

February 6, 2025

**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
FEBRUARY 6, 2025**

The Economic Development Authority for the Town of Clifton Forge held a meeting on Thursday, February 6, 2025, at 5:00 p.m. in the Council Chambers of Clifton Forge Town Hall, 547 Main Street, Clifton Forge, Virginia.

Dr. Ronald Goings called the meeting to order with the following members present: Dr. Goings; Jenny Oeltjen; Dick Deaton; Brandon Caldwell; Glenn Perry; Jason Helmtoller. Also present was Town Attorney, Mike Lockaby and Town Manager Charles (Chuck) Unroe.

The board introduced the new member, Jason Helmtoller, to the group.

Mr. Caldwell motioned to go into closed session for the following reasons:

- Pursuant to Section 2.2-3711 (A) (3) of the Code of Virginia of 1950, as amended for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the EDA, relating to properties owned by the Town, and possible acquisition of a property for lease in the downtown area.
- Pursuant to Section 2.2-3711 (A) (6) of the Code, for the purpose of discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected, relating to an investment in Town-owned real property.

The motion was seconded by Mr. Perry. All members were in favor with unanimous votes.

Mrs. Oeltjen motioned to return to open session, seconded by Mr. Deaton. All members were in favor with unanimous votes.

Certification of Closed Session

I move pursuant to Virginia Code Section 2.2-3712 (D) that the Economic Development Authority certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered during the closed meeting.

Motion by: Mr. Caldwell

Seconded by: Mr. Perry

The roll call votes were as follows:

Jenny Oeltjen: Yes

Dick Deaton: Yes

Brandon Caldwell: Yes

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Glenn Perry: Yes

Jason Helmtoller: Yes

Ronald Goings: Yes

Mrs. Oeltjen motioned to adjourn the meeting, seconded by Mr. Deaton. All members were in favor with unanimous votes.

Respectfully Submitted,

Kyla D. Crosier

Administrative Assistant