



TOWN OF CLIFTON FORGE

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CLIFTON FORGE, VIRGINIA 24422
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**TOWN COUNCIL AGENDA
TOWN OF CLIFTON FORGE, VIRGINIA
TUESDAY, JULY 11, 2023, AT 7:00PM
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC HEARING:

- **TO CONSIDER ESTABLISHING A PARKS AND RECREATION AUTHORITY**

Town Council approved the reading of the Parks and Recreation Authority. Mayor Irvine mentioned that this decision will be something Town Council will try for one (1) year, but it will be a public gathering that is handicap accessible. Vice Mayor Burdette mentioned that doing this provides more access to those who are unable to attend the regular meetings. Councilwoman Laudermilk agreed that it was a great idea.

Diana K Smith asked if future Council members would be able to change this agreement and Attorney Jared Jenkins confirmed that it could be changed.

Motion to approve: Councilwoman Laudermilk

Seconded by: Vice Mayor Burdette

Councilman Nicely- Yes

Councilman Wolfe - Absent

Councilwoman Laudermilk - Yes

Vice Mayor Burdette - Yes

Mayor Irvine - Yes

1. MINUTES

A) Council Meeting

June 13, 2023

B) Called Council Meeting

June 27, 2023

RECOMMENDATIONS: Approve the minutes for June 13, 2023 and June 27, 2023.

Motion to approve: Councilman Nicely

Seconded by: Councilwoman Laudermilk

Councilman Nicely- Yes

Councilman Wolfe - Absent

Councilwoman Laudermilk - Yes

Vice Mayor Burdette - Yes

Mayor Irvine - Yes

2. ACTION ITEMS

A) DEPARTMENT REPORTS

- Code Enforcement
- Police Department
- Public Works
- Library

- Water Plant
- Fire Department

RECOMMENDATION: Approve the reports as submitted and written.

Motion to approve: Councilwoman Laudermilk

Seconded by: Vice Mayor Burdette

Councilman Nicely - Yes

Councilman Wolfe - Absent

Councilwoman Laudermilk - Yes

Vice Mayor Burdette - Yes

Mayor Irvine - Yes

- B)** In response to community requests, the Town Council will discuss holding a called community input meeting once a quarter (every three months) at a location in town other than town hall. Meeting locations will be limited to public gathering places.

RECOMMENDATION: Approve the called meeting schedule

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Nicely

Councilman Nicely - Yes

Councilman Wolfe - Absent

Councilwoman Laudermilk - Yes

Vice Mayor Burdette - Yes

Mayor Irvine - Yes

C) Vote to establish the Parks and Recreational Authority

RECOMMENDATION: Approve the Authority

***Waive second reading**

Motion to approve: Councilman Nicely

Seconded by: Vice Mayor Burdette

Councilman Nicely - Yes

Councilman Wolfe - Absent

Councilwoman Laudermilk - Yes

Vice Mayor Burdette - Yes

Mayor Irvine – Yes

***Approval of the Authority**

Motion to approve: Councilwoman Laudermilk

Seconded by: Vice Mayor Burdette

Councilman Nicely - Yes

Councilman Wolfe - Absent

Councilwoman Laudermilk - Yes

Vice Mayor Burdette - Yes

Mayor Irvine – Yes

3. DISCUSSION ITEMS

4. MANAGERS COMMENTS

- *Chuck thanked Jenny Oeltjen and Mott Atherholt for their hard work for the Starts and Stripes event for the Fourth of July.*

- *Fridays in the Forge was a major success, all the downtown merchants and eateries did very well as far as business. Chuck stated that a few changes will be made such as bringing in more vendors and working with valley view animal rescue to bring in ponies to ride and bringing different animals to adopt.*
- *Public Works worked very hard on three (3) major water leaks on the Fourth of July. Many hardworking hours were put into that with the water and sewer crew.*
- *Today the Town would have closed on the two properties that are in the process of being purchased on Main Street, but the paperwork is currently being updated, so it has been postponed.*
- *Chuck spoke on the Stone building that is ready to be renewed as the materials have been successfully ordered. This project has been funded by a grant from the Alleghany Foundation.*
- *Chuck read a flyer about a new fun activity for Clifton forge called "Hike the Forge in July". Prizes will be given to those that complete the hike before the month of July ends.*
- *Chuck welcomed a familiar face, Sara Cook, from Thrasher to explain the project that will be happening early fall 2023.*
- *Jefferson School had an informal gathering with Hill Studio which had a great attendance to discuss the revitalization of the school. The gathering consisted of different ideas that could possibly happen to the Jefferson School and refreshments and questions to follow.*
- *Chuck reminded everyone of the National Night Out that will be August 1st at Lenden Park. He said they would have dunking booths, free hot dogs, EMS, Public Works, cornhole, and Lifeguard helicopter landing.*

5. PUBLIC COMMENTS

Diana K Smith commented on the vote of having the called meetings in different locations, saying that it didn't seem ideal. She then asked what precautions and decisions would be in place for this type of agreement.

Greg Booze spoke on code enforcement, asking the council to consider something be put in place for a piece of property that he

owns that he would like to have trees on because it's in a flooded area where he cannot mow. Town council advised him to schedule an appointment with Chuck and Brad to discuss this issue further.

6. COUNCIL COMMENTS

Councilman Nicely- He thanked everyone for attending the meeting and gave a special thanks to Diana, Greg, and Sara for all speaking and voicing concerns and information for the Town.

Councilwoman Laudermilk- Debbie started by complimenting Jenny and Mott for a well done on the Stars and Stripes event. She then thanked Sara from Thrasher for informing the council what is going on and what is to come with future projects. She spoke on the Gathering at the Jefferson school with Hill Studio stating it was a "great gathering". Debbie appreciated the opinions and concerns that Diana Smith had, as well as Greg Booze. Debbie finished by thanking Chuck for all his hard work.

Vice Mayor Burdette- Dale thanked Main Street for their hard work and dedication by making the Stars and Stripes event great. He mentioned how proud he is to be from Clifton Forge and thanked those who attended the meeting. He thanked Diana and Greg for speaking. He finished by thanking Sara from Thrasher for being informative about the future projects that are to be in process soon.

Mayor Irvine- Jeff first thanked everyone for attending the meeting and spoke on the amazing fireworks show that happened for the Fourth of July celebration. He thanked those at Main Street for their hard work for the Stars and Stripes event. He then mentioned how great the first Friday in the Forge event was and hopes to see it grow bigger in the future. He then thanked those who spoke voicing their concerns in the public comments, and then thanked Sara from Thrasher for her updates.

Motion to approve: Councilman Nicely

Seconded by: Councilwoman Laudermilk

Councilman Nicely - Yes
Councilman Wolfe – Absent
Councilwoman Laudermilk - Yes
Vice Mayor Burdette - Yes
Mayor Irvine - Yes

7. CLOSED SESSION

CLOSED SESSION PURSUANT TO SECTION 2.2-3711 REAL ESTATE
BASED UPON CODE SECTION A:3, AND SECTION 2.2-3711
PERSONNEL BASED UPON CODE SECTION A:1

8. RETURN TO OPEN SESSION

Motion to approve: Councilman Nicely
Seconded by: Councilwoman Laudermilk
Councilman Nicely - Yes
Councilman Wolfe - Absent
Councilwoman Laudermilk - Yes
Vice Mayor Burdette - Yes
Mayor Irvine - Yes

9. CERTIFY CLOSED SESSION

Motion to approve: Councilwoman Laudermilk
Seconded by: Vice Mayor Burdette
Councilman Nicely - Yes
Councilman Wolfe - Absent
Councilwoman Laudermilk - Yes
Vice Mayor Burdette - Yes
Mayor Irvine - Yes

10. ADJOURNMENT

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Nicely

Councilman Nicely - Yes

Councilman Wolfe - Absent

Councilwoman Laudermilk - Yes

Vice Mayor Burdette - Yes

Mayor Irvine - Yes

11. UPCOMING EVENTS

Clifton Forge Main Street Downtown Market

July 13th 3:30PM

July 20th 3:30PM

August 3rd 3:30PM

August 10th 3:30PM

Fridays in the Forge

July 28th

6PM – 9PM