Traffic accident investigation- 3	Public intoxication-3
Possession of controlled substance-3	Fraud-1
Possession of marijuana-5	Possession of firearm-2

These numbers represent the investigations opened. Some investigations may generate multiple charges against multiple defendants. Other cases may not result in any arrest due to the prosecution being declined by the Commonwealth Attorney and/or the victim. For an accurate count of arrests, please see page 2 of the monthly report.

The clearance rate for criminal investigations during the month of August was 93.9%. Some of these cases, while being cleared, have not generated an arrest yet due to the Commonwealth Attorney holding the charges for Grand Jury Indictment.

Cases of interest:

On August 1, 2019 after a three-week investigation, initiated by citizens' complaints on potential drug activity, narcotic search warrants

were conducted on three suspect houses within the Town. Officer S.B. Sayers spearheaded the investigation and the Alleghany County Sheriff's Department ERT along with the Drug Task Force assisted in the execution of the warrants. The execution of the warrants yielded various narcotics (Methamphetamine, Marijuana, Cocaine) along with a firearm. Four suspects are facing multiple felony charges.

On August 5, 2019 Officer S.B. Sayers was on routine patrol when he witnessed a male subject breaking through a glass front door to a residence on the 1400 block of Main St. After approaching the scene, he located the subject at the rear of the residence attempting to flee. Officer Sayers took the suspect into custody without incident and transported him to CFPD for further processing.

On August 29, 2019 Officer A.C. Hicks responded to the 600 block of Thornton Ave. for a report of a domestic disturbance. Upon arrival he located both parties involved outside of the residence still engaged in a verbal altercation. After de-escalating the situation, Officer Hicks

located markings on the victim consistent with the report of assault. He then took the suspect into custody and transported him to CFPD for further processing without incident.

Chief's Comments:

In the month August, 4 officers successfully completed 16 hours of training for operation of the Intox EC/IR II breathalyzer testing equipment at the Department of Forensic Science headquarters in Richmond VA, 10 officers completed 4 hours of in-house training for Window Tint Meter and Checkpoint Operations culminating in a 1 hour traffic checkpoint conducted within the Town, and 1 officer, Investigator T. P. Ledford completed 48 hours of training in General Instructor development at the Central Shenandoah Criminal Justice Training Academy in Weyers Cave VA. Chief Wickline completed 40 hours of Urban Patrol Rifle Instructor.

Clifton Forge Public Library

Director's Report

August 2019

The month of August was a busy time as many groups and organizations began meeting after summer breaks. The Armstrong Community Meeting room had 223 people attending various meetings. The Library Quilters did not meet. Threadbenders met on their regular schedule. The Library Board of Trustees continued their summer break. The Friends of the Library met as they returned from their summer break. Appalfolks held their monthly board meeting. The Writers Workshop led by Ray Allen met twice. The Brown Bag Book Club did not meet as they continued their break for the summer. The Foreign Films Club did not meet. Congressman Morgan Griffith's representative came on regular schedule. Joan Vannorsdall (Clifton Forge Representative) from the Alleghany County Board of Supervisors met with constituents. In addition, Pam Marshall (the vice mayor) of the Clifton Forge Town Council met with constituents. GED classes did not meet as they continued their summer break. The Headstart/Early Headstart group held a special training. The C & O Nursing School alumnae held a single meeting. Joleen Feazell from Alleghany County Public Schools began a new Lego Club for children with an introductory event. The Clifton Forge High School Alumnae group held a special meeting. Alumnae members Karen Buzzard and Suzie Milliken put together two well-regarded displays honoring former teacher Jean Clift and noted CFHS graduate Trudi Lacey. The Friends of the Library also provided special refreshments at a reception in the Armstrong Room for Trudi Lacey Day. Staff members Iris Gilbert and Debra Henn with assistance from the

Mormon Elders and volunteers Travis Hart and Lisa Deeds checked out 271 books to patrons at Scott Hill.

FY 2020	Items	August	September	October	November	December	January	February	March	April	May	June	Cum FY 2020
	Donations	\$0.00	\$0.00										\$0.00
	Book Sales	\$20.00	\$29.00										\$49.00
	Fax Charges	\$155.00	\$169.00										\$324.00
	Fines	\$160.80	\$132.10										\$292.90
	Replace book	\$15.55	\$0.00										\$15.55
	Replace cart	\$2.00	\$16.00										\$18.00
	Non-Reside	\$0.00	\$0.00										\$0.00
	Print-outs	\$93.50	\$102.50										\$196.00
	Total	\$446.85	\$448.60										\$895.45
FY 2019	July	August	September	October	November	December	January	February	March	April	May	June	Cum FY-19
	Donations	\$0.00	\$0.00	\$525.00	\$200.00	\$1,400.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$2,425.00
	Book Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Fax Charges	\$142.50	\$150.00	\$140.00	\$140.00	\$135.00	\$140.50	\$148.00	\$145.00	\$141.50	\$146.00	\$138.50	\$1,712.00
	Fines	\$201.05	\$206.10	\$202.10	\$175.72	\$116.45	\$183.50	\$201.20	\$185.50	\$187.00	\$177.00	\$157.50	\$2,168.62
	Replace Car	\$26.00	\$14.00	\$16.00	\$12.00	\$6.00	\$12.00	\$16.00	\$12.00	\$8.00	\$10.00	\$14.00	\$158.00
	Lost Books	\$47.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64.91
	Non-Reside	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Print-outs	\$91.00	\$105.00	\$90.00	\$96.00	\$85.00	\$97.25	\$101.25	\$98.50	\$96.50	\$92.00	\$95.00	\$1,140.00
	Total	\$508.46	\$475.10	\$973.10	\$623.72	\$1,742.45	\$533.25	\$466.45	\$541.00	\$433.00	\$525.00	\$422.00	\$7,668.53

Library ITEMS checked out & categorized by Patron Code (Geographic area & patron type)

FY 2020	July	August	Sept.	October	November	December	January	February	March	April	May	June	Cum FY 20
CF Adult	1427	1426											1427
CF Juvenile	338	281											619
Allegh. Adu	950	999											1949
Allegh. Juv.	72	78											150
NR Adult	73	91											164
NR Juvenile	3	15											18
# ITEMS OUT	2863	2890											5753
FY 2019	July	August	Sept.	October	November	December	January	February	March	April	May	June	Cum FY 19
CF Adult	1464	1426	1418	1554	1357	1302	1349	1318	1333	1340	1363	1362	16586
CF Child	398	323	270	273	206	242	275	233	236	267	221	388	3332
Allegh. Adu	877	890	1249	818	702	876	834	955	1018	865	884	917	10885
Allegh. Juv.	65	69	49	103	164	47	75	75	80	54	67	87	935
NR Adult	149	188	138	221	148	174	143	138	140	98	109	86	1732
NR Juv.	17	13	20	46	47	11	55	37	28	36	13	22	345
# Items Out	2970	2909	3144	3015	2624	2652	2731	2756	2801	2660	2657	2862	33781

Number of PATRONS checking out library materials; categorized by geographic area & patron type

FY 2020	July	August	Sept.	October	November	December	January	February	March	April	May	June	Cum FY 20
CF Adult	183	179											362
CF Juvenile	41	37											78
Allegh. Adu	104	117											221
Allegh. Juv.	9	16											25
NR Adult	18	25											43
NR Juvenile	1	3											4
Total Patron	355	376											731
FY 2019	July	August	September	October	November	December	January	February	March	April	May	June	Cum FY 19
CF Adult	181	201	183	175	161	172	173	169	178	181	185	182	2141
CF Juvenile	40	40	35	30	31	46	33	37	37	27	25	38	419
Allegh. Adu	101	117	100	108	96	110	110	107	102	93	91	110	1245
Allegh. Juv.	6	6	9	11	12	11	14	9	12	9	14	18	131
NR Adult	20	23	19	25	17	24	22	21	16	18	20	17	242
NR Juv.	4	3	4	4	7	6	5	5	4	3	3	5	53
Total Patron	352	389	350	350	324	369	356	348	338	330	338	369	4213

Borrower counts, circulation trans.

FY 2020	July	August	September	October	November	December	January	February	March	April	May	June	Cum FY 20
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Borrowers	355	376																731
New Regist	15	26																41
Transaction	5127	5149																10276
Wifi	61	57																118
W/drawn b	6	9																15
PAC Login	47	57																104
W/D Patrol	20	18																38
Computer	427	409																836
E-book Cir	161	158																319
FY 2019	July	August	September	October	November	December	January	February	March	April	May	June	Cum FY 19					
Borrowers	352	389	350	350	324	369	356	348	338	330	338	369	4213					
New Regist	33	29	29	35	27	26	21	9	22	22	32	18	303					
Transaction	5921	5893	5470	6065	5166	5231	5146	4855	4862	4627	4532	4854	62622					
Wifi	56	54	51	61	45	53	55	61	60	57	59	72	684					
Withdrawn	3	277	19	63	112	87	216	179	6	6	2	13	983					
PAC Login	25	41	20	51	44	33	56	74	51	48	43	60	546					
W/D Patrol	6	2	5	2	4	2	6	6	9	5	13	7	67					
Computer	531	560	534	505	502	487	523	450	464	403	394	385	5738					
E-book Cir	148	141	142	183	165	151	171	148	178	190	129	163	1909					

NEW TITLES ADDED

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Cum 20
FY 2020	199	156											
FY 2019	205	164	213	188	172	126	168	120	196	126	180	163	2021

MICHAEL ARMSTRONG COMMUNITY MEETING ROOM ATTENDANCE

FY 2020	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Cum 20
	325	223											
FY 2019	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Cum FY 16
	232	190	157	233	219	204	136	176	296	335	222	340	2740

September Monthly Report

2019

Public Works Department

The heat wave continues! Flowers continue to be watered; the heat has done a number on these beautiful plants.

Banners have been changed on the west end of town, welcoming fall! If Mother Nature would take the hint and follow the calendar.

The Farmers Market has closed for the season, from what I understand it was a success.

We are continuing to repair sidewalks around town, and cleaning gutter pans and storm drains.

Bulk & Brush are still a constant every week.

Lawn's "R" Us our cemetery contractor has finished for the season. We have signed a 2 year contract with him for 2020 & 2021. Public works crews will take care of mowing if necessary.

1 burial for the month of September

Bulk and Brush FY2019



Sep-19	Date	Trip	Weight	Type	Comments
	4-Sep	1	2060	misc	
	9-Sep	1	260	misc	
Subtotal		2	2320		
	3-Sep	2	1360	Bulk	
	10-Sep	3	1560	Bulk	
	17-Sep	3	5440	Bulk	
	24-Sep	4	3880	bulk	
	25-Sep	1	3820	bulk	
Subtotal		13	16060		
	5-Sep	3	1900	brush	
	12-Sep	3	1580	brush	
	19-Sep	2	1380	brush	
	26-Sep	1	1640	brush	
Subtotal		9	6500		

MONTHLY REPORT

Sep-19

DEPARTMENT	WEEK	OT HOURS	MEN	COMMENTS
CEMETERY	9/1/2019	0	0	Cover grave MVC (2men@5hrs)
	9/8/2019	0	0	
	9/15/2019	5	2	
	9/22/2019	0	0	
	9/29/2019	0	0	
	Total	5	2	
SEWER I & I	9/1/2019	6	3	called out twice for 800 Main sewer backup(1man@4hrs)
	9/8/2019	0	0	sewer backup at 901 Acacia (2men@2hrs)
	9/15/2019	4	1	sewer backup at 435 E Ridgeway fri & Sate (1man@4hrs)
	9/22/2019	0	0	
	9/29/2019	0	0	
	Total	10	4	
WATER	9/1/2019	2	1	Check water pressure Madison(1man@2hrs)
	9/8/2019	2	3	Water leak 927 Rose (3men@2hrs)
	9/15/2019	0.5	4	Excavate and repair water line(4men@.5hrs)
	9/22/2019	0	0	Repair water line (3 men @ .5)
	9/29/2019	0.5	3	
	Total	5	11	
BLDGS/GRDS	9/1/2019	0	0	Town Hall door(1man@2hrs)
	9/8/2019	0	0	
	9/15/2019	2	1	
	9/22/2019	0	0	
	9/29/2019	0	0	
	Total	2	0	
STREETS	9/1/2019	4	2	Week 1 water flowers(2men@4hrs)
	9/8/2019	4	2	Week 2 water flowers(2men@4hrs)
	9/15/2019	4	2	Week 3 water flowers (2men@4hr)
	9/22/2019	6	3	Week 4 water flowers (2men@4hrs) Turn lights back from caution
	9/29/2019	4	2	(1man @2hrs)gas company
	Total	22	0	Week 5 water Flowers(2men@4hrs)
	Grand Total	44	17	

Total of OT hours for the month

10/01/19

Monthly Operations Report
Bobby Irvine, WTP Manager

September was a very busy month at the water plant. The bid opening for the dam improvements, Lead and Copper testing and extensive pressure testing in our high service water zone were all addressed in the last 30 days.

The bid opening for the dam improvements took place September 25th at Town Hall. Those bids are currently being reviewed and the actual awarding of the contract will take place at a later date. In the days leading up to the bid opening we had numerous on site visits from contractors interested in the project. In fact one firm from Ontario, Canada spent an entire day assessing the project.

I mentioned pressure testing earlier. This was performed to ensure uninterrupted water service to all of our residents served by the Jefferson St water tank. The last time the tank was painted, numerous problems occurred including a number of ruptured water lines. This time pressure reducing devices and a pressure reducing valve will be utilized in order to prevent a recurrence of those difficulties. This project is slated to begin as early as October 1st.

Our Lead and Copper testing for this cycle has been completed and we are now awaiting the results from the Lab. I would like to take this opportunity to thank all of the Town residents who took time and went to the trouble of collecting these vital samples. As I have mentioned in prior reports, the WTP staff is very proactive in their approach to water testing. If there is a problem of any kind, we want find it and of course correct it. If you suspect that there may be a problem with your water, I urge you to contact us immediately. We will be more than happy to investigate your problem and do whatever is necessary to correct it.

All of September mandated water testing yielded satisfactory results and no consumer complaints were logged during this month.

Clifton Forge Fire Department
701 Church Street
Clifton Forge Virginia
24422

The Clifton Forge Fire Department answered a total of 82 calls in the month of August. Of these 82 calls 12 were fire calls and 70 were ems calls. 79 were in the town limits and 3 were in the county. The department averaged 8 firefighters per fire call. The department logged 335.1 miles on our apparatus this includes all service vehicles. Fire Calls are listed in order received.

1. 08/01/2019 – 100 Arh Lane alarm activation responded with 11 firefighters and 3 apparatus
County Call
2. 08/04/2019 – Masonic Theater fire alarm activation responded with 8 firefighters and 1 apparatus
Town Call
3. 08/07/2019 – 532 Roxbury St. assist Clifton Forge Rescue responded with 9 firefighters and 1 apparatus
Town call
4. 08/08/2019 – 1707 Jefferson alarm activation responded with 5 firefighters and 1 apparatus
Town Call
5. 08/13/2019 – 1618 Main St. alarm activation responded with 6 firefighters and 1 apparatus
Town Call
6. 08/14/2019 – 3501 Longdale Furnace Rd. alarm activation responded with 10 firefighters and 2 apparatus
County Call
7. 08/15/2019 – 4511 Longdale Furnace Rd. false alarm responded with 4 firefighters and 1 apparatus
County Call
8. 08/19/2019 – 1400 Woodlawn alarm activation responded with 6 firefighters and 1 apparatus
Town Call
9. 08/19/2019 – 1400 Woodlawn alarm activation responded with 8 firefighters and 1 apparatus
Town Call
10. 08/21/2019 – Church St. & Rose gas leak responded with 6 firefighters and 1 apparatus
Town Call
11. 08/27/2019 – 414 Church St. structure fire responded with 18 firefighters and 3 apparatus
Town Call

12. 08/31/2019 – 633 Thornton assist Clifton Forge Rescue responded with 6
firefighters and 1 apparatus Town Call



RESOLUTION

ROANOKE VALLEY-ALLEGHANY REGIONAL REGIONAL HAZARD MITIGATION PLAN

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance; and

WHEREAS, a Hazard Mitigation Plan Committee comprised of representatives from the counties of Alleghany, Botetourt, Craig and Roanoke; the cities of Covington, Roanoke and Salem; and the towns of Buchanan, Clifton Forge, Fincastle, Iron Gate, New Castle, Troutville, and Vinton was convened in order to study the Roanoke Valley-Alleghany Region's risks from, and vulnerabilities to, natural hazards, and to make recommendations on mitigating the effects of such hazards on the Roanoke Valley-Alleghany Region; and

WHEREAS, the efforts of the Hazard Mitigation Plan Committee members and the Roanoke Valley-Alleghany Regional Commission, in consultation with members of the public, private, and non-profit sectors, have resulted in the development of the 2019 Roanoke Valley-Alleghany Regional Hazard Mitigation Plan including the Town of Clifton Forge.

NOW THEREFORE, BE IT RESOLVED, by the Town of Clifton Forge Town Council, that the Roanoke Valley-Alleghany Regional Hazard Mitigation Plan dated August 15, 2019 is hereby approved and adopted.

This Resolution adopted on motion made by _____,
seconded by _____, with the following votes recorded:

AYES:

NAYS:

Approved:

Mayor Jeffrey A. Irvine

Attest:

Angela Carper, Clerk

6.2 Town of Clifton Forge

6.2.1 Current and Past Mitigation Measures

Floodplain Management – Clifton Forge has adopted a Floodplain Management Ordinance (1992) which requires new residential buildings to be elevated to or above the base flood elevation. Additional requirements prevent the obstruction of the floodway. The Town has a Floodplain Overlay in its Zoning Ordinance. Clifton Forge worked with FEMA to appeal and revise the 2010 FIRM changes that dealt primarily with the downtown and Smith Creek corridor.

National Flood Insurance Program – The Town participates in, and is in good standing with, the National Flood Insurance Program (NFIP) by enforcing floodplain management regulations that meet federal requirements. This program allows property owners to purchase flood insurance from NFIP. There were 11 NFIP policies in force in the Town as of August 2018.

Dam Safety – There is one dam on Smith Creek that could impact the Town of Clifton Forge. The dam, along with the associated Smith Creek Reservoir is owned and maintained by the Town of Clifton Forge and serves as the water supply for the Town of Clifton Forge, portions of Alleghany County, and the Town of Iron Gate. The Town of Clifton Forge is responsible for the maintenance of the dams. Improvement to the dam will begin once the necessary land transfer from the US Forest Service to the Town is complete. Construction is expected to begin in March 2019 and be complete by early 2020.

The dam is subject to the National Dam Safety Program Act of 1996 and the resulting 1998 Federal Guidelines for Dam Safety. The Town has developed the required FEMA Emergency Action Plan for warning, evacuation and post-flood actions. The dam is also subject to the Virginia Dam Safety Act that is administered by the by the Department of Conservation and Recreation and Dam Safety Regulations enacted by the Virginia Soil and Water Conservation Board. The Smith Creek dam is in good standing with State and Federal regulatory agencies at this time.

IFLOWS – The Town participates in a flood warning system developed by the National Weather Service called Integrated Flood Observing and Warning System (IFLOWS). Through the use of radio-transmitted information, this system provides advanced flood forecasting to the Town Emergency Operation Center. There are no IFLOW stations located in the Town. The nearest gauges are on the Jackson River in Covington and in Sharon along with gauges on Fore Mountain and Low Moor.

Erosion and Sediment Control – The Town of Clifton Forge has adopted the regulations, references, guidelines, standards and specifications promulgated by the State Water Control Board for the effective control of soil erosion and sediment deposition to prevent the unreasonable degradation of properties, stream channels, waters and other natural resources. Such regulations, references, guidelines, standards and specifications for erosion and sediment control are included in but not limited to the Virginia Erosion and Sediment Control Regulations

and the Virginia Erosion and Sediment Control Handbook, as amended. The Town contracts with a private engineering firm for erosion and sediment control services.

6.2.2 Clifton Forge Mitigation Goals and Strategies

In developing mitigation strategies for the region and each locality, a wide range of activities were considered in order to achieve the goals and to lessen the vulnerability of the area to the impact of natural hazards. All goals, strategies and projects are dependent on the availability and timeliness of non-local funding.

Goals and Strategies were prioritized by each locality. Prioritization was completed in order of relative priority – high, medium or low – based on the benefit to cost criteria and the strategy's potential to mitigate the impact from natural hazards. Consideration was also given to availability of funding, the department/agency responsible for implementation, and the ability of the locality to implement the project. Under each identified pre-disaster, applicable local government departments will be the lead in making sure that each project or action will be implemented in a timely manner with other departments, other local government representatives and/or other regional agencies.

The anticipated level of cost effectiveness of each measure was a primary consideration when developing the list of proposed projects. Since the mitigation projects are an investment of public funds to reduce damages, localities have selected and prioritized projects based on the benefit to cost of each project in hopes of obtaining the maximum benefit. Projects were categorized as high, medium or low benefit to cost based on the available information for each proposed project. Reduced damages over the lifespan of the projects, the benefits, are likely to be greater than the project cost in all cases. Although detailed cost and benefit analysis was not conducted during the mitigation action development process, these factors were of primary concern when prioritizing and selecting the proposed projects.

6.2.2.1 Flooding

Goal: Mitigation of loss of life and property from flooding and flood related disasters.

Responsible Departments: Public Works, Community Development

Strategies:

1. In cooperation with Federal and State governments, support a comprehensive public information and education program on all hazards addressed in the Regional Hazard Mitigation Plan. This can be accomplished through regional workshops and educational materials for citizens, business, local staff, and elected officials.
2. Develop and maintain an inventory of flood prone roadways in cooperation with local residents and the Virginia Department of Transportation.
3. Develop and maintain an inventory of flood prone critical facilities and public utilities and evaluate measures for flood proofing.

4. Identify areas with recurring flood problems and request additional IFLOW stream/rain gauges as appropriate to ensure that these areas are adequately covered and monitored.
5. Participate in, and remain in good standing with, the National Flood Insurance Program (NFIP) by enforcing floodplain management regulations that meet federal requirements.

Goal: Identify structural projects that could mitigate the impact of flooding.

Responsible Department: Public Works

Strategies:

1. Support projects that call for improved ditching, replacement of inadequate and undersized culverts, enlargements of bridge openings and drainage piping needed to minimize flooding.

Goal: Update existing GIS data layers related to natural hazards.

Responsible Department: Public Works

Strategies:

1. Consider seeking funding and support programs that update FEMA's Flood Insurance Rate Maps (FIRM). Consider participation in FEMA's Cooperating Technical Partners (CTP) program that establishes partners with local jurisdictions to develop and maintain up-to-date flood maps.
2. Participate in FEMA's Digital Flood Insurance Rate Maps (DFIRM) program.
3. Support FIRM re-mapping projects that address areas that have the most serious mapping problems and where flooding is a repetitive problem.
4. Develop and utilize GIS to inventory at risk infrastructure and public and private structures to increase accuracy and improve hazard mitigation planning.

6.2.2.2 All Hazards

Goal: Improve general preparedness of the local government for all hazards.

Responsible Department: Police Department and Town Manager

Strategies:

1. Improve interoperability with surrounding jurisdictions by improving existing radio equipment and acquiring additional/alternate methods by which to communicate.
2. Work to evaluate local development codes that would improve disaster mitigation.

6.2.2.3 Wildfire

Goal: Mitigation of the impacts of wildfire to life and property.

Responsible Department: Emergency Services

Strategies:

1. Encourage residents and developers to use Fire-Wise building design, siting, and materials for construction.
2. Encourage VDOF to continue its program of Community Wildfire Assessments.

3. Identify buildings or locations vital to the emergency response effort and buildings or locations that, if damaged, would create secondary disasters in forested areas.

Table 83: Town of Clifton Forge Hazard Mitigation Projects

Project	Hazard Mitigated	Benefit	Cost	Benefit-to-Cost	Priority	Funding Partners	Implementation/Lead Agency	Status	Proposed Schedule
Town Mapping by Degree of Urgency	Flooding	Identify Problem Areas	\$25,000	High	Medium	Local Government	Local Government; Public works	Not started; lack of funding	12 months
Participate in, and remain in good standing with, the National Flood Insurance Program (NFIP)	Flooding	Reduction of future flood damage through enforcement of floodplain ordinances and availability of discounted flood insurance for property owners	0	High	High	FEMA	Local government; Community Development	Ongoing	Ongoing
Maintain an accurate database and map of repetitive loss properties	Flooding	Identification of repetitive loss properties that should be mitigated	Unknown	High	High	FEMA, VDEM	Local government, RVARC, VDEM	Ongoing	Ongoing
Identify areas with recurring flood problems and request additional IFLOW stream/rain gauges	Flooding	Improved early warning of flooding; ensure that these areas are adequately covered and monitored	\$12,500	High	Medium	FEMA, VDEM	Local Government, Public Works, RVARC	In progress	2013
Continue participation in FEMA DFIRM program	Flooding	Increased accuracy of flood hazard areas through sharing of local knowledge.	\$10,000	Medium	Medium	FEMA, local governments	Local governments	In progress	Ongoing
Support FIRM re-mapping projects	Flooding	Increased accuracy of flood hazard areas through sharing of local knowledge.	Unknown	unknown	High	FEMA, local governments	Local government	In progress	Ongoing

Project	Hazard Mitigated	Benefit	Cost	Benefit-to-Cost	Priority	Funding Partners	Implementation/Lead Agency	Status	Proposed Schedule
Encourage residents and developers to use Fire-Wise building design, siting, and materials for construction	Wildfire	Reduction in damages from wildfire	\$5,000	High	Medium	VA Dept. of Forestry, Local governments	Local government, Building Official	Not started; lack of funding	Unknown
Identify buildings or locations vital to the emergency response effort and buildings or locations that, if damaged, would create secondary disasters in forested areas	Wildfire	Available inventory of structures that need additional or unique protection from wildfires.	\$10,000	Medium	Medium	VA Dept. of Forestry, US Forest Service, Local governments	Local government, VDOF, USFS	Not started; lack of funding	Unknown
Support local street projects that minimize flooding	Flooding	Clear debris and repair banks to prevent backup, erosion and flooding of existing drainage systems	\$500,000	N/A	Medium	FEMA, VDEM	Local government, Public Works	Not started; lack of funding	Unknown
Evaluate critical facilities and public utilities for flood-proofing	Flooding	Evaluation of critical facilities and public utilities for retrofitting or flood-proofing to prevent failure during disasters	\$250,000	N/A	Medium	FEMA, Local government	Local government, Public Works	In progress; need funds for flood-proofing	Ongoing
Communication equipment interoperability	All hazards	Improved coordination among jurisdictions; improved response times	\$1,000,000	N/A	High	FEMA, Local government	Local government, Police Department	In progress	Current / Ongoing
Public education	All hazards	Inform public about hazards and mitigation options	\$25,000	N/A	High	FEMA, VDEM, Local government	Local government, Community Development	In progress	Current - Ongoing

Project	Hazard Mitigated	Benefit	Cost	Benefit-to-Cost	Priority	Funding Partners	Implementation/Lead Agency	Status	Proposed Schedule
Determine the need for generators at public emergency facilities	All hazards	Ensure that emergency facilities can be operational during hazard events	\$250,000	N/A	Medium	FEMA, Local government	Local government, Public Works	In progress	2013
Local codes review	All hazards	Review of development codes to evaluate need for changes that would improve disaster mitigation	\$10,000	N/A	Medium	FEMA, Local government	Local government, Community Development, Building Official	Not started; lack of funding	Unknown
Community wildfire assessments	Wildfire	Reduction of loss to wildfire	\$25,000	N/A	Medium	VDOF	Local government, Community Development	Not started; lack of funding	Unknown
Local Flood Profile	Flood	Identify Hazards	\$100,000	High	High	USDA	VA Soil and Water Conservation Board	Not started; lack of funding	2014-15
Stream Bed Survey	Flood	Identify Repairs Required	\$25,000	Medium	Medium	RWA, Local Government	Local Government Public Works	Not started; lack of funding	Unknown
Identify Geologic Hazard Areas	Earthquake, Landslide and Karst	Identify Hazards	\$75,000	Medium	Medium	Local Government	FEMA, Local Government, Community Development	Not started; lack of funding	12 months
Communications Plan	All Hazards	Improved Communication and Response	\$5,000	Medium	High	Local Government	FEMA, Local Government, Police Department	In progress	Ongoing
Water Reservoir Hazard Plan	All Hazards	Protection of Town Water Supply	\$125,000	High	High	VA Dept of Health, FEMA	Local Government, VA Department of Health	Not started; lack of funding	12 months