



TOWN OF CLIFTON FORGE

547 MAIN STREET · P. O. BOX 631
CLIFTON FORGE, VIRGINIA 24422
(540) 863-2500 / 2501 · FAX (540) 863-2534

**TOWN COUNCIL AGENDA
TOWN OF CLIFTON FORGE, VIRGINIA
TUESDAY, SEPTEMBER 12, 2023, AT 7:00PM
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION

PLEDGE OF ALLEGIANCE

AMENDA THE AGENDA:

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Nicely

Councilman Nicely: Yes

Councilman Wolfe: Yes

Councilwoman Laudermilk: Yes

Vice Mayor Burdette: Yes

Mayor Irvine: Yes

Public Hearing for the renaming of Lowel Street to Vulkan Street to Mountaineer Circle.

Joann Henson spoke on behalf of the Clifton Forge Alumni explaining how important the dedication is to them, especially after all they had given to

the community such as \$60k in scholarships, \$50k towards the Masonic Theatre upgrades, and sponsoring little league in sports.

Chuck confirmed that with the changing of the street, it would only affect one address, that being High School.

PRESENTATION:

- **Mike Barnes from the Clifton Forge Library**

Mike Barnes spoke on the updates, hours, and programs the Clifton Forge Library has to offer. He also informed council on the best operating hours for the library.

PROCLAMATION READING:

- **Childrens Environmental Health Day**

Jeff read the proclamation and the council moved the vote to an action item.

1. MINUTES

- A) Council Meeting**
- B) Called Meeting**

August 8, 2023
August 17, 2023

RECOMMENDATIONS: Approve the minutes for August 8, 2023 and August 17th, 2023.

Motion to approve: Councilwoman Laudermilk

Seconded by: Vice Mayor Burdette

Councilman Nicely: Yes

Councilman Wolfe: Yes

Councilwoman Laudermilk: Yes

Vice Mayor Burdette: Yes

Mayor Irvine: Yes

2. ACTION ITEMS

A) DEPARTMENT REPORTS

- Code Enforcement
- Police Department
- Public Works
- Library
- Water Plant
- Fire Department

RECOMMENDATION: Approve the reports as submitted and written.

Motion to approve: Councilman Nicely

Seconded by: Councilwoman Laudermilk

Councilman Nicely: Yes

Councilman Wolfe: Yes

Councilwoman Laudermilk: Yes

Vice Mayor Burdette: Yes

Mayor Irvine: Yes

B) Amend the Employee Handbook under Employee Holiday schedule to reestablish Columbus Day as a holiday.

RECOMMENDATION: Approve the request.

Motion to approve: Vice Mayor Burdette

Seconded by: Councilman Nicely

Councilman Nicely: Yes
Councilman Wolfe: Yes
Councilwoman Laudermilk: Yes
Vice Mayor Burdette: Yes
Mayor Irvine: Yes

C) Loving Life Fellowship Church would like to request to close Milk Street to Rose Street, and the bottom of Rose Street on October 31st, 2023, from 4:00pm-10:00pm for a community Church gathering.

RECOMMENDATION: Approve the request.

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Nicely

Councilman Nicely: Yes
Councilman Wolfe: Yes
Councilwoman Laudermilk: Yes
Vice Mayor Burdette: Yes
Mayor Irvine: Yes

D) Allow the street closure of Ridgeway Street from Roxbury St. to the corner of Mountain Filed Market to host a Halloween event on October 28th from 1pm-5pm.

RECOMMENATION: Approve the request.

E) Jack Masons Tavern request to close Ridgeway Street in front of the Tavern on October 7th from

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Wolfe

Councilman Nicely: Yes

Councilman Wolfe: Yes

Councilwoman Laudermilk: Yes

Vice Mayor Burdette: Yes

Mayor Irvine: Yes

F) Renaming of Lowel Street to Vulcan Street, Mountaineer Circle.

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Wolfe

Councilman Nicely- Yes

Councilman Wolfe- Yes

Councilwoman Laudermilk- Yes

Vice Mayor Burdette- Yes

Mayor Irvine- Yes

3. DISCUSSION ITEMS

4. MANAGERS COMMENTS

-Gas Company paving on the heights and the Town negotiated to have Richmond Street paved if the Town allowed the gas company to park their equipment on that small road.

-Chuck updated everyone on the Smith creek project and the 3 major leaks that Scott Hill had causing our public Works crew to work overtime to get fixed as soon as possible.

-Chuck mentioned the new paving that will be happening, Thrasher was working hard to find the areas that need paved the most in the Town.

-Chuck brought up the water leak on Roxbury that unfortunately is on private property, and they cannot fix it.

-The Jefferson School Renovation project will have updates at a community meeting at 6pm on the front lawn of the School on Thursday.

5. PUBLIC COMMENTS

6. COUNCIL COMMENTS

Councilman Nicely- Thanked Mike Barnes for his informative information on the library. He also thanked Chuck for the many updates with the Town. He finished by stating "the Town is getting pretty".

Councilwoman Laudermilk- Thanked Mr. Barnes and the library crew for doing so well. She then thanked Chuck for all his hard work and thanked those who all attended.

Councilman Wolfe- Mentioned that the library is doing very good and seems to be going places. He thanked those for coming to the meeting.

Vice Mayor Burdette- Started by telling Chuck how impressed he was with the work down at Memorial Park and what a great job Public Works did to prepare it in a short period of time.

Mayor Irvine- Thanked those who all attended the meeting. He made the comment "we have the best library and staff". He then thanked Chuck and Public works for their hard work on Memorial Park.

Motion to approve: Vice Mayor Burdette

Seconded by: Councilman Nicely

Councilman Nicely- Yes

Councilman Wolfe- Yes

Councilwoman Laudermilk- Yes

Vice Mayor Burdette- Yes

Mayor Irvine- Yes

7. CLOSED SESSION

CLOSED SESSION PURSUANT TO SECTION VA. CODE § 2.2-3711(A)(8) FOR CONSULTATION WITH LEGAL COUNSEL.

8. RETURN TO OPEN SESSION

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Nicely

Councilman Nicely- Yes

Councilman Wolfe- Yes

Councilwoman Laudermilk- Yes

Vice Mayor Burdette- Yes

Mayor Irvine- Yes

9. CERTIFY CLOSED SESSION

Motion to approve: Councilwoman Laudermilk

Seconded by: Councilman Wolfe

Councilman Nicely- Yes

Councilman Wolfe- Yes

Councilwoman Laudermilk- Yes

Vice Mayor Burdette- Yes

Mayor Irvine- Yes

10. ACTION ITEM

- A)** Allow Brittany Feazel to conduct a haunted house in the old Jefferson School building.

RECOMMENDATION: Approve the request

Council made a motion to let Town Manager, Chuck, make the decision on conducting a haunted house at the Old Jefferson School building.

Motion to approve: Councilwoman Laudermilk

Seconded by: Vice Mayor Burdette

Councilman Nicely- Yes

Councilman Wolfe- Yes
Councilwoman Lauder milk- Yes
Vice Mayor Burdette- Yes
Mayor Irvine- Yes

11. ADJOURNMENT

Motion to approve: Councilwoman Lauder milk

Seconded by: Councilman Wolfe

Councilman Nicely- Yes
Councilman Wolfe- Yes
Councilwoman Lauder milk- Yes
Vice Mayor Burdette- Yes
Mayor Irvine- Yes

12. UPCOMING EVENTS

Clifton Forge Arts Community Celebration

WHEN: September 14th-17th

WHERE: Masonic Theatre

TIME: 11:00AM

COMMUNITY GATHERING

WHEN: September 21st

WHERE: Masonic Theatre

TIME: 6:30PM

FRIDAY IN THE FORGE

WHEN: SEPTEMBER 29th

WHERE: Ridgeway Street

TIME: 6:00PM – 9:00PM

PINK TIE GALA

WHEN: SEPTEMBER 30th

WHERE: Masonic Theatre

TIME: 7:00PM