

**MINUTES
ARCHITECTURAL REVIEW BOARD
JANUARY 23, 2025**

The Architectural Review Board for the Town of Clifton Forge held a meeting on January 23, 2025, at 5:00 p.m. in the Armstrong Room of the Clifton Forge Public Library.

Gayle McIntosh called the meeting to order with the following members present: Ms. McIntosh; Sandra McHenry; Wilma McClung; David Oeltjen.

The first order of business was to consider approval of a request from Kristie Link (Williams) for a window sign and a barber pole to be placed at her business located at 200 West Ridgeway Street.

Mr. Oeltjen motioned to approve the sign, seconded by Ms. McClung. The motion was approved unanimously.

Ms. McHenry motioned to approve the pole, seconded by Mr. Oeltjen. The motion was approved unanimously.

The next order of business was to approve the following minutes:

- a) August 22, 2024
- b) September 20, 2024
- c) September 26, 2024

Mr. Oeltjen motioned to approve the minutes from August 22, 2024, seconded by Ms. McClung. The motion was approved unanimously.

Mr. Oeltjen motioned to approve the minutes from September 20, 2024, with a correction to add Kyla Crosier to the minutes. This was seconded by Ms. McHenry. The motion was approved unanimously.

Ms. McHenry motioned to approve the minutes from September 26, 2024, seconded by Ms. McClung. The motion was approved unanimously.

Ms. McHenry suggested that the board needed to look over the ARB's bylaws regarding mural policy, signs, and fencing.

Ms. McHenry motioned to adjourn the meeting, seconded by Mr. Oeltjen. The motion was approved unanimously.

Respectfully Submitted,

Kyla D. Crosier