

TOWN OF CLIFTON FORGE

547 MAIN STREET · P. O. BOX 631
CLIFTON FORGE, VIRGINIA 24422
(540) 863-2500 / 2501 · FAX (540) 863-2534

TOWN COUNCIL AGENDA TOWN OF CLIFTON FORGE, VIRGINIA TUESDAY, APRIL 14, 2026, 7 P.M. CLIFTON FORGE TOWN COUNCIL CHAMBERS 547 MAIN STREET

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER

APPROVAL OF MINUTES

Called Meeting February 10, 2026

Called Meeting March 10, 2026

Regular Meeting March 10, 2026

RECOMMENDATION: Approve the minutes for called meeting on February 10, 2026, called meeting on March 10, 2026, and regular meeting on March 10, 2026.

PUBLIC HEARING

To receive citizen input regarding the proposed abandonment of an alley connecting Hamilton Street and Jefferson Street and its conveyance to an abutting landowner, Wanda Booth.

PUBLIC HEARING

To receive citizen input regarding the sale of 27 Mountain Street and 0 County Road in the Town (3 parcels) to Robert Calloway-Jones.

ACTION ITEMS

1) Department Reports

- Code Enforcement
- Police Department
- Public Works
- Library
- Water Plant
- Fire Department
- Director of Planning and Community Development

RECOMMENDATION: Approve the reports as submitted and written.

2) To consider the approval of the abandonment of an alley connecting Hamilton Street and Jefferson Street and its conveyance to an abutting landowner, Wanda Booth.

RECOMMENDATION: Approve the abandonment and conveyance of the alley.

3) To consider the approval of the sale of 27 Mountain Street and 0 County Road (3 parcels) to Robert Calloway-Jones

RECOMMENDATION: Approve the sale.

MANAGER'S COMMENTS

PUBLIC COMMENTS

COUNCIL COMMENTS

NEW BUSINESS

- Thank you letter from Tom Beirne

CLOSED SESSION

The Council for the Town of Clifton Forge will enter into closed session pursuant to Virginia Code Section 2.2-3711 (A) (3) for the discussion of town-owned real estate.

ADJOURNMENT

UPCOMING EVENTS

| | | | |
|---|----------|------------------|----------------------------|
| Bluegrass Jam Festival | April 17 | 7-9 p.m. | CFSOTA |
| 36 th Annual Kids' Fishing Day | April 18 | 8 a.m.-12 p.m. | Dunlap Creek at Boys' Home |
| Cora Dance Alleghany 2026 Showcase | April 18 | 7 p.m.-9 p.m. | HMT |
| A Tribute to John Denver | April 24 | 7 p.m.-8:30 p.m. | HMT |
| 54 th Annual Fall Festival Exhibit | April 26 | 1 p.m.-4 p.m. | AHACC |
| Mayfaire | May 2 | 10 a.m.-6 p.m. | CFSOTA |
| STARS Concert | May 3 | 3 p.m.-5 p.m. | HMT |
| Richmond Ballet | May 5 | 7 p.m.-8:30 p.m. | HMT |
| 2026 Agony in the Alleghanies Gran Fondo | May 9 | 7 a.m.-5 p.m. | |
| The Key West Band | May 9 | 7 p.m.-9 p.m. | HMT |



**LEGAL NOTICE
OF PUBLIC HEARING
CLIFTON FORGE TOWN COUNCIL**

Pursuant to the provisions of Section 15.2-2006 of the Code of Virginia of 1950, as amended, the Council of the Town of Clifton Forge, Virginia, hereby gives notice of a public hearing to be held on Tuesday, April 14, 2026, at 7:00 p.m., or as soon thereafter as the agenda permits, in the Old Circuit Courtroom, 547 Main Street, Second Floor, Clifton Forge, Virginia 24422, to hear public comment on the following:

Proposed abandonment of a portion of an unopened alley between Lots 16 and 20, 21, and 22 on the Map of Old Clifton Forge, of record in the Circuit Court for Alleghany County as Plat Book 1, page 93. The alley is adjacent to 1113 Jefferson Avenue, Clifton Forge, VA 24422.

Further information on the proposed rezoning may be reviewed in the Town Department of Community Development, 547 Main Street, Clifton Forge, VA 24422, between the hours of 8:30 a.m. and 5:00 p.m., Monday through Friday, except legal holidays.

Persons wishing to make comments may attend the hearing, mail their comments to the attention of the Town Manager, 547 Main Street, Clifton Forge VA 24422, or email their comments to kcrosier@cliftonforgeva.gov.

The Town of Clifton Forge provides reasonable accommodations pursuant to the Americans with Disabilities Act. If you require a reasonable accommodation, please contact the Town Clerk at (540) 863-2500 or kcrosier@cliftonforgeva.gov at least 48 hours prior to the hearing.

Charles Unroe
Town Manager



**LEGAL NOTICE
OF PUBLIC HEARING
CLIFTON FORGE TOWN COUNCIL
APRIL 14, 2026, AT 7:00 PM**

Notice is hereby given that the Council for the Town of Clifton Forge, Virginia (the "Town"), will conduct a Public Hearing pursuant to Sections 15.2-1800 and 15.2-1813 of the Code of Virginia of 1950, as amended, on Tuesday, April 14, 2026, at 7:00 pm at Clifton Forge Town Hall, located at 547 Main Street, Clifton Forge, Virginia.

The public hearing is to consider the sale of 27 Mountain Street and 0 County Road in the Town, Alleghany County Tax Map Parcels 13200-0A-000-0210, 13200-0A-000-0190, and 13200-0A-000-0180. The Town has received a purchase offer from Robert Calloway-Jones to purchase the properties for \$1,500.00.

Any person desiring to be heard in favor of, in opposition to, or express his or her views with respect to the proposed action may appear before and be heard by the Town Council during the Public Hearing at Clifton Forge Town Hall, at the above stated date and time.

The Town of Clifton Forge complies with the Americans with Disabilities Act of 1990. If you require an accommodation or sign-language interpreter to participate in the meeting, reasonable accommodation can be provided upon request. Requests should be made to the Deputy Clerk of Clifton Forge Town Council at least five (5) days in advance of the meeting at (540) 863-2500 or kcrosier@cliftonforgeva.gov.

Clifton Forge Town Council

Robert Calloway-Jones
28 county road Clifton forge VA
540-330-1492
Countryloc3@gmail.com
3/3/2026

To the town of Clifton forge VA

I am writing to formally express my interest in purchasing the town owned property located at 132000A0000210, 132000A0000190 and 132000A0000180. I intend to use this property to extend my yard next to my house. All three properties are listed valued at 1,000 apiece; I am offering to purchase each piece of land at 500 apiece. Thank you for considering my bid and for your time

Sincerely
Robert calloway-jones

Zoning/Property Maintenance/Code

March 2026

3 Complaints-Outdoor Storage

3 Zoning questions- Fences and Sheds

3 ongoing complaints

1 follow up inspections.

1 Summons- Outdoor Storage

Court in April

Brad Balser

A handwritten signature in black ink, appearing to be 'Brad Balser', with a long horizontal line extending to the right.

**CLIFTON FORGE
POLICE DEPARTMENT**

**** MONTHLY REPORT ****

MARCH 2026

ADULT ARREST

CRIMINAL ARRESTS- FELONY

| | | | |
|---|------------------------------|---|-----------------------------|
| 1 | CAPIAS | 1 | FORGERY OF BANK NOTE/COIN |
| 1 | MALICIOUS WOUNDING | 1 | POSSESS SCHEDULE I/II DRUGS |
| 1 | PRELIMINARY PROTECTIVE ORDER | 4 | SEARCH WARRANT |

CRIMINAL ARRESTS – MISDEMEANOR

| | | | |
|---|----------------------------------|---|---------------------------------|
| 1 | ASSAULT | 2 | DRUNK IN PUBLIC |
| 5 | EPO (Emergency Protective Order) | 1 | REFUSE BREATHALYZER |
| 1 | SUMMONS TO APPEAR | 1 | TDO (Temporary Detention Order) |
| 1 | TEMPORARY PERSONAL SAFETY ORDER | | |
| 1 | THREATEN OVER THE PHONE | 1 | TRESPASS |
| 1 | VIOLATE PROTECTIVE ORDER | | |

TRAFFIC ENFORCEMENT

| | | | |
|---|---|---|--------------------------|
| 1 | DEFECTIVE WINDSHIELD | 1 | DRIVE SUSPENDED |
| 1 | DRIVE WHILE INTOXICATED-1 ST OFFENSE | | |
| 1 | EXPIRED INSPECTION | 1 | FAIL TO MAINTAIN CONTROL |
| 4 | FAIL TO STOP AT STOP SIGN | 1 | NO INSURANCE |

CRIMINAL ARRESTS – FELONY (JUVENILE)

CRIMINAL ARRESTS – MISDEMEANOR (JUVENILE)

| | MAR 25 | 25 YTD | MAR 26 | 26 YTD |
|-------------------------------------|---------------|---------------|----------------|----------------|
| ADULT CRIMINAL ARRESTS | ***** | ***** | ***** | ***** |
| FELONY | 11 | 28 | 9 | 21 |
| MISDEMEANOR | 16 | 36 | 15 | 52 |
| JUVENILE CRIMINAL ARRESTS | **** | **** | **** | **** |
| FELONY | 0 | 0 | 0 | 0 |
| MISDEMEANOR | 0 | 0 | 0 | 0 |
| | | | | |
| TRAFFIC SUMMONS ISSUED | 13 | 61 | 9 | 12 |
| PARKING VIOLATIONS | 0 | 7 | 7 | 7 |
| | | | | |
| COMPLAINTS RESPONDED TO | 344 | 962 | 343 | 892 |
| PUBLIC WORKS COMPLAINTS | 2 | 30 | 8 | 22 |
| CITIZENS/BUSINES REQUEST-CHECKLIST | 118 | 209 | 347 | 1,006 |
| BURGULAR ALARMS PROCESSED | 4 | 7 | 2 | 2 |
| ACCIDENT INVESTIGATED | 2 | 4 | 5 | 16 |
| REQUEST TO UNLOCKED MOTOR VEHICLES | 7 | 19 | 4 | 18 |
| REQUEST TO UNLOCK HOMES/BUSINESSES | 0 | 0 | 0 | 0 |
| ESCORTS PROVIDED | 3 | 9 | 6 | 16 |
| COURT DOCUMENTS PROCESSED | 30 | 67 | 27 | 88 |
| UNSECURED PROPERTY | 0 | 0 | 0 | 0 |
| MILES TRAVELED BY DEPARTMENT | 14,510 | 22,539 | 8,082 | 20,542 |
| | | | | |
| TRANSPORTS | **** | **** | **** | **** |
| TO REGIONAL JAIL | **** | **** | **** | **** |
| NUMBER OF TRANSPORTS | 8 | 17 | 4 | 13 |
| TOTAL MILEAGE | 192 | 408 | 91 | 308 |
| MAN-HOURS | 4 HRS 48 MINS | 13 HRS 3 MINS | 1 HR 56 MINS | 11 HRS 34 MINS |
| TO MENTAL FACILITY | **** | **** | **** | **** |
| NUMBER OF TRANSPORTS | 0 | 3 | 1 | 4 |
| TOTAL MILEAGE | 0 | 388 | 132 | 581 |
| MAN-HOURS | 0 | 6 HRS 2 MINS | 11 HRS 17 MINS | 8 HRS 41 MINS |
| ANIMAL CONTROL | **** | **** | **** | **** |
| COMPLAINTS RESPONDED TO | 53 | 79 | 48 | 120 |
| ANIMALS PLACED IN SHELTER | 7 | 17 | 3 | 10 |
| DOGS | 6 | 13 | 2 | 6 |
| CATS | 1 | 4 | 1 | 4 |
| SUMMONS ISSUED | 1 | 3 | 0 | 0 |
| ANIMAL BITES INVESTIGATED | 3 | 3 | 1 | 5 |
| ANIMALS RETURNED TO OWNER | 2 | 2 | 2 | 4 |
| DOGS | 2 | 2 | 2 | 4 |
| CATS | 0 | 0 | 0 | 0 |
| OTHER | 0 | 0 | 0 | 0 |
| ANIMALS RETURNED TO THE WILD | 0 | 0 | 0 | 0 |



March 2026

Public Works Dept

Monthly Report

The month of March was rather busy, we responded to several water breaks with one being lengthy with residents having issues with dirty water, no water, or no pressure. Our crew solved the issue, and water was restored back to normal within a few days.

The Route 60 pump station had a few issues and NewCo Inc., handle the situation and we are pumping back to normal again. We responded to several residents with sewer issues and helped them to get unclogged.

Mowing has begun and restrooms at the parks have been opened. We are working very hard getting our baseball fields up to standards so we can offer them to Alleghany County & Covington Parks & Recreation for games.

Mowing and weed eating has started at the cemeteries, so they will look good for Easter.

We also had two (2) burials for the month of March.

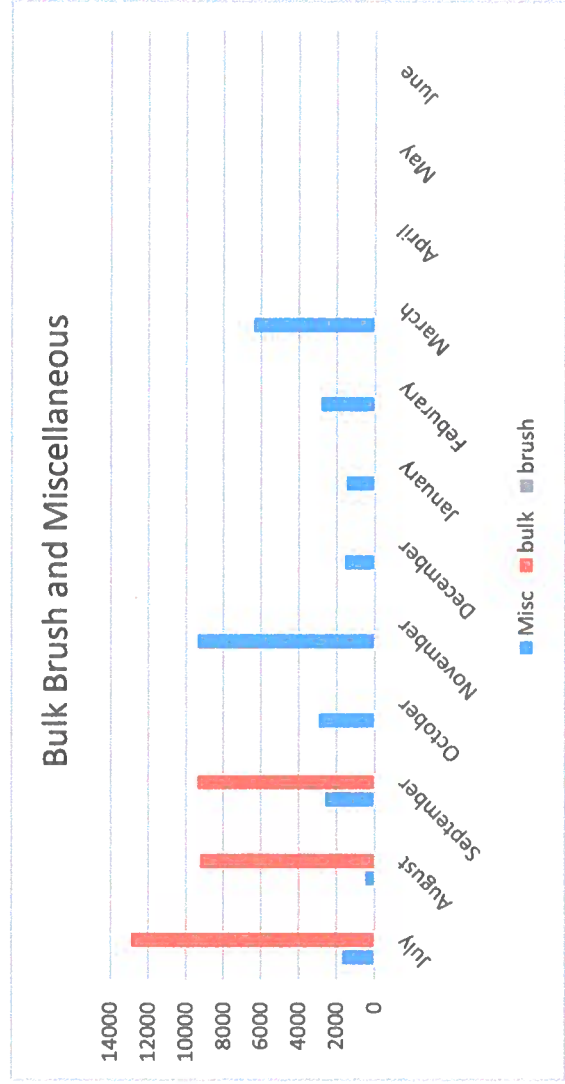
MONTHLY REPORT

Mar-26

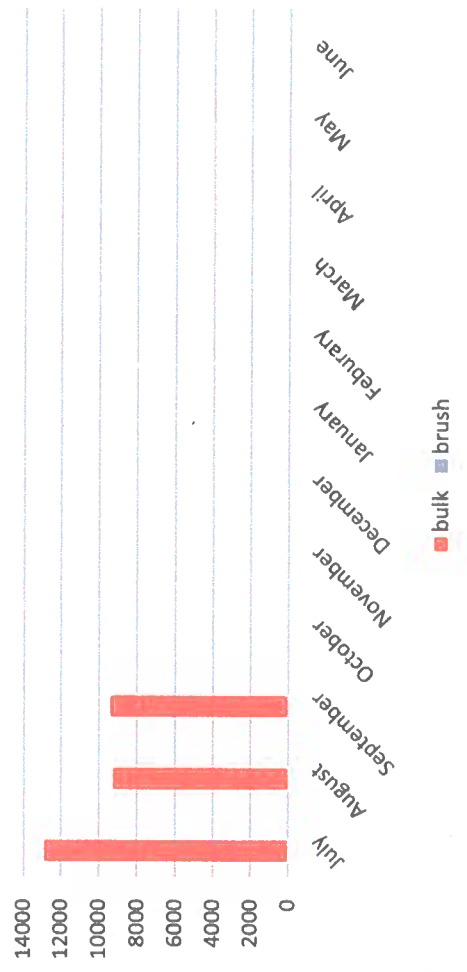
| DEPARTMENT | WEEK | OT HOURS | MEN | COMMENTS |
|--------------------|--------------|-----------|-----------|---|
| CEMETERY | 3/1/2026 | 0 | 0 | |
| | 3/9/2026 | 6 | 2 | Close West Grave |
| | 3/16/2026 | 0 | 0 | |
| | 3/23/2026 | 0 | 0 | |
| | 3/30/2026 | 0 | 0 | |
| | Total | 6 | 2 | |
| SEWER I & | 3/1/2026 | 1 | 2 | Sewer line Town Hall |
| | 3/9/2026 | 4 | 2 | rt 60 Pump station |
| | 3/16/2026 | 3 | 4 | forest hills sewer backup,forester |
| | 3/23/2026 | 0 | 0 | |
| | 3/30/2026 | 0 | 0 | |
| | Total | 0 | 0 | |
| WATER | 3/1/2026 | 0 | 0 | |
| | 3/9/2026 | 0 | 0 | |
| | 3/16/2026 | 7 | 4 | commercial ave water line, brussels dirty water |
| | 3/23/2026 | 4 | 3 | McCormick Water line rose st water leak |
| | 3/30/2026 | 0 | 0 | |
| | Total | 11 | 0 | |
| BLDGS/GR | 3/1/2026 | 8 | 1 | compactor |
| | 3/9/2026 | 8 | 1 | compactor |
| | 3/16/2026 | 18 | 4 | M/H cover Hazel Run,compactor, Matthews |
| | 3/23/2026 | 11 | 5 | Matthews Field,compactor, amp theater |
| | 3/30/2026 | 0 | 0 | |
| | Total | 45 | 11 | |
| STREETS | 3/1/2026 | 0 | 0 | |
| | 3/9/2026 | 2 | 1 | Traffic light A & Main |
| | 3/16/2026 | 0 | 0 | |
| | 3/23/2026 | 2 | 1 | pick up dead animal Allegheny |
| | 3/30/2026 | 0 | 0 | |
| | Total | 4 | 2 | |
| Grand Total | 66 | 13 | | |

Total of OT hours for the month

| | July | August | September | October | November | December | January | February | March | April | May | June |
|-------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|
| Misc | 1660 | 480 | 2560 | 2940 | 9360 | 1540 | 1460 | 2820 | 6380 | 0 | 0 | 0 |
| bulk | 12860 | 9240 | 9360 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| brush | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |



Bulk and Brush FY2025-2026



Clifton Forge Public Library

Director's Report

March 2026

The library was available for both in-person and curbside service. The curbside service had one patron utilize it. E-book usage continued to be popular with 188 patrons checking out e-books. The Alleghany Highlands Democratic Party held three meetings. The Clifton Forge High School Alumni met once. The Library Board and the Friends of the Library did not meet due to unavailability of members. The VFW held a special St. Patrick's Day event. The Chair Yoga group met three times. A local religious organization held 4 meetings. There were 7 tutoring sessions held. Racey and Dean held a single meeting. There were two private meetings held. The Alleghany Poetry Workshop held one meeting.

| FY 2025 | July | August | September | October | November | December | January | February | March | April | May | June | CUM FY 25 |
|----------------|-----------------|-----------------|------------------|-----------------|-----------------|-----------------|-------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------|
| Donations | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| Book Sales | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| Fax Charges | \$77.50 | \$81.50 | \$79.00 | \$77.00 | \$44.50 | \$58.50 | \$79.50 | \$108.00 | \$115.00 | | | | |
| Fines | \$69.10 | \$31.40 | \$33.10 | \$25.30 | \$42.40 | \$23.20 | \$33.50 | \$34.70 | \$88.30 | | | | |
| Replace book | \$32.00 | \$31.97 | \$19.57 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| Replace card | \$0.00 | \$0.00 | \$2.00 | \$0.00 | \$2.00 | \$2.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| Non-Reside | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| Print-outs | \$102.00 | \$100.00 | \$105.00 | \$197.30 | \$100.00 | \$104.00 | \$97.00 | \$112.00 | \$101.00 | | | | |
| Total | \$280.60 | \$244.87 | \$236.67 | \$299.68 | \$186.90 | \$187.70 | \$210.00 | \$254.70 | \$304.30 | | | | |
| FY 2024 | July | August | September | October | November | December | January | February | March | April | May | June | CUM FY24 |
| Donations | \$0.00 | \$0.00 | \$40.00 | \$0.00 | \$0.00 | \$0.00 | \$1,300.00 | \$25.00 | \$0.00 | \$15.00 | \$0.00 | \$0.00 | \$1,340.00 |
| Book Sales | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Fax Charges | \$87.50 | \$107.00 | \$90.00 | \$69.50 | \$116.50 | \$84.50 | \$111.50 | \$109.50 | \$115.00 | \$112.00 | \$123.00 | \$68.50 | \$1,194.50 |
| Fines | \$74.40 | \$61.80 | \$76.10 | \$22.30 | \$203.70 | \$60.90 | \$141.80 | \$57.75 | \$141.25 | \$28.90 | \$81.20 | \$68.28 | \$1,018.38 |
| Replace Car | \$4.00 | \$10.00 | \$2.00 | \$6.00 | \$0.00 | \$2.00 | \$2.00 | \$2.00 | \$0.00 | \$2.00 | \$2.00 | \$0.00 | \$32.00 |
| Lost Books | \$14.99 | \$2.00 | \$0.00 | \$3.75 | \$0.00 | \$33.00 | \$2.00 | \$13.20 | \$0.00 | \$0.00 | \$0.00 | \$35.00 | \$103.94 |
| Non-Reside | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Print-outs | \$92.00 | \$75.00 | \$70.00 | \$85.00 | \$76.65 | \$90.00 | \$83.00 | \$93.00 | \$104.75 | \$145.00 | \$148.20 | \$111.00 | \$1,173.60 |
| Total | \$272.89 | \$275.80 | \$278.10 | \$186.55 | \$396.85 | \$237.40 | \$1,640.30 | \$300.45 | \$361.00 | \$302.90 | \$354.40 | \$282.78 | \$4,861.42 |

Library ITEMS checked out & categorized by Patron Code (Geographic area & patron type)

| FY 2025 | July | August | Sept. | October | November | December | January | February | March | April | May | June | Cum FY 25 |
|--------------------|-------------|---------------|--------------|----------------|-----------------|-----------------|----------------|-----------------|--------------|--------------|-------------|-------------|-----------------|
| CF Adult | 746 | 814 | 595 | 554 | 511 | 527 | 684 | 570 | 648 | | | | |
| CF Juvenile | 221 | 205 | 79 | 138 | 98 | 118 | 124 | 147 | 120 | | | | |
| Allegh. Adu | 366 | 263 | 336 | 262 | 273 | 294 | 282 | 282 | 354 | | | | |
| Allegh. Juv. | 44 | 29 | 16 | 15 | 9 | 3 | 4 | 6 | 2 | | | | |
| NR Adult | 126 | 87 | 59 | 34 | 23 | 40 | 31 | 32 | 30 | | | | |
| NR Juvenile | 72 | 10 | 6 | 3 | 2 | 10 | 5 | 3 | 2 | | | | |
| # ITEMS O | 1575 | 1414 | 1097 | 1020 | 916 | 1002 | 1136 | 1040 | 1164 | | | | |
| FY 2024 | July | August | Sept. | October | November | December | January | February | March | April | May | June | CUM FY24 |
| CF Adult | 862 | 1135 | 739 | 894 | 899 | 710 | 814 | 948 | 783 | 1011 | 907 | 1004 | 10766 |
| CF Child | 270 | 174 | 86 | 101 | 70 | 100 | 87 | 92 | 100 | 115 | 123 | 178 | 1496 |
| Allegh. Adu | 693 | 600 | 402 | 365 | 392 | 321 | 462 | 602 | 380 | 484 | 441 | 556 | 5698 |
| Allegh. Juv. | 48 | 58 | 32 | 3 | 11 | 30 | 17 | 15 | 10 | 9 | 12 | 38 | 283 |
| NR Adult | 62 | 57 | 64 | 40 | 56 | 29 | 75 | 41 | 43 | 78 | 80 | 74 | 283 |
| NR Juv. | 7 | 59 | 2 | 12 | 17 | 0 | 5 | 19 | 13 | 4 | 3 | 14 | 155 |
| # Items Out | 1942 | 2083 | 1325 | 1415 | 1445 | 1190 | 1460 | 1717 | 1329 | 1701 | 1567 | 1875 | 18681 |

Number of PATRONS checking out library materials; categorized by geographic area & patron type

| FY 2025 | July | August | Sept. | October | November | December | January | February | March | April | May | June | Cum FY 25 |
|--------------------|-------------|---------------|------------------|----------------|-----------------|-----------------|----------------|-----------------|--------------|--------------|------------|-------------|-----------------|
| CF Adult | 123 | 130 | 111 | 103 | 94 | 95 | 96 | 92 | 96 | | | | |
| CF Juvenile | 25 | 25 | 16 | 16 | 19 | 19 | 19 | 20 | 21 | | | | |
| Allegh. Adu | 57 | 46 | 49 | 55 | 39 | 44 | 51 | 46 | 59 | | | | |
| Allegh. Juv. | 8 | 10 | 5 | 1 | 3 | 2 | 2 | 2 | 1 | | | | |
| NR Adult | 19 | 20 | 17 | 11 | 8 | 11 | 11 | 10 | 14 | | | | |
| NR Juvenile | 6 | 5 | 2 | 1 | 1 | 1 | 3 | 1 | 2 | | | | |
| Total Patro | 238 | 236 | 200 | 188 | 164 | 172 | 182 | 171 | 193 | | | | |
| FY 2024 | July | August | September | October | November | December | January | February | March | April | May | June | CUM FY24 |
| CF Adult | 123 | 127 | 104 | 124 | 130 | 114 | 113 | 137 | 110 | 113 | 132 | 133 | 1460 |
| CF Juvenile | 28 | 27 | 16 | 12 | 10 | 14 | 17 | 17 | 16 | 18 | 18 | 26 | 219 |
| Allegh. Adu | 65 | 80 | 47 | 52 | 48 | 51 | 53 | 52 | 49 | 64 | 58 | 70 | 689 |
| Allegh. Juv. | 10 | 8 | 5 | 2 | 3 | 4 | 6 | 6 | 4 | 3 | 2 | 6 | 59 |
| NR Adult | 17 | 17 | 16 | 12 | 11 | 10 | 15 | 15 | 15 | 15 | 14 | 13 | 166 |
| NR Juv. | 1 | 2 | 2 | 1 | 1 | 0 | 2 | 1 | 1 | 2 | 2 | 2 | 17 |
| Total Patro | 244 | 260 | 190 | 203 | 203 | 192 | 205 | 228 | 195 | 215 | 226 | 250 | 2610 |

Borrower counts, circulation trans.

| FY 2025 | July | August | September | October | November | December | January | February | March | April | May | June | Cum FY 25 |
|----------------|-------------|---------------|------------------|----------------|-----------------|-----------------|----------------|-----------------|--------------|--------------|------------|-------------|----------------|
| Borrowers | 238 | 236 | 200 | 188 | 164 | 172 | 182 | 171 | 193 | | | | |
| New Regist | 24 | 28 | 19 | 21 | 15 | 9 | 6 | 9 | 20 | | | | |
| Transaction | 3094 | 2948 | 2124 | 2034 | 1782 | 2469 | 2226 | 2352 | 2423 | | | | |
| Wifi | 386 | 394 | 375 | 412 | 390 | 308 | 360 | 350 | 344 | | | | |
| W/drawn b | 1 | 131 | 3 | 0 | 75 | 315 | 132 | 291 | 542 | | | | |
| PAC Login | 44 | 42 | 19 | 48 | 23 | 27 | 21 | 11 | 12 | | | | |
| W/D Patror | 4 | 1 | 0 | 0 | 134 | 465 | 282 | 213 | 20 | | | | |
| Computer U | 281 | 270 | 136 | 178 | 117 | 180 | 155 | 215 | 169 | | | | |
| E-book Cir | 310 | 320 | 239 | 198 | 194 | 170 | 175 | 151 | 188 | | | | |
| FY 2024 | July | August | September | October | November | December | January | February | March | April | May | June | CUMFY24 |
| Borrowers | 244 | 260 | 190 | 203 | 203 | 192 | 205 | 228 | 195 | 215 | 226 | 250 | 2611 |
| New Regist | 18 | 31 | 12 | 21 | 9 | 14 | 20 | 21 | 14 | 24 | 15 | 15 | 214 |
| Transaction | 3485 | 3911 | 2632 | 2503 | 2689 | 2327 | 2754 | 3124 | 2643 | 3077 | 2990 | 3572 | 35687 |
| WIFI | 403 | 501 | 487 | 313 | 344 | 312 | 409 | 449 | 452 | 493 | 656 | 675 | 5494 |
| Withdrawn | 17 | 1 | 29 | 34 | 7 | 1 | 10 | 21 | 639 | 1019 | 176 | 65 | 1999 |
| PAC Login | 40 | 52 | 27 | 26 | 27 | 33 | 32 | 23 | 26 | 27 | 26 | 17 | 356 |
| W/D Patror | 0 | 1 | 0 | 2 | 0 | 8 | 0 | 3 | 0 | 0 | 1 | 2 | 17 |
| Computer U | 244 | 270 | 254 | 195 | 168 | 164 | 142 | 206 | 153 | 181 | 166 | 267 | 2410 |
| E-book Cir | 251 | 236 | 242 | 184 | 214 | 192 | 221 | 224 | 229 | 241 | 252 | 283 | 2769 |

NEW TITLES ADDED

| FY 2025 | July | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May | June | Cum 25-26 |
|---------|------|------|-------|------|------|------|------|------|------|------|-----|------|-----------|
| FY 2025 | 109 | 105 | 84 | 138 | 61 | 70 | 86 | 90 | 104 | | | | |
| FY 2024 | 190 | 200 | 119 | 204 | 117 | 97 | 107 | 132 | 126 | 175 | 153 | 174 | 1794 |

MICHAEL ARMSTRONG COMMUNITY MEETING ROOM ATTENDANCE

| FY 2025 | Jul. | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May | June | CM FY 25 |
|---------|------|------|-------|------|------|------|------|------|------|------|-----|------|----------|
| FY 2025 | 159 | 183 | 85 | 182 | 68 | 128 | 80 | 53 | 113 | | | | |
| FY 2024 | Jul. | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May | June | CM FY 24 |
| | 58 | 76 | 123 | 90 | 87 | 157 | 66 | 129 | 122 | 136 | 149 | 66 | 1267 |

Monthly Operations Report
Clifton Forge WTP
4.8.2026
Tony Kimberlin, Manager

Greetings from your water plant. Spring has sprung and we are excited to get outside and get to work on some outside projects. In the near future we will be conducting our semiannual basin and pond cleaning. This is a three-day event where we dewater our sedimentation basins and wash the accumulated sediment to our sed pond and then pump all to our drying lagoon. This is mandated by the vdh and helps to ensure our customers are receiving the best quality of water available.

With the new water line almost complete, we are excited to see improvements in our daily effluent flow. Abandoning the old line with several leaks should decrease our production and therefore reduce our chemical usage and save money.

All sampling for this sampling period has been performed and all samples have been within regulation standards.

TO: council

For the month of March Clifton Forge fire and rescue has been busy as usual responded to 124 calls for service out of those calls for service 11 were for fire calls and the rest being rescue calls assisted by the on-duty fire personnel. Today April first is the first day of all full-time staffing part time staffing will only be used as needed for training .During the month of March fire dept staff and volunteers also assisted public works with hydrant flushing to help trouble shoot a water line issue .

| Incident times dispatch call creation date/time | Core incident number | Core primary incident type |
|--|-----------------------------|-----------------------------------|
| 3/1/2026 12:40:34 AM | 26-0223 | Breathing problems |
| 3/1/2026 3:50:07 AM | 26-0224 | Fall |
| 3/1/2026 4:27:43 AM | 26-0225 | No Data |
| 3/1/2026 9:34:47 AM | 26-0226 | Abdominal pain / problems |
| 3/1/2026 5:36:24 PM | 26-0227 | Nausea / Vomiting |
| 3/1/2026 6:52:17 PM | 26-0228 | Overdose |
| 3/2/2026 8:56:31 AM | 26-0229 | Breathing problems |
| 3/2/2026 12:00:00 AM | 26-0231 | No Data |
| 3/3/2026 6:27:43 PM | 26-0233 | Chest pain (non-trauma) |
| 3/4/2026 3:11:57 AM | 26-0234 | Hemorrhage / laceration |
| 3/4/2026 1:30:14 PM | 26-0235 | Sick case |
| 3/4/2026 3:30:00 PM | 26-0236 | Abdominal pain / problems |
| 3/4/2026 11:47:50 PM | 26-0237 | No Data |
| 3/5/2026 6:57:51 AM | 26-0238 | Nausea / Vomiting |
| 3/5/2026 2:55:22 PM | 26-0240 | Elevator / escalator rescue |

| Incident times dispatch call creation date/time | Core incident number | Core primary incident type |
|--|-----------------------------|--|
| 3/9/2026 12:02:01 AM | 26-0257 | Vehicle fire - commercial |
| 3/9/2026 6:10:23 AM | 26-0258 | Fall |
| 3/9/2026 9:07:18 AM | 26-0259 | Sick case |
| 3/9/2026 11:59:51 AM | 26-0260 | Altered mental status |
| 3/10/2026 7:32:49 AM | 26-0261 | No Data |
| 3/10/2026 10:23:57 PM | 26-0262 | Nausea / Vomiting |
| 3/12/2026 9:17:36 AM | 26-0263 | Cancelled |
| 3/12/2026 2:38:38 PM | 26-0264 | Fall |
| 3/12/2026 6:48:06 PM | 26-0265 | Fall |
| 3/13/2026 6:12:45 AM | 26-0266 | Breathing problems |
| 3/13/2026 12:56:00 PM | 26-0267 | Breathing problems |
| 3/14/2026 2:32:09 AM | 26-0268 | Lift assist |
| 3/14/2026 1:54:17 PM | 26-0269 | Other Alarm |
| 3/15/2026 4:40:17 AM | 26-0270 | No appropriate choice (medical response) |
| 3/16/2026 6:12:29 PM | 26-0274 | Fall |

| Incident times dispatch call creation date/time | Core incident number | Core primary incident type |
|--|-----------------------------|-----------------------------------|
| 3/20/2026 2:44:05 PM | 26-0293 | Citizen assist / service call |
| 3/20/2026 6:08:38 PM | 26-0294 | Overdose |
| 3/21/2026 5:18:43 PM | 26-0297 | Chest pain (non-trauma) |
| 3/21/2026 7:38:15 PM | 26-0298 | Fall |
| 3/22/2026 8:54:27 AM | 26-0299 | Unconscious victim |
| 3/22/2026 2:20:42 PM | 26-0301 | Fall |
| 3/23/2026 4:43:04 AM | 26-0303 | Cancelled |
| 3/23/2026 11:39:04 AM | 26-0306 | Fall |
| 3/23/2026 1:46:34 PM | 26-0307 | Fall |
| 3/23/2026 2:31:59 PM | 26-0308 | Fall |
| 3/23/2026 5:45:25 PM | 26-0309 | Citizen assist / service call |
| 3/24/2026 1:44:58 AM | 26-0310 | Hemorrhage / laceration |
| 3/24/2026 8:18:29 AM | 26-0311 | Fall |
| 3/24/2026 10:43:51 AM | 26-0313 | Trash / rubbish fire |
| 3/24/2026 11:01:48 AM | 26-0314 | Law enforcement support |

| Incident times dispatch call creation date/time | Core incident number | Core primary incident type |
|--|-----------------------------|-----------------------------------|
| 3/28/2026 5:53:00 PM | 26-0332 | Fall |
| 3/29/2026 8:39:01 PM | 26-0336 | Cancelled |
| 3/30/2026 10:12:04 AM | 26-0338 | Hemorrhage / laceration |
| 3/30/2026 11:50:33 AM | 26-0339 | Law enforcement support |
| 3/30/2026 12:13:50 PM | 26-0340 | Breathing problems |
| 3/30/2026 1:50:48 PM | 26-0341 | Gas leak / gas odor |
| 3/30/2026 3:22:19 PM | 26-0342 | Altered mental status |
| 3/31/2026 8:20:33 AM | 26-0345 | Fall |
| 3/31/2026 2:56:11 PM | 26-0346 | Vegetation / grass fire |
| 3/31/2026 4:23:00 PM | 26-0347 | Smoke investigation |

April 14th, 2026

Good evening, Members of Town Council,

Here are some updates on key long-term initiatives we are actively working towards as of April 9th, 2026.

Downtown Revitalization

- We are working with RVARC on the final draft of the Community and Economic Development Strategic Plan. The final draft should be included in next month's packets, and Amanda McGee with the Regional Commission will be presenting the plan during next month's Council meeting to be proposed for adoption.
- Branding project – We have officially closed out this grant with DHCD. Our entire brand system is available on our website as an open-source resource for the community to use responsibly. We are looking into the possibility of submitting a grant to DHCD for new seating in the amphitheater that incorporates the new town brand.
- We have received a \$75,000 Planning Grant from DHCD to do a downtown master plan. We plan to issue an RFP for this project this month. This will be approximately a 12-month project.
- Business Spotlights: This month, we highlighted Tiny Treasures Boutique and Oluv Oil. Business Spotlights are posted on our website, social media, with the Alleghany Journal, with the Virginian Review, and in the AHEDC monthly newsletter.

Housing Development & Revitalization

- This month, we plan to submit another planning grant to assess the feasibility of upper-level apartments in the downtown district. Requests for interest have been posted to the Town's social media, and we have reached out to property owners directly who have previously expressed an interest.
- We have connected with Frank Webster of Virginia Housing who will be presenting to Town Council next month about homeownership opportunities for our residents. Following this, we will be hosting an in-depth community info session with him on June 3rd to kick off National Homeownership Month.
- The Town of Clifton Forge is officially a part of the Housing Adopters Program under the Housing Supply Accelerator Challenge, an initiative of National League of Cities and the

American Planning Association. Our local team roster includes representatives from town staff, town residents, Allegheny County, and the City of Covington.

Lodging Needs Assessments

- We received the final Lodging Needs Assessment Report from SERCAP this month. As time permits, we will get it formatted into an aesthetically-pleasing template that aligns with our brand system for public use.

Building & Site Redevelopment

- Jefferson School: Construction is expected to begin this summer. We are awaiting notice on: a pre-application for DHR's BIPOC grant (final application opens in July) and a grant to the National Trust for Historic Preservation for \$150,000. Our application to the the Pomeroy Foundation for a historical marker was denied as they require the property to remain publicly-owned in perpetuity. We are also coordinating with DHCD on the possibility of applying for an IRF grant/loan in the coming months.
 - We are working to secure a loan to cover the Town's financial commitment to this project. More to come in the next month or two.
- 608 Main Street: Stabilization work has been completed, and grants have been closed out. We are working on a Purchase Agreement between the Town and Four Moons Design.
- Yard Office Building: We have signed a Purchase Agreement for the Yard Office building and are officially in the due diligence period. We have been awaiting required paperwork from Amtrak that is required prior to closing but have not yet received it despite multiple follow-ups. If we do not receive it by the closing date in May, we may not be able to move this project forward.
- The BAD Buildings Inventory team is holding a community Prioritization Session at the Historic Masonic Theatre on April 16th.

Transportation Efforts

- We received a grant from the Virginia Department of Health for \$8,000 to participate in the Virginia Walkability Action Institute. We are using these funds to study pedestrian safety opportunities between the Mountain View Apartments/Clifton Woods Apartments and the Kroger/CVS shopping center. This month, we conducted a walk audit and multiple pedestrian counts/surveys to support this project.
- We worked with RVARC and regional partners to submit a grant to the Department of Rail and Public Transportation for a microtransit feasibility study for the Allegheny Highlands.
- We have submitted an application to RVARC for an updated Bike and Pedestrian Plan. If awarded, this would be conducted in FY27.

Other Grants Updates

- We received \$2.9 million in Congressionally-Directed Spending for the All-Abilities Park. As soon as we meet with our HUD rep, we will issue a community survey to assess the preferred location of the park.
- DCR grant in the amount of \$148,400.00 for a restroom facility at the Smith Creek: environmental and historical reviews almost completed. Due to Public Work's schedule, we are pushing construction back to early fall (anticipated September).

Misc.

- I have been selected to be part of the Virginia Rural Leadership Institute's 2026 cohort which is a highly competitive program. I will be attending bi-monthly multi-day sessions through Virginia this year to learn about what other rural communities are doing to strengthen and advance their communities. I have been awarded a scholarship from VRLI that covers the majority of my tuition.
- I am participating in the 2026 cohort of the Community Investment Training program, offered by the Federal Reserve Bank of Richmond's Rural Investment Collaborative. The program will run through June.
- This month, I spoke at the 2026 National Community Investment Conference in Pheonix, Arizona which was hosted by the Federal Reserve Bank.
- I have joined the Alleghany Thrives advisory group which is in the process of identifying key projects to move forward to support economic development in the Alleghany Highlands.
- Monuments Across Appalachian Virginia, who funded our Green Pastures project, is hosting their project celebration on April 29th. Several members of our project team are attending.
- Tree plantings at the Smith Creek/Sensory Trail, Booker T. Washington Park, Memorial Park, and the Reservoir Dam area were completed on April 3rd. These are entirely grant funded through the Virginia Department of Forestry. Coconut fiber mats will be installed on the tree tubes likely in May.
- This month, we are hosting multiple tours of Clifton Forge: Virginia Tourism (coordinated by the Chamber, visit April 13-15), social media influencer (coordinated by the Chamber, visit April 28), and the Virginia Tech Center for Economic and Community Engagement (May 4).

Respectfully Submitted,

Maria Saxton
 Director of Planning & Community Development
 Town of Clifton Forge



**A RESOLUTION INITIATING THE ABANDONMENT OF AN ALLEY
AND ITS CONVEYANCE TO AN ABUTTING LANDOWNER.**

WHEREAS, much of the Town of Clifton Forge was laid out in a certain map or plat of Old Town Clifton Forge, of record among the land records in the Clerk's Office of the Circuit Court for Alleghany County, Virginia at Plat Book 1, page 93, prepared and recorded by the Clifton Forge Company, a copy of which is attached to this Resolution as **Exhibit A** (the "Map"); and,

WHEREAS, the Map lays out a certain alley connecting Hamilton Street and Jefferson Street, between Lots 1 and 16 on one side, and Lots 17 through 22 on the other, of Block 36, Section 2, on the Map, more particularly shown on the enlarged map attached to this Resolution as **Exhibit B**, which is at present unmaintained by the Town of Clifton Forge (the "Alley"); and,

WHEREAS, Ms. Wanda Booth, owner of Lot 16, has requested the abandonment of the portion of the Alley running between Lot 16 and Lots 20 through 22, and to purchase the same for its fair or contributory value to Lot 16, if any; and,

WHEREAS, the Council of the Town now wishes to initiate said abandonment pursuant to Article 2, Chapter 20, of Title 15.2 of the Code of Virginia of 1950, as amended.

NOW THEREFORE, be it resolved by the Council of the Town of Clifton Forge, Virginia, that:

1. The foregoing recitals are true and correct to the best of the knowledge of the Council, following due investigation. **Exhibits A and B** are incorporated into this Resolution as integral parts hereof.
2. The Council hereby initiates the vacation or abandonment process for the Alley.
3. The Town Manager or his designee is hereby authorized and directed to set and advertise a public hearing at a time convenient to the Council to hear public comment on abandonment of the Alley, and to advertise such public hearing as required by law.
4. The Town Manager is directed to determine the fair market or contributory value of the Alley to Lot 16. The Town Manager need not obtain a formal appraisal, but may form his opinion from an inspection of the Alley and the use of information from tax records of the Town and Alleghany County.
5. This Resolution is in effect upon adoption.

* * *

Adopted at a regular meeting of the Council of the Town of Clifton Forge, Virginia, held on _____, 20____, by the following vote:

| Name | Yes | No | Absent | Abstain |
|---------------------------|-----|----|--------|---------|
| Jeffrey Irvine, Mayor | | | | |
| Dale Burdette, Vice Mayor | | | | |
| Deborah Laudermilk | | | | |
| Benjamin W. Nicely | | | | |
| Carl "Shorty" Wolfe, Jr. | | | | |

Jeffrey Irvine, Mayor

Attest:

Clerk of Council

SEE INSTRUMENT #180001829 FOR ORDINANCE
 ORDINANCE TO RECONSTRUCT, VACATE & PORTION OF THE PLAT OF
 THE LANDS OF THE CLIFTON FORGE SUBDIVISION, WHICH
 LIES NORTHEAST OF STATE ROUTE 670 (LONGDALE FURNACE ROAD)
 AND SOUTHWEST OF US 220 (GRANTON STREET) & ENCOMPASSING
 THE PORTION LYING BETWEEN WILSONS CREEK, LONGDALE
 PARK AND STATE ROUTE 670. THE RECONSTRUCTION INCLUDES
 THAT PORTION OF BLOCK 12 SECTION 4, ALBERTA COUNTY
 STATE ROUTE 670 & ALL OF THE REMAINDER OF BLOCK 12 SECTION
 4 UNDEVELOPED STRAITS, AND ALLEYS LYING WITHIN THE
 PERMITTER DECIDED ABOVE & HEREBY VACATED INCLUDE A
 PORTION OF STATE ROUTE 670 WITH A PORTION OF WHITTIER AVENUE, A
 PORTION OF THE PLAT OF BLOCK 12 SECTION 4, ALBERTA COUNTY
 WITHIN BLOCK 12 SECTION 4.

OCTOBER 4, 2018
 DEBRA N. BYER, CLERK
 R. STACY CALS, D.C.
 18031118 11829



SEE INSTRUMENT #180001829
 WHICH CONTAINS AN ORDINANCE ATTACHED AS "EXHIBIT A"
 WHICH VACATES A PORTION OF THE SUBDIVISION PLAT OF THE
 LANDS OF THE FOREST CLIFTON FORGE COMPANY, INC. AND
 UNDEVELOPED STRAITS, AND ALLEYS LYING WITHIN THE
 PERMITTER DECIDED ABOVE & HEREBY VACATED INCLUDE A
 PORTION OF STATE ROUTE 670 WITH A PORTION OF WHITTIER AVENUE,
 A PORTION OF THE PLAT OF BLOCK 12 SECTION 4, ALBERTA COUNTY
 WITHIN BLOCK 12 SECTION 4.

MARCH 22, 2018
 DEBRA N. BYER, CLERK
 R. STACY CALS, D.C.
 18031118 11829

