

AGENDA
ARCHITECTURAL REVIEW BOARD
THURSDAY, JULY 24, 2025, 5:00 P.M.
ARMSTRONG ROOM
CLIFTON FORGE PUBLIC LIBRARY

- 1) Call to Order
- 2) To consider an application from Mott Atherholt regarding relocation of a sign
- 3) To consider an application from Patricia Linthicum regarding updates to a building located at 521 E. Ridgeway Street (Tiny Treasures)
- 4) To consider an application from Mar Jimenez requesting signs at 414 E Ridgeway Street (Silver Prick)
- 5) To have a quick discussion on the following items:
 - College signs
 - Merchandise on streets
 - Murals
- 6) Approval of Minutes
 - a) May 22, 2025
- 7) Adjournment

Application for Certificate of Appropriateness

NAME OF APPLICANT PUBLIC ART SUB-COMMITTEE
VISION 25 - CORRIDOR CURB APPEAL

ADDRESS OF APPLICANT MOTT ATHRIKOU - COMMITTEE MEMBER
HOME 20977 BOSTWORTH ROAD - EAGLE ROCK, VA

BUSINESS BOARD OF DIRECTORS
QUELTON FERGUSON MAIN STREET
547 MAIN STREET - C.F. 24422

PHONE NUMBER
HOME [REDACTED]

BUSINESS [REDACTED]

EMAIL [REDACTED]

ADDRESS OF STRUCTURE FOR PROPOSED PROJECT
ALLEY FENCE TO RIGHT OF 402 E. RIDGEWAY STREET

PROJECT DESCRIPTION (SIGN, PAINTING, WINDOW TREATMENT, ETC.)
RELOCATE "TO DO" LIST SIGN FROM ARB APPROVED LOCATION
AT ALLEY NEXT TO BUILDING ON CORNER OF D STREET & MAIN STREET
DUE TO ABANDONMENT OF BUILDING RENOVATION

ATTACHMENTS PERTINENT TO THE PROJECT (DRAWINGS, PHOTOS, MEASUREMENTS, COLOR SAMPLES, MATERIAL SAMPLES, ETC)

- A. PHOTO OF SIGN
- B. PHOTO OF RELOCATION SIGN ATTACHED TO
- C. APPROVAL BY BUILDING OWNER
- D. SIGN TO BE ATTACHED TO PERMANENT BARRIER FENCE

DATE RECEIVED IN THE TOWN MANAGERS'S OFFICE 06/09/2025

RECEIVED BY Kyla Crossin

APPROVED _____ DENIED _____ DATE _____

To Do List

Grab Coffee/Tea



Theatre Tickets



Dine with Friends



Art Exhibits



Go to the River



Ride the Train

Entertainment



Kids to Park



Library-WiFi



Hike the Trails



Seasonal Market



Biking



Art Classes



From: Ann Foster (redacted)

To: (redacted)

Cc: (redacted)

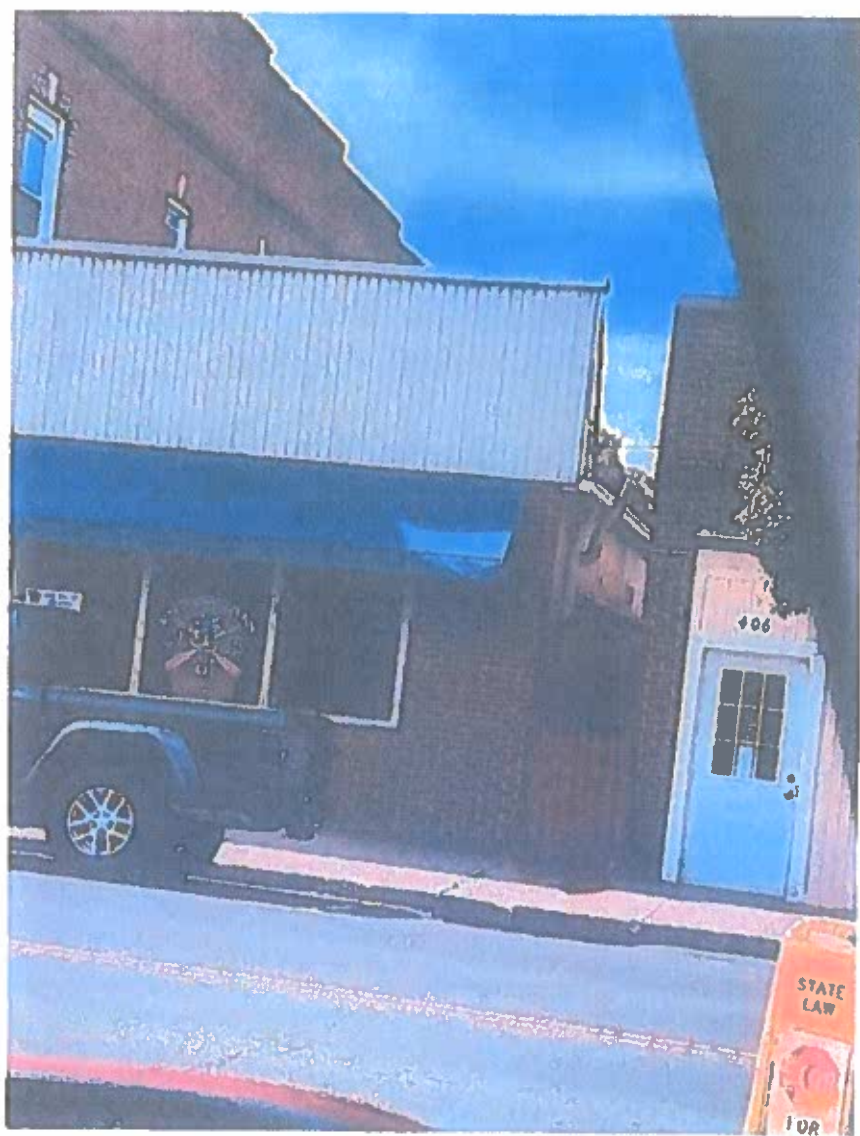
Date: Tuesday, May 27, 2025 at 12:25 PM EDT

To whom it may concern,

Michael and I would love to have the To Do List installed on the fence beside our brewery building.

Attached is a photo of the space. I have marked it in red.

Warmly,
Ann Foster



Ann Foster

Jack Mason's Tavern & Brewery

"See ya at the Tavern!"

Re: ARB Application-Mott Atherholt

From Mott Atherholt [REDACTED]
Date Tue 6/10/2025 2:36 PM
To Kyla Crosier <kcrosier@cliftonforgeva.gov>

Hi Again Kyla.

The plan with the Fosters, is that the sign will be attached with vertical support boards to the existing fence in front of the alley. That way it will not physically touch a building. If it is slightly larger than the opening at the alley, it will overlap onto the Brewery building to the left of the sign. The opening at the new location is only slightly smaller than the alley opening on Main Street where it was formerly located.

I hope the ARB will approve this move with the additional information provided here.

Grateful Grins,
Mott

On Tuesday, June 10, 2025 at 01:32:44 PM EDT, Kyla Crosier <kcrosier@cliftonforgeva.gov> wrote:

Please see email from Gayle McIntosh below regarding your ARB application.

Kyla D. Crosier
Administrative Assistant/Deputy Council Clerk
Town of Clifton Forge
(540) 863-2500
kcrosier@cliftonforgeva.gov

From: [REDACTED]
Sent: Tuesday, June 10, 2025 12:42 PM
To: Kyla Crosier <kcrosier@cliftonforgeva.gov>
Cc: Chuck Unroe [REDACTED]
Subject: Re: ARB Application-Mott Atherholt

Good morning, Kyla.

I am wondering if you could ask Mott for the measurements of the sign as well as the width of the alley. I think that will help the board to envision its appearance a bit easier. The alley's width appears a lot smaller than the sign so I do not believe it can be recessed into the alley.

I will let the Board members know that a meeting will be scheduled for June 26 th.

CLIFTON FORGE ARCHITECTURAL REVIEW BOARD

Application for Certificate of Appropriateness

NAME OF APPLICANT PATRICIA A. LINTHICUM

ADDRESS OF APPLICANT HOME [REDACTED] CFVA 24422

BUSINESS TINY TREASURES

521 E. Ridgeway

PHONE NUMBER HOME [REDACTED]

BUSINESS TINY TREASURES

EMAIL [REDACTED]

ADDRESS OF STRUCTURE FOR PROPOSED PROJECT
521 E Ridgeway CLIFTON, FORGE, VA 24422

PROJECT DESCRIPTION (SIGN, PAINTING, WINDOW TREATMENT, ETC.)

SMALL BOUTIQUE Dogwood TREE/CARDINAL/TREASURE Box
PICTURE ATTACHED

ATTACHMENTS PERTINENT TO THE PROJECT (DRAWINGS, PHOTOS, MEASUREMENTS, COLOR SAMPLES, MATERIAL SAMPLES, ETC)

A. _____

B. _____

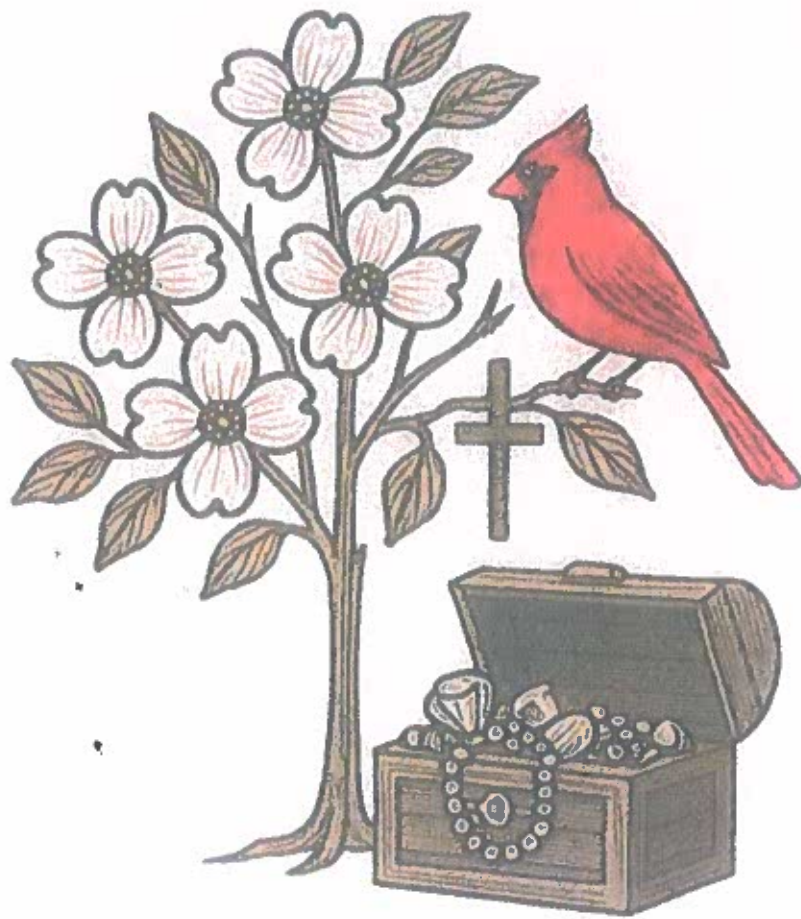
C. Ecto _____

D. SW0070 (1 CORNER) REST OF WALL - AS IS] TAKEN FROM
SW2839 IF WE PAINT FRONT OF DOOR] COLOR PALETTE
SUGGESTIONS

DATE RECEIVED IN THE TOWN MANAGERS'S OFFICE 6/27/2025

RECEIVED BY Kyla Crossin

APPROVED _____ DENIED _____ DATE _____



Tiny Treasures *Boutique*



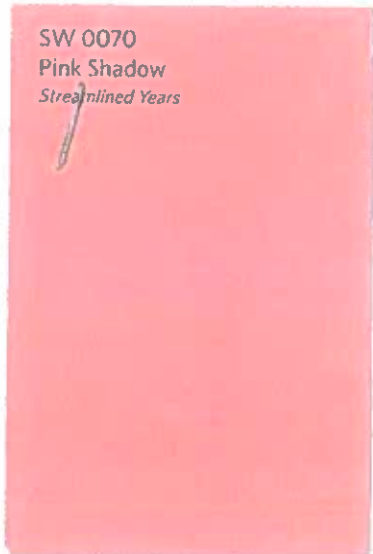
Tiny Treasure
BOUTIQUE

521



Tiny Treasures

BOUTIQUE



On the Door I would like to put wording Tiny Treasures

On Big window the attached photo

Cardinal will be red

Lettering White...could I use green?

Would like to have green on tree leaves/brown on treasure chest and trunk/white or pink petals

Treasures in treasure box with a few colors

This is extremely small shop. It starts at 13' wide and narrows to 4' wide

The longest wall is only 17' long

CLIFTON FORGE ARCHITECTURAL REVIEW BOARD

Application for Certificate of Appropriateness

NAME OF APPLICANT MAR TIMENEZ

ADDRESS OF APPLICANT HOME [REDACTED]

BUSINESS 414 EAST RIDGEWAY ST

"SILVER PRICK"

PHONE NUMBER HOME [REDACTED]

BUSINESS JEWELRY, PLANTS & GIFTS

EMAIL [REDACTED]

ADDRESS OF STRUCTURE FOR PROPOSED PROJECT
414 EAST RIDGEWAY ST.

PROJECT DESCRIPTION (SIGN, PAINTING, WINDOW TREATMENT, ETC.)
SINGS

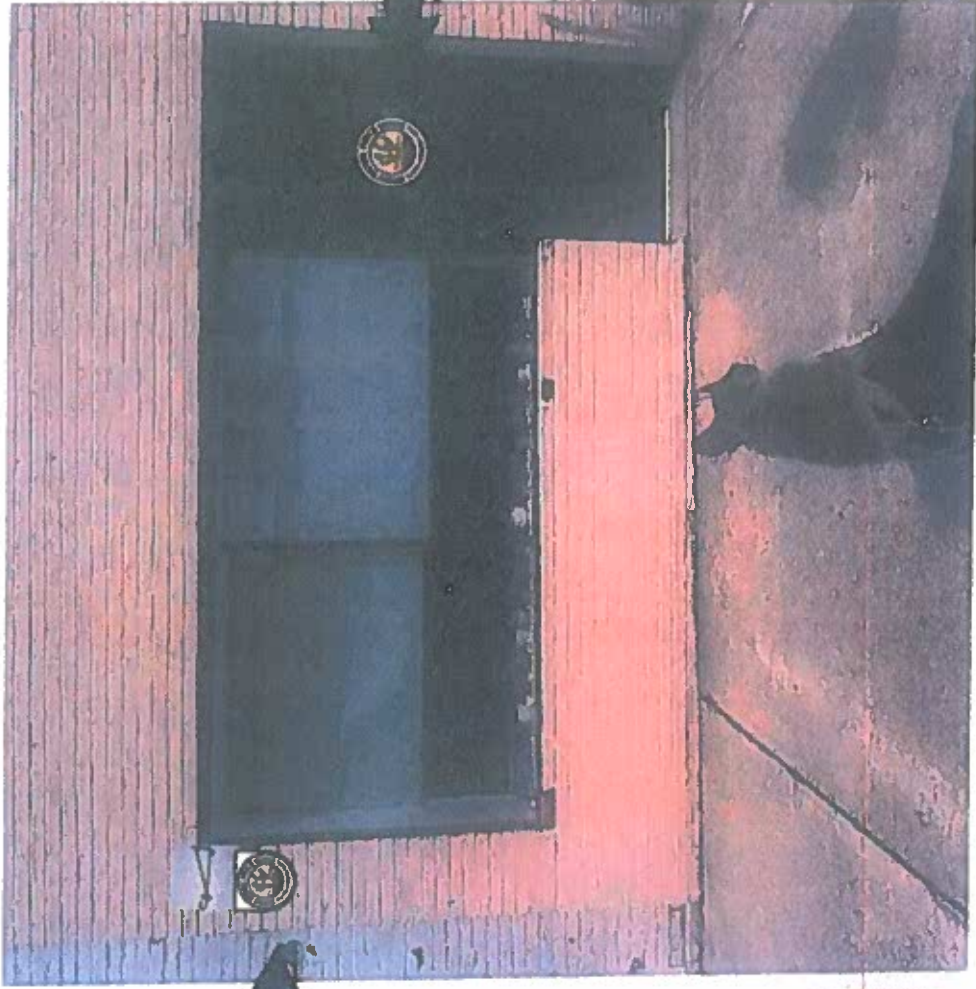
ATTACHMENTS PERTINENT TO THE PROJECT (DRAWINGS, PHOTOS, MEASUREMENTS, COLOR SAMPLES, MATERIAL SAMPLES, ETC)

- A. _____
- B. _____
- C. _____
- D. _____

DATE RECEIVED IN THE TOWN MANAGERS'S OFFICE JUNE 25th 2025

RECEIVED BY _____

APPROVED _____ DENIED _____ DATE _____



double sided PVC
12" x12"

18" aluminum

