



TOWN OF CLIFTON FORGE

547 MAIN STREET · P. O. BOX 631
CLIFTON FORGE, VIRGINIA 24422
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**TOWN COUNCIL AGENDA
TOWN OF CLIFTON FORGE, VIRGINIA
TUESDAY, NOVEMBER 14, 2023, AT 7:00PM
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION:

Robin Bruns – Alleghany Outdoor Recreation Plan

Teresa Hammond introduced Robin Bruns, a former RVARC employee giving a presentation on the Alleghany Outdoor Recreation Plan. Robin Bruns spoke to council about the improvements and development of the Outdoor Recreation Plan. She spoke about the various studies she has done, surveys sent, and many grants completed during her dedicated time.

1. MINUTES

A) Council Meeting

October 10, 2023

RECOMMENDATIONS: Approve the minutes for October 10, 2023

Motion to approve: Councilman Wolfe
Second by: Vice Mayor Burdette

Councilman Nicely- Yes
Councilman Wolfe- Yes
Councilwoman Laudermilk- Absent
Vice Mayor Burdette- Yes
Mayor Irvine- Yes

2. ACTION ITEMS

A) DEPARTMENT REPORTS

- Code Enforcement
- Police Department
- Public Works
- Library
- Water Plant
- Fire Department

RECOMMENDATION: Approve the reports as submitted and written.

Motion to approve: Councilman Nicely
Second by: Councilman Wolfe

Councilman Nicely- Yes
Councilman Wolfe- Yes
Councilwoman Laudermilk- Absent
Vice Mayor Burdette- Yes
Mayor Irvine- Yes

B) Clifton Forge Main Street is requesting permission to hold a Christmas parade on Friday, December 1st at 6:00pm from the 400 Block of E. Ridgeway Street to the Clifton Forge Fire Department on D Street.

RECOMMENDATION: Approve the request

Motion to approve: Vice-Mayor Burdette
Second by: Councilman Wolfe

Councilman Nicely- Yes
Councilman Wolfe- Yes
Councilwoman Laudermilk- Absent
Vice Mayor Burdette- Yes
Mayor Irvine- Yes

C) Clifton Forge Main Street is requesting permission to hold the annual Christmas Tree Lighting on Saturday, November 18th at 6pm in front of Town Hall and close Main St. to D St. as well as Jefferson Ave. to keep dancers and spectators safe.

RECOMMENDATION: Approve the request

Motion to approve: Councilman Nicely
Second by: Vice-Mayor Burdette

Councilman Nicely- Yes
Councilman Wolfe- Yes
Councilwoman Laudermilk- Absent
Vice Mayor Burdette- Yes
Mayor Irvine- Yes

D) Approve the resolution to set the allocation percentage for Personal Property Tax Relief for the 2023 Tax Year.

RECOMMENDATION: Approve the Resolution

Motion to approve: Vice-Mayor Burdette
Second by: Councilman Nicely

Councilman Nicely- Yes
Councilman Wolfe- Yes
Councilwoman Laudermilk- Absent
Vice Mayor Burdette- Yes
Mayor Irvine- Yes

3. DISCUSSION ITEMS

4. MANAGERS COMMENTS

-Chuck spoke on the \$50k Community involved housing Grant received last year and said the final drawings for that project are complete. The Town is currently looking for a developer to take care of this project. Hill Studio unfortunately will not be the developer but will have their hand in the project consulting whoever picks the project up.

-The Virginia Dept. of Health and fresh drinking water grant received to close out River Street project and the Town will be receiving the \$300K that was used to complete this project.

-Chuck spoke about the newly received Go Outdoors grant for a \$140k with the help of Robin Bruns. The small portion of the grant will be used to purchase 10 acres from Stan Willenbring and the remainder will be used to

incorporate this property in with the existing Hazel Run property to improve it.

-Chuck confirmed that fall paving is finished, and they are looking into spring paving.

-The Clifton Forge Fire department is getting a new utility pickup. The sale of the 2008 cutaway van is the reasoning as there wasn't room for manpower just equipment. Once the 2008 Cutaway van is sold that money will go towards the price of the new truck.

-Clifton Forge Main Street received \$20k from the Alleghany Foundation to illuminate the sensory trail.

5. PUBLIC COMMENTS

6. COUNCIL COMMENTS

Councilman Nicely- Mentioned last Monday 18 Highlanders took a bus to Virginia Beach to compete in various sports. He thanked the Clifton Forge and Alleghany County Police Department for escorting them to and from the area. He finished by saying "We have a great community."

Councilman Wolfe- He thanked Robin and Teresa for the updates on the Alleghany Outdoor Recreational Plan. He thanked Chuck for his hard work and thanked those who attended the meeting.

Vice Mayor Burdette- He thanked Teresa and Robin for the information and thanked Robin for her help with the grant. He expressed how excited he was for the Light the Creek event down on the sensory trail. He finished thanking those who attended the meeting.

Mayor Irvine- Thanked those for coming to the meeting and asked for everyone to keep Debbie in their thoughts and prayers. He thanked the Alleghany Foundation, Robin, and Teresa. He mentioned with the holiday season here, there is much to do in town. He thanked Chuck for all his hard work in the grants received for the Town. Irvine finished by thanking everyone for coming.

Motion to approve: Councilman Nicely
Second by: Councilman Wolfe

Councilman Nicely - Yes
Councilman Wolfe - Yes
Councilwoman Laudermilk - Absent
Vice Mayor Burdette - Yes
Mayor Irvine - Yes

7. CLOSED SESSION

CLOSED SESSION PURSUANT TO SECTION 2.2-3711 REAL ESTATE
BASED UPON CODE SECTION A:3, AND SECTION 2.2-3711 PERSONNEL
BASED UPON CODE SECTION A:1

8. RETURN TO OPEN SESSION

Motion to approve: Councilman Nicely
Second by: Councilman Wolfe

Councilman Nicely - Yes
Councilman Wolfe - Yes
Councilwoman Laudermilk - Absent
Vice Mayor Burdette - Yes
Mayor Irvine - Yes

9. CERTIFY CLOSED SESSION

Motion to approve: Councilman Nicely
Second by: Vice Mayor Burdette

Councilman Nicely - Yes
Councilman Wolfe - Yes
Councilwoman Laudermilk - Absent
Vice Mayor Burdette - Yes
Mayor Irvine - Yes

10. ADJOURNMENT

Motion to approve: Councilman Nicely
Second by: Councilman Wolfe

Councilman Nicely - Yes
Councilman Wolfe - Yes
Councilwoman Laudermilk - Absent
Vice Mayor Burdette - Yes
Mayor Irvine - Yes

11. UPCOMING EVENTS

ANNUAL TREE LIGHTING - NOVEMBER 18TH AT 6:00PM

ANNUAL CHRISTMAS PARADE – DECEMBER 1ST AT 6:00PM

**SHREK THE HALLS – MOVIE AT MASONIC FOLLOWING PARADE
WITH HOT CHOCOLATE ON DECEMBER 1ST**

**THE MOUNTAIN OPRY PRESENTS A HOMETOWN CHRISTMAS
WITH SPECIAL GUESTS THE ALLEGHANY HIGH SCHOOL CHOIR
– DECEMBER 8TH AT 7:00PM AT MASONIC THEATRE**



**CALLED TOWN COUNCIL AGENDA
TOWN OF CLIFTON FORGE, VIRGINIA
TUESDAY, NOVEMBER 28, 2023, AT 7:00PM
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

Motion to move into closed session

Motion to approve: Councilwoman Laudermilk
Seconded by: Councilman Wolfe

Councilman Nicely - Yes
Councilman Wolfe - Yes
Councilwoman Laudermilk - Yes
Vice Mayor Burdette - Yes
Mayor Irvine -Yes

CLOSED SESSION: CLOSED SESSION PURSUANT TO SECTION 2.2-3711
PERSONNEL BASED UPON CODE SECTION A:1

RETURN TO OPEN SESSION

Motion to approve: Councilman Nicely
Seconded by: Councilwoman Laudermilk

Councilman Nicely - Yes