



**TOWN COUNCIL AGENDA  
TOWN OF CLIFTON FORGE, VIRGINIA  
TUESDAY, MARCH 14, 2023, AT 7:00PM  
CLIFTON FORGE TOWN COUNCIL CHAMBERS  
547 MAIN STREET**

**INVOCATION – Chris Fisher**

**PLEDGE OF ALLEGIANCE**

**PRESENTATION-**

**❖ Chris Fisher – Bike Rodeo**

*Chris Fisher spoke on the Youth Day Rodeo that will be held Saturday May 6, 2023, at the Jackson River Sport Complex in Covington. The event starts at 10am and the organizers set a goal to give out 125 bicycles, along with helmets, and some smaller prizes. For each child that doesn't win a bicycle, that child will receive a Wal-Mart gift card. Chris told council that any donation is greatly appreciated to support this event. The Town Council then spoke about donating again to the Youth Day Rodeo.*

*Vice-Mayor Burdette made a motion to donate \$200.00 to the Youth Day Rodeo and Councilwoman Laudermilk seconded the motion.*

*Motioned to approve: Vice-Mayor Burdette*

*Seconded by: Councilwoman Laudermilk*

*Councilman Nicely- Yes*

*Councilwoman Laudermilk- Yes*

Councilman Wolfe- *Yes*  
Vice-Mayor Burdette- *Yes*  
Mayor Irvine- *Yes*

## **1. MINUTES**

**A) Council Meeting**

**February 14, 2023**

**B) Called Council Meeting**

**February 28, 2023**

**RECOMMENDATIONS:** Approve the minutes for February 14, 2023, and February 28, 2023.

Motioned to approve: *Councilwoman Laudermilk*

Seconded by: *Councilman Nicely*

Councilman Nicely- *Yes*  
Councilwoman Laudermilk- *Yes*  
Councilman Wolfe- *Yes*  
Vice-Mayor Burdette- *Yes*  
Mayor Irvine- *Yes*

## **2. ACTION ITEMS**

### **A) DEPARTMENT REPORTS**

- Code Enforcement
- Police Department
- Public Works
- Library
- Water Plant
- Fire Department
- Armory

**RECOMMENDATION:** Approve the reports as submitted and written.

Motioned to approve: *Councilwoman Laudermilk*

Seconded by: *Vice-Mayor Burdette*

Councilman Nicely- *Yes*

Councilwoman Laudermilk- *Yes*

Councilman Wolfe- *Yes*

Vice-Mayor Burdette- *Yes*

Mayor Irvine- *Yes*

**B)** Reappointment of Cindy Higgins to the Armory Authority Board

**RECOMMENDATION:** Approve the appointment

Motioned to approve: *Vice-Mayor Burdette*

Seconded by: *Councilman Nicely*

Councilman Nicely- *Yes*

Councilwoman Laudermilk- *Yes*

Councilman Wolfe- *Yes*

Vice-Mayor Burdette- *Yes*

Mayor Irvine- *Yes*

**C)**Vote to amend Clifton Forge Town Code Chapter 46("Environment"), Article II ("Nuisances").

**RECOMMENDATION:** Pass the amendment

The new ordinance was presented to council in which they had some questions that Attorney, Jared Jenkins, could answer. Mayor Irvine asked if the new ordinance would be more costly, and Jared responded with "yes". Irvine asked if the time frame would be under control of the council. Jared confirmed that the council would have control of the time frame and it will be very helpful keep all the properties on track. After further discussion on the new ordinance Councilwoman Laudermilk made a motion to pass the amendment and Councilman Nicely seconded the motion.

Motioned to approve: *Councilwoman Laudermilk*  
Seconded by: *Councilman Nicely*

Councilman Nicely- *Yes*  
Councilwoman Laudermilk- *Yes*  
Councilman Wolfe- *Yes*  
Vice-Mayor Burdette- *Yes*  
Mayor Irvine- *Yes*

### **3. DISCUSSION ITEMS**

*Chuck discussed with Council about the VML policy committee appointments and meetings. The VML sent out a form to allow local governments to nominate their governing body member and appointed staff to serve on a committee. Packets were given to the council members that provided the nomination paper to return to the VML.*

### **4. MANAGERS COMMENTS**

*-Community Garden packets are located downstairs in Town Hall to reserve and pay for a garden spot. The Parks and Trails committee plan to have 20 garden beds made but it is open ended, and it may grow over time depending on the number of spots reserved.*

*-The Community Gathering will be Thursday evening, David Hill and Maria Saxton will be in attendance to talk about the future development in Clifton Forge.*

*-Guard rail on Keswick was issued today to be replaced.*

*-Family Dollar/ Dollar Tree is still closed due to plumbing issues, we sent public works over to make sure everything was fine on the Town's side. The plumbing issues seem to be an issue within the store and doesn't have anything to do with the Town. There isn't an estimated opening date set.*

*-The Recycling Compactor located at Public Works is being used a lot and with the new update and new recycling company the Town has been able to save a tremendous amount of money.*

*-Columbia Gas met at Town Hall last Thursday to discuss the issues of not notifying the Town when they show up. Chuck and Chris Keyser met with them and came to an agreement to meet on a quarterly basis even if they don't have any work. Ingalls will be a 6-7-week project as long as weather*

*corporates. The gas company is replacing 55 service lines and once they are all placed properly, they will remove all 55 old lines. Once the replacements are completed and asphalt companies open back up the restoration team will come in and fix the roads.*

*-Chuck announced that the Town of Clifton Forge and the City of Covington are working together on an important funding opportunity to benefit the Town and City. They are getting joint support from the Alleghany highlands Chamber of Commerce and Tourism's funding application for the project titled "Regional Downtown and Community Revitalization Project". Both the City of Covington and Town of Clifton Forge are committed to revitalizing our downtowns and the funding application could significantly impact our region as a whole.*

## **5. PUBLIC COMMENTS**

## **6. COUNCIL COMMENTS**

*Councilwoman Laudermilk- Thanked everyone for coming and thanked Chris Fisher for all the hard work he puts in for the Bike Rodeo. Debbie thanked Jared for putting together a new ordinance for the Town. She finished thanking Chuck for all his hard work.*

*Councilman Wolfe- Thanked Chris for always having the Bike rodeo and that it's a huge event that is great for the kids in the community. Shorty said he had 15 children from the St. Josephs Children Hospital that helped repair homes for citizens that need work done to their homes and he also provided meals for the children. He then thanked Jared for the improvement to the new ordinance and thanked everyone for coming to the meeting.*

*Councilman Nicely- Thanked Chris for all his hard work that he puts into the Bike Rodeo every year. He also thanked Chuck for all his hard work on running the Town and he congratulated the new employee at the Water Plant, Kevin. Thanked everyone for coming out.*

*Vice-Mayor Burdette- Started by thanking Chris Fisher stating, "you're such a great asset to this community". Dale recognized Kirby Buzzard, a former Officer of the Town, that had passed away stating he was praying for the family. He then spoke about the Masonic Theatre and the many great events they hosted that allowed him to bring his family and have a great time. Dale said he was "very impressed" with Chuck extending the olive branch to better our Town. The Parks and Trails have been working hard to put together the sensory trail and Mac beard has been working hard to help with flower beds. He ended by thanking everyone for coming to the meeting.*

*Mayor Irvine- Thanked everyone for coming to the meeting and thanked Chris for all his hard work with the Bike Rodeo. Jeff also thanked Shorty for dedicating his time with the 15 St. Josephs children. He thanked the fire department for all their hard work, and he also reminded everyone of the St. Patrick's Day Parade that will be March 17<sup>th</sup>. He ended by sending his condolences to Kirby Buzzards family for their loss.*

*Councilman Wolfe made a motion to enter closed session and Councilwoman Laudermilk seconded the motion.*

Motioned to approve: *Councilman Wolfe*  
Seconded by: *Councilwoman Laudermilk*

Councilman Nicely- *Yes*  
Councilwoman Laudermilk- *Yes*  
Councilman Wolfe- *Yes*  
Vice-Mayor Burdette- *Yes*  
Mayor Irvine- *Yes*

## **7. CLOSED SESSION**

CLOSED SESSION PURSUANT TO SECTION 2.2-3711 REAL ESTATE  
BASED UPON CODE SECTION A:3

**8. RETURN TO OPEN SESSION**

Motioned to approve: *Councilman Laudermilk*  
Seconded by: *Councilman Nicely*

Councilman Nicely- *Yes*  
Councilwoman Laudermilk- *Yes*  
Councilman Wolfe- *Yes*  
Vice-Mayor Burdette- *Yes*  
Mayor Irvine- *Yes*

**9. CERTIFY CLOSED SESSION**

Motioned to approve: *Councilwoman Laudermilk*  
Seconded by: *Vice-Mayor Burdette*

Councilman Nicely- *Yes*  
Councilwoman Laudermilk- *Yes*  
Councilman Wolfe- *Yes*  
Vice-Mayor Burdette- *Yes*  
Mayor Irvine- *Yes*

**10. ADJOURNMENT**

Motioned to approve: *Councilwoman Laudermilk*  
Seconded by: *Councilman Nicely*

Councilman Nicely- *Yes*  
Councilwoman Laudermilk- *Yes*  
Councilman Wolfe- *Yes*

Vice-Mayor Burdette- *Yes*  
Mayor Irvine- *Yes*

## **11. UPCOMING EVENTS**

### **VIRGINIA'S SHORTEST ST. PATRICKS DAY PARADE**

**Join us March 17th at 6:00pm for our Annual Shortest St. Patrick's Day Parade in VA. We will begin at Church Street at the Garden next to the Clifton Forge School of the Arts. The sound of bagpipes will then accompany us across the street to the Masonic Amphitheatre for our always exciting "Ugliest Knees" competition! Be sure to wear your best kilt, shorts, or baggy pants so you can join in on the fun. Be sure to take a selfie with the awesome Love Sculpture before heading inside to the Underground to enjoy snacks and a cash bar (fancy a green beer?)**

#### **RHYTHM OF THE DANCE**

**WHEN: MARCH 21<sup>st</sup>**

**TIME: 7:00PM**

**WHERE: MASONIC THEATRE**

#### **JUNIE B'S ESSENTIAL SURVIVAL GUIDE TO SCHOOL**

**WHEN: MARCH 25<sup>TH</sup>**

**TIME: 3:00PM**

**WHERE: MASONIC THEATRE**

#### **CASH UNCHAINED**

**WHEN: MARCH 31<sup>ST</sup>**

**TIME: 7:30PM**

**WHERE: MASONIC THATRE**

#### **THE ROAD TO NAMIBIA**

**WHEN: APRIL 1ST**

**TIME: 2:00PM**

**WHERE: MASONIC THEATRE**

#### **CORA DANCE ALLEGHANY SPRING YOUTH SHOWCASE**

**WHEN: APRIL 2<sup>ND</sup>**

**TIME: 2:30PM**

**WHERE: MASONIC THEATRE**