



TOWN OF CLIFTON FORGE

547 MAIN STREET · P. O. BOX 631
CLIFTON FORGE, VIRGINIA 24422
(540) 863-2500 / 2501 · FAX (540) 863-2534

**TOWN COUNCIL AGENDA
TOWN OF CLIFTON FORGE, VIRGINIA
TUESDAY, JUNE 13, 2023, AT 7:00PM
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

PLEDGE OF ALLEGIANCE

PUBLIC HEARING – Proposed FY 2023-2024 Operating and Capital Budgets

- A) An Ordinance Imposing and Levying Taxes Within The Town of Clifton Forge, Virginia Upon Real Property For The Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024, and Upon Personal Property and Machinery and Tools For the Calendar Year Beginning January 1, 2023, and Ending December 31, 2023.

- B) Resolution Adopting the Fiscal Year 2023-2024 Operating and Capital Budgets for the Town of Clifton Forge, Virginia, and Appropriating the Requisite Funds for Said Budgets.

RECOMMENDATION: Conduct first reading

LeeAnna Tyler read the Fiscal Year 23-24 Operating and Capital Budgets. Once LeeAnna completed the reading, the public discussion was open and with no comment, Town Manager, Chuck, made a speech thanking

LeeAnna for all her hard work and dedication to the Town and her many years of services.

1. MINUTES

A) Council Meeting

May 9, 2023

B) Called Council Meeting

May 23, 2023

RECOMMENDATIONS: Approve the minutes for May 9, 2023 and May 23, 2023.

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Nicely

Councilman Nicely - Yes

Councilman Wolfe - Yes

Councilwoman Laudermilk - Yes

Vice Mayor Burdette - Absent

Mayor Irvine - Yes

2. ACTION ITEMS

A) DEPARTMENT REPORTS

- Code Enforcement
- Police Department
- Public Works
- Library
- Water Plant
- Fire Department

RECOMMENDATION: Approve the reports as submitted and written.

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Wolfe

Councilman Nicely - Yes

Councilman Wolfe - Yes

Councilwoman Laudermilk - Yes

Vice Mayor Burdette - Absent

Mayor Irvine - Yes

B) To hold a second meeting on Tuesday, June 27th for the second reading of the Budget

RECOMMENDATION: Approve the meeting for adoption of the FY 23-24 budget

Motion to approve: Councilman Nicely

Seconded by: Councilman Wolfe

Councilman Nicely – Yes

Councilman Wolfe - Yes

Councilwoman Laudermilk - Yes

Vice Mayor Burdette - Absent

Mayor Irvine - Yes

C) First reading of the Parks and Recreation Authority Ordinance

RECOMMENDATION: Schedule a public hearing and second reading for the July 11th, 2023 meeting

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Nicely

Councilman Nicely - Yes

Councilman Wolfe - Yes

Councilwoman Lauder milk - Yes

Vice Mayor Burdette - Absent

Mayor Irvine - Yes

3. DISCUSSION ITEMS

A) To hold a special meeting for the Community Gathering on August 17th, 2023.

Cuck read a letter from a Gayle Hillert at the Community Gathering extending the offer to have the Town Council come as guests to answer questions at a Community Gathering meeting.

4. MANAGERS COMMENTS

- *Chuck first started by thanking and congratulating Eagle Scout Charles Kumar for his very generous volunteer work at Mathews Park. He worked on building benches and picnic tables for the park.*
- *He talked about the major progress on the community Garden and mentioned that all but one (1) spot has been rented and planted. The Parks and Trails committee was very concerned about funding, but they have received a great number of donations and grants to help develop this project.*
- *The Sensory Trail has also been used well. One of the main concerns was the upkeep of the trail in keeping it clean and making sure nothing turns up damaged. The Masonic Lodge made the generous offer to adopt the trail in making sure everything is well kept.*
- *Chuck spoke about the old gas station along with the building beside it, mentioning he is waiting on Mike Collins and once paper work is complete he will be presenting to council.*
- *Chuck mentioned some signed funding grants for freshwater upgrades and replacement of the water tank.*
- *Chuck mentioned Maria Saxton of Hill Studio has some drawings completed for the Jefferson School building and plans to have a*

meeting on July 10th at 6:30 to view the drawings and plans she has completed.

5. PUBLIC COMMENTS

Ben Truit spoke on concerns about the Clifton Forge Armory.

6. COUNCIL COMMENTS

Councilwoman Laudermilk- Congratulations to Mr. Kumar in the Eagle Scouts and thank you for your wonderful work and donations of picnic tables at the park. Debbie also mentioned the major success down at the community garden where she has two plots. She thanked Mr. Truit for coming by and speaking about the armory and congratulated Chuck on the many grants the Town had received.

Councilman Wolfe- Started by telling LeeAnna that it was nice to see her and congratulated her on her retirement and thanked her for all her hard work. He thanked Ben Truit for coming and speaking about the armory but also mentioned the armory is in the best suit under the Town Office's control. He then finished by thanking everyone for attending.

Councilman Nicely- Thanked LeeAnna for her hard work with the Town and wished her a happy and healthy retirement. He also congratulated Kumar on his awesome work for the Eagle Scouts. He thanked Dominique Washington for being such a great leader to the Eagle Scouts and all the youth he is involved in and thanked Mr. Truit for his words on the armory. He finished by thanking Chuck and everyone who came to the meeting.

Mayor Irvine- Thanked everyone for coming to the meeting. He thanked LeeAnna for all her hard work and dedication to the Town of Clifton Forge. He thanked Kumar for his awesome work and then mentioned Flag Day being tomorrow. He finished by thanking everyone for attending and wishing everyone a Happy 4th of July.

Motion to approve: Councilman Nicely

Seconded by: Councilwoman Laudermilk

Councilman Nicely - Yes
Councilman Wolfe - Yes
Councilwoman Laudermilk - Yes
Vice Mayor Burdette - Absent
Mayor Irvine - Yes

7. CLOSED SESSION

CLOSED SESSION PURSUANT TO SECTION 2.2-3711 REAL ESTATE
BASED UPON CODE SECTION A:3, CONSULTATION WITH LEGAL
COUNSEL PURSUANT TO VA CODE SECTION 2.2-3711(A)(8)

8. RETURN TO OPEN SESSION

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Nicely

Councilman Nicely - Yes
Councilman Wolfe - Yes
Councilwoman Laudermilk - Yes
Vice Mayor Burdette - Absent
Mayor Irvine - Yes

9. CERTIFY CLOSED SESSION

Motion to approve: Councilman Nicely

Seconded by: Councilwoman Laudermilk

Councilman Nicely - Yes
Councilman Wolfe - Yes
Councilwoman Laudermilk - Yes
Vice Mayor Burdette - Absent

Mayor Irvine - Yes

10. ADJOURNMENT

Motion to approve:

Seconded by:

Councilman Nicely - Yes

Councilman Wolfe - Yes

Councilwoman Laudermilk - Yes

Vice Mayor Burdette - Absent

Mayor Irvine - Yes

11. UPCOMING EVENTS

Flag Day Ceremony

Jun 14, 6:00pm

Historic Masonic Theatre and Masonic Amphitheatre
510 Main Street Clifton Forge, VA24422 [Map](#)

Come join us at the Historic Masonic Amphitheatre for a festive ceremony complete with flag presentations, music, and a birthday cake to honor our great nation. Grab a friend and come celebrate with us. Kid friendly!

Flag Day Etiquette

JUNE 19, 2023 - JUNETEENTH

Clifton Forge Fireworks Show

Jul 3, 6:00pm

C&O Railway Heritage Center
705 Main St. Clifton Forge, VA24422 [Map](#)

Come down to the C&O Railway Heritage Center on July 3rd at 6pm where our local nonprofits will have plenty of great food for sale while you enjoy performances by the Celebration Choir. An awesome fireworks show will begin at dusk. Be sure to join us downtown on Monday, July 4th for more festivities. Our Stars and Stripes parade will start at 11am followed by our ceremony honoring Veterans and First Responders in the

Historic Masonic Theatre. Local vendors will also be set up offering a great variety of food and crafts.

JUNE 30th from 6PM – 9PM

FRIDAYS IN THE FORGE

Downtown Market * Stars and Stripes Parade * Veteran Ceremony

Jul 4, 11:00am

Historic Masonic Theatre and Masonic Amphitheatre **510 Main Street Clifton**

Forge, VA24422 [Map](#)

9:30 AM Downtown Market till 1PM

11:00 AM CFVA Stars and Stripes Parade

12:00 PM Veteran Ceremony

Join us for our annual Clifton Forge Stars and Stripes parade beginning at 11am followed by a ceremony honoring our Veterans and First Responders at the Historic Masonic Theatre.

CFMS Downtown Market will be rolling all morning into the afternoon. Be sure to check out the great selection of handmade crafts and delicious homemade food our downtown market vendors have to offer starting at 9:30am (LIVE MUSIC 10 to 1PM MOBIUS STRIP from RVA)