



**TOWN COUNCIL AGENDA
TOWN OF CLIFTON FORGE, VIRGINIA
TUESDAY, JANUARY 10, 2023, AT 7:00PM
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION – Pam Lightfoot

PLEDGE OF ALLEGIANCE

Clifton Forge Town Attorney called the January 10th meeting to order and did a roll call for the council members. Jared stated that we would need to make a motion to amend the agenda.

Councilman Irvine made a motion to amend the agenda to add an action item and it was second by Councilwoman Laudermilk

Motion to approve: Councilman Irvine

Seconded by: Councilwoman Laudermilk

Councilman Burdette- Yes

Councilman Wolfe- Yes

Councilman Nicely- Yes

Councilwoman Laudermilk- Yes

Councilman Irvine- Yes

REORGANIZATION

Councilman Dale Burdette made a motion to re-elect Jeff Irvine as the Mayor for the Town of Clifton Forge and Councilwoman Debbie Laudermilk seconded the motion.

Motion to approve: Councilman Burdette

Seconded by: Councilwoman Laudermilk

Councilman Burdette- Yes

Councilman Wolfe-No

Councilman Nicely-Yes

Councilwoman Lauder milk-Yes
Councilman Irvine-Yes

Mayor Irvine made a motion to elect Councilman Dale Burdette as Vice-Mayor for the Town of Clifton Forge and Councilman Ben Nicely.

Motion to approve: Mayor Irvine
Seconded by: Councilman Nicely

Councilman Burdette- Yes
Councilman Wolfe- Yes
Councilman Nicely- Yes
Councilwoman Lauder milk- Yes
Mayor Irvine-Yes

PUBLIC HEARING

To receive public discussion and input on the proposed rezoning of 1409 Main Street (TAX ID 13200-01-002-0050) from its current zoning Business General District (BG) to Residential District (R3).

PRESENTATION

The Thrasher Group – Presentation of preliminary plans and an update on the All-Abilities Playground

Sam Rich from the Thrasher Group gave a presentation on the upcoming All-Abilities Park, sharing ideas and presented a series of three concept plans. He explained that the renovations would mostly take place on the eastern side of the playground, leaving the tennis courts, basketball courts, and baseball field. This all-abilities park will be accessible in every element and there will be a centrally located building that would contain restrooms that will associate with a splash pad. Sam mentioned a picnic shelter for any special events, spread across the property there will be walking trails and sheltered seating. He mentioned that there is a need to incorporate some off-street parking which were shown in some of the different concepts he provided. Sam explained that this presentation is to make everyone aware of where Thrasher is with this project and receive some feed back so that an initial plan can be formed, and they can start with the project. A public meeting has been scheduled at the Underground, where the 3 concepts will again be presented to get public feedback from the community and develop a master plan. This public meeting will help with deciding on how the park can be renovated, estimated costs for renovations, and determine how the project can be built in phases. If this were to be built as is on the concept plan, Sam stated this would be a \$2 million dollar plus project. There is a significant amount

of funding organizations through the State and Federal Government that could help with costs to help with this project come to life. Sam explained that this project does not have to all be built at once, but it can be built in phases throughout the years to avoid major costs. The Thrasher group wants to create an All-Abilities playground that will be an asset to the Town as well as the regions around Clifton Forge. Sam finished his presentation asking if anyone has any question, feel free to ask and his team looks forward to the meeting on the 24th. Mayor Irvine mentioned that they estimated at \$2 million but it could be cut significantly. Sam confirmed and with the possibility of doing these multiple phases it can cut back a good bit in costs.

Jenny Oeltjen, Clifton Forge Main Street President- Presenting Awards for Storefront of the Year and Volunteer of the Year.

Jenny Oeltjen read a dedicated speech to the winner of Storefront of the Year and the award was presented to the Allegheny Arts and Crafts Center for 2022.

1. MINUTES

A) Council Meeting

December 13, 2022

RECOMMENDATIONS: Approve the minutes of December 13, 2022.

Mayor Irvine made a motion to amend the minutes for a missing vote and Councilwoman Laudermilk seconded. These minutes will be reviewed at the next council meeting.

Motion to approve: Mayor Irvine
Seconded by: Councilwoman Laudermilk

Councilman Nicely- Yes
Councilwoman Laudermilk- Yes
Councilman Wolfe- Yes
Vice-Mayor Burdette- Yes
Mayor Irvine- Yes

2. ACTION ITEMS

DEPARTMENT REPORTS

- Code Enforcement
- Police Department
- Public Works
- Library
- Water Plant
- Fire Department
- Armory *Did Not Meet*

RECOMMENDATION: Approve the reports as submitted and written.

Vice-Mayor Burdette made a motion to approve the submitted reports and it was seconded by councilwoman Lauder milk.

**Motion to approve: Vice-Mayor Burdette
Seconded by: Councilwoman Lauder milk**

**Councilman Nicely-Yes
Councilwoman Lauder milk-Yes
Councilman Wolfe-Yes
Vice-Mayor Burdette-Yes
Mayor Irvine-Yes**

A) Approve the rezoning of 1409 Main Street from Business General District (BG) to Residential District (R3).

Councilwoman Lauder milk made a motion to approve the rezoning of 1409 Main Street from BG to R3 and Vice-Mayor Burdette seconded the motion.

RECOMMENDATION: Approve the rezoning.

**Motion to approve: Councilwoman Lauder milk
Seconded by: Vice-Mayor Burdette**

**Councilman Nicely-Yes
Councilwoman Lauder milk-Yes**

Councilman Wolfe-Yes
Vice-Mayor Burdette-Yes
Mayor Irvine-Yes

- B)** Appoint Shasta Robertson to the TAP Board of Directors as requested.

RECOMMENDATION: Approve the appointment

Shasta Robertson attended the meeting and shared with Council about the many tasks she does working for the TAP board. After, giving an introduction of herself and explaining what services the TAP board offers, Councilman Nicely motion to approve Shasta for the new position and Councilwoman Laudermilk Seconded the motion.

Motion to approve: Councilman Nicely
Seconded by: Councilwoman Laudermilk

Councilman Nicely- Yes
Councilwoman Laudermilk- Yes
Councilman Wolfe- Yes
Vice-Mayor Burdette- Yes
Mayor Irvine- Yes

- C)** Make an appointment to the CEDS committee.

RECOMMENDATION: Approve the appointment

Vice-Mayor Burdette expressed his interested in taking the position of the CEDS committee that is held in Roanoke, VA. Councilwoman Laudermilk made a motion to nominate Vice-Mayor Burdette to the CEDS Committee and Councilman Nicely seconded the motion.

Motion to approve: Councilwoman Laudermilk
Seconded by: Councilman Nicely

Councilman Nicely- Yes
Councilwoman Laudermilk- Yes
Councilman Wolfe- Yes
Vice-Mayor Burdette- Yes
Mayor Irvine- Yes

3. DISCUSSION ITEMS

4. MANAGERS COMMENTS

-Chuck congratulated Jeff Irvine and Dale Burdette on Mayor and Vice-Mayor. He also Congratulated AHAC for winning the Storefront of the Year award for 2022.

-Chuck updated everyone that on Christmas weekend the Town had 7 major leaks, not including the ones in people's homes. Three Public Works crew members responded to all the leaks and emergency calls, although it was taking time away from their families. Chuck made sure to acknowledge the 3-man crew because they worked very hard to attend to the citizens of the Town needs as well as the major Town frozen pipe issues during the freezing weather.

- He mentioned the Jefferson School Survey provided by Hill Studio to receive public input for the future development of the property. The Town sent the survey to many committee members, churches, surrounding properties, different localities in the town, and it was also published on many websites and newspapers.

-The façade grants are still in the process, but some businesses have been reimbursed since they have been completely, completed. Chuck mentioned there has been big improvements downtown.

-Chuck was happy to announce the River Street Water Line project is in its final stages and should be finished up next week.

-Chuck updated about the River Crossing, that both lines are complete. The operation is completed with the pump around and once the results are back and everything looks good, the line will be removed across from across the A street bridge.

-Chuck finished with mentioning the Town will be replacing the water line all the way up Commercial Street to the Reservoir, but they will keep the original line. This project should take 12-16 months once the boots are on the ground.

5. PUBLIC COMMENTS

Pam Lightfoot started off speaking on the incident that occurred during an NFL game that involved a Bulls football player. She said that since the hard hit the player received resulted in cardiac arrest, she felt it is very important to download this app on cellular devices called "Pulse Point". Pulse Point allows those who have the app to locate an AED and pin on a map if one has not been pinned yet.

John Moser started by sharing pictures of the water filters in his home explaining that he has been experiencing water that is "rusty and dirty looking". John expressed that he thinks Church Street is overlooked and that it is unfair that some streets are getting water lines but not Church Street. He then finished by asking why the water prices went up and the sewer went down.

6. COUNCIL COMMENTS

Councilman Wolfe- He started off by acknowledging the big crowd that was present and said, "It's good to see everyone". He mentioned that a lot had been accomplished in the meeting. Thanked Shasta Robertson from the TAP Board for explaining everything that they do and offer. He also thanked Jenny for recognizing and awarding the Alleghany Arts and Crafts Center. He ended his statement telling Chuck that the Public Works department is top of the line.

Councilwoman Lauder milk- Thanked everyone for coming to the meeting. Debbie recognized and thanked Brad Church for doing an outstanding job with enforcing the code of the Town. She then thanked Public Works for all their hard work and dedication to the Town. Debbie congratulated Dale on becoming the new Vice-Mayor and Alleghany Arts & Crafts Center for winning Store Front of the Year award.

Councilman Nicely- He started by thanking everyone for attending the council meeting as well as the votes he received that allows him to serve on the Town Council. He thanked the Public Works department for all their hard work as well as the Police department. He finished his comments by saying, "I look forward to a great year".

Vice-Mayor Burdette- He thanked everyone for coming out to the meeting. Burdette went on to thank Sam from Thrasher, Courtney Howard, John Mosier, Shasta Robertson, and Jenny Oeltjen. He then acknowledged Chuck for having the "hardest job" and well as Public Works. He then asked Chuck to reveal the name of the three (3) individuals at Public Works that spent most of their Christmas eve and Christmas fixing any issues the Town had. Chuck then mentioned the three individuals that were constantly on call to help the town, they were Billy Campbell, Ben Tucker, and Amanda Gunter. Burdette ended his comments by thanking Chuck for giving the three a day off.

Mayor Irvine- Thanked everyone for coming to the meeting. He then went on to thank Shasta Robertson for explaining TAP, and Jenny Oeltjen for presenting the Storefront of the Year award to AHAC. Irvine also expressed his gratitude in the fellow council members for electing him as Mayor for another four years, and congratulated Dale on becoming Vice-Mayor. He finished with welcoming Ben Nicely to council and thanking everyone for attending.

Councilwoman Laudermilk made a motion to go into closed session and Vice-Mayor Burdette seconded the motion.

**Motion to approve: Councilwoman Laudermilk
Seconded by: Vice-Mayor Burdette**

**Councilman Nicely- Yes
Councilwoman Laudermilk- Yes
Councilman Wolfe- Yes
Vice-Mayor Burdette- Yes
Mayor Irvine- Yes**

7. CLOSED SESSION

CLOSED SESSION PURSUANT TO SECTION 2.2-3711 PERSONNEL
BASED UPON CODE SECTION A:1 AND TO SECTION 2.2-3711 REAL
ESTATE BASED UPON CODE SECTION A:3.

8. RETURN TO OPEN SESSION

Councilman Nicely made a motion to return to open session and Councilman Wolfe seconded the motion.

**Motion to approve: Councilman Nicely
Seconded by: Councilman Wolfe**

**Councilman Nicely- Yes
Councilwoman Laudermilk- Yes
Councilman Wolfe- Yes
Vice-Mayor Burdette- Yes
Mayor Irvine- Yes**

9. ADJOURNMENT

**Motion to approve: Councilwoman Laudermilk
Seconded by: Councilman Nicely**

**Councilman Nicely- Yes
Councilwoman Laudermilk- Yes
Councilman Wolfe- Yes
Vice-Mayor Burdette- Yes
Mayor Irvine- Yes**